

# TENDER-NOTICE

Sealed Tenders are invited from the bonafide owners of Vehicles as mentioned below for providing the same on hire basis to be used for Official purpose of office of the District Magistrate, Nadia, for - M.V. - section as per following terms & conditions.

1. The rate should be offered excluding Fuel. Fuel will be supplied as per Government rules. Rate is to be quoted both in words and figures. No other charges apart from the hiring charges will be given to the successful tenderer.
2. Vehicle is to be provided for 24-hours along with the Driver.
3. Residence of Driver should be within a radius of 1 (one) K.M. from this office.
4. Monthly contract is limited to one year and may be renewed on satisfactory service. The contract will be completely temporary in nature and maybe terminated on one month's notice.
5. Maintenance of Vehicle, payment of all tax etc. should be made by the owner of the vehicle.
6. Repair works, if required, on any day should be done with prior approval of the undersigned. If the repair works continues for 2/3 days, same type of vehicle is to be replaced with at once by the owner.
7. Driver with or without vehicle should not move at any time on each day without seeking permission of the undersigned and suitable driver should be replaced at once, if the driver is not able to perform the duties due to his illness or otherwise.
8. Vehicle should be kept ready at all time for movement at any place for each day (24-hours).
9. One printed log-book should be maintained by the driver with authentication of the undersigned.
10. Mobile set should be provided to the driver by the owner.
11. Night halt at any day/at any place out of Headquarter for the driver with vehicle may be required to be made for different types of urgent administrative works pertaining to this section of the office.
12. The Registration of the vehicles must be Brand New from the date of issuing this notice. All papers of the vehicles like copies of Tax Clearance, Pollution Certificate, fitness certificate etc. to be produced alongwith the tender.
13. Commercial Registration would be done within 15 days from the date of agreement and preference will be given to latest modeled vehicle.
14. Clearance of Income Tax and P. Tax should be submitted with the Tender.
15. A declaration in this respect to, the above terms and obey the above terms and conditions in N.J. Stamp of Rs.10=00 (Rupees Ten) only should also be submitted with the Tender.

Tender may be submitted by 18/05/12 up to 2-00 P.M. in the Box which will be placed in the Office chamber of Nezarath Deputy Collector, Nadia and will be opened on same day at 3-00 P.M. Tenderers may remain present at that time. The undersigned reserves the right to accept or to reject any tender without assigning any reason whatsoever.

Type of vehicle

Rate per Month

Brand new Bolero

Analeinda Chak 15/05/12  
Additional District Magistrate  
(General), Nadia.