

RANAGHAT MUNICIPALITY  
SUBHAS AVENUE  
RANAGHAT, NADIA

Employment Notification no.:- 1783/R.M

Date:- 05/12/12

Notification for Direct Recruitment

Applications are invited from the eligible candidates having age limit of 18 - 40 years as on 01/01/2012 (relaxation of age as per Govt. rules) for the following posts as mentioned below. Application in plain paper with complete Bio-Data mentioning the contact no. along with two self attested recent passport size coloured photo (One pasted and one extra) and all copies of testimonials with self attestation should reach this office of the undersigned through ordinary post only / drop box in the office complex addressed to the undersigned within 4 p.m. of 28<sup>th</sup> December 2012 except holidays and Sundays. For sl. No. 1 and 6 , the departmental candidates having requisite qualification may also apply.

Sl. NO	Name of the Post	Scale of Pay	Total Vacancy	Qualification as per Recruitment rules
1	Driver	P.B- 2 5400-25200 G.P-2300	2 (1-UR, 1-SC)	<b>Requisite qualification</b> Eight passed having heavy driving license.
2	Electric Mistri	P.B- 2 5400-25200 G.P-2100	1 (UR)	<b>Requisite qualification</b> Eight Passed and have passed D certificate in electrical maintenance from any Govt. recognized Institution.
3	Steno - Typist	P.B- 2 5400-25200 G.P-2600	1 (UR)	<b>Requisite qualification</b> Madhyamik or equivalent, having 80 w.p.m. in stenography speed & English typing speed of 30 w.p.m. & Bengal typing speed 20 w.p.m. and knowledge of working with computer.
4	Clerk	P.B- 2 5400-25200 G.P-2600	2 (1- UR, 1-SC)	<b>Requisite qualification</b> Madhyamik or equivalent, Knowledge of working with computer preferred.
5	Sanitary Assistant	P.B- 2 5400-25200 G.P-2600	2 (1- UR, 1-SC)	<b>Requisite qualification</b> Madhyamik or equivalent
6	Assistant Cashier	P.B- 2 5400-25200 G.P-2600	1 (UR)	<b>Requisite qualification</b> Madhyamik or equivalent, Experience in accounting and working with computers preferred.



Sd/- P.S.Chatterjee  
Chairman  
Ranaghat Municipality