

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DEPUTY DIRECTOR OF AGRICULTURE (ADMN.), NADIA
KRISHNAGAR, NADIA

NOTICE INVITING TENDER NO. - 01/DDA (Admn.) N/2012-13

Sealed tenders are hereby invited in West Bengal Form No.- 2911(ii) BY the D.D.A. (Admn.),Nadia, Krishnagar,Nadia,behalf of the Governor of West Bengal from the bonafide and resourceful Agencies/Contractors experienced in Civil Works for development purpose in the district of Nadia under the State of West Bengal (Sheet enclosed).

The Tender Documents will be issued to the eligible applicants after verification of Valid Income Tax, Sales Tax , value Added Tax and Professional Tax Clearance Certificates.

SALE OF TENDER DOCUMENTS : the application for tender documents with I.T., S.T., V.A.T. and P.T. certificates shall be received up to 1:00 P.M. of 10/7/12 by the tender inviting Authority at his office . the documents shall be sold to the intending tenderers from the office of the D.D.A. (Admn.),Nadia ,Krishnagar on cash payments as stated in the annexure(non-refundable) on the day 12/7/12 between 10:30 A.M. to 1:00 P.M.

EARNEST MONEY DEPOSIT : Specific amount of Earnest Money drawn in favour of the of the D.D.A.(Admn.), Nadia, Krishnagar in the form of Treasury Challan , Bank Draft of any scheduled Indian Bank , Bankers Cheque/Call Deposit/Pay Order on any scheduled Indian Bank approved by the Reserve Bank of India to be deposited along with tender. No bank Guarantee shall be accepted as form of earnest money or security deposit . Earnest money Deposit shall have to remain valid for not less than 120 days from the date of opening of the tender . exemption from submission of earnest money can be availed of by the by the tenders belonging to exempted category as specified in G.O. No.9600F DATED 04.10.1991 Provided they submit authenticated documents in support of their claim.

TENDER VALIDITY PERIOD : The tender shall remain valid up to 31.3.2013

CONTRACT VALIDITY PERIOD : The contract of the tender shall remain valid up to 31.3.2013 (Financial year 2012-13.....).

QUALIFICATION OF THE TENDERERS : Tenderers must fulfill the requirement in respect of submission of earnest money and other qualifying criteria as indicated in the annexure for the purpose of qualifying for consideration of Price Bid.

PREPARATION AND SUBMISSION OF TENDER :

- In this single bid system , the tenderer must submit sealed covers in one the documents regarding quoting the rate on overall percentage basis i.e. above /bellow/at per in W.B. Form No. 2911(ii) & enclosed schedule of rates Super scribing the envelopes N.I.T. No. and Group (if Any) . The rates should be quoted inclusive of all charges , duties, Taxes etc. if any.
- The tender forms are to be completed in ink or by typewriter without interlineations ,alterations or modifications and tenders shall furnish all of the information as required. No changes to the forms will be accepted. Tenderers may attach supplementary information . The tenderer shall sign and print or type his name on all sheets , continuation sheet and other pages on which he makes entry and all changes are to be initiated by the person signing the tender. Additional pages must be serially numbered and tender document identification added.
- All tenders should be filled up in English language including technical data , descriptive literature, supplementary description , specification etc.


D) Tenders will be received in Tender box/boxes kept in the office of the D.D.A.(Admn.),Nadia,Krishnagar, super scribing on it the 'Tender Notice No. and Group(if any)' in capital letters. The tenders will be received up to 1:00 hrs. on 16/7/12

OPENING OF TENDER : Tender will be opened by the D.D.A.(Admn.),Nadia ,Krishnagar, or his authorized representative not bellow the rank of A.D.A.(Admn.) at their respective offices on behalf of the tender inviting authority on 16/7/12 At 2:00 Hrs. in presence of the tenderers.

If, for any unavoidable or administrative reasons, the normal function of the office is disrupted or the office remain closed for any other reason, the tenders shall be opened on the next working date at the same time & place.

EVALUTION & AWARD OF CONTRACT:

- A) At the time of evaluation the contractor's specified eligibility criteria shall only be considered.
- B) Should a tenderer/contractor has a relative employed gazette capacity in any Government Department of West Bengal or in the case of Partnership Firm or Company incorporated under the Indian Company Law should a partner or relative of the partners or shareholders or the relative of a share holders be employed in gazette capacity in the Government Department, the authority inviting tenders shall be informed of the fact at the time of submission of tender.
- C) The tender notice along with special terms & conditions to be issued with the tender documents shall form a part of the contract.
- D) Acceptance of the lowest or any tender by the Tender Inviting Authority is not obligatory and the authority reserves the right to accept or reject any or all of the tenders without assigning any reason what so ever.
- E) Canvassing in any form will subject the tender to be summarily rejected.
- F) The successful tender/ tenderers after receiving the acceptance cum work order from the Tender Inviting Authority shall have to execute formal agreement in duplicate with the D.D.A.(Admn.)Nadia,Krishnagar,Nadia within ten(10) days from the date of issue acceptance order of their tender failing which their earnest money deposited with the tender will stand forfeited. Agreement will have to be executed after furnishing the initial Security Deposit amounting to 2% (two percentage) of the value of work order place to him with the D.D.A.(Admn.), Nadia,Krisnagar.The balance of the security deposit , total security deposit being 10% (ten percentage) of bills. The earnest money deposited along with the tender will be returned only by the tender inviting authority after execution of formal agreement with concern DDA (Admn.) N. against acceptance order issued whereas in the case of the unsuccessful tenderes, it will be refund only by the Tender Inviting Authority after the finalization of the tender.


Deputy Director Of Agriculture(Admn.) Nadia
Krisnagar,Nadia
26/6/12

Memo No. 789 (12) /

Dated, Krishnagar, the 26/06/12

Copy forwarded along with a copy of the N.I.T. No. 01/DDA(Admn.)N/12-13 For information and wide circulation to the :-

1. The Additional Director of Agriculture(Research), W.B.& S.N.O.,ATMA,W.B. Writers' Buildings ,Kolkata-700001.
2. The District Magistrate, Nadia , Krishnagar.
3. The Joint Director of Agriculture , Krishnagar Range , Krishnagar.
4. The Savadhipati, Nadia Zilla Parishad, Krishnagar, Nadia .
5. The Economic Botanist-IX,Z.A.R.S.,Krishnagar, Nadia.
6. The Economic Botanist-VII,Sugarcane Research Station,Bethuadahari , Nadia.
7. The Sub-Divisional Agricultural Officer , Krishnagar Sadar/ Ranaghat/ Tehatta, Nadia.
8. The Engineering Section, D.D.A.(Admn.)office, Nadia.
9. The Accounts Section ,D.D.A.,(Admn.)Office, Nadia.
10. The Office Notice Board
11. The District Informatic Officer, NIC, Nadia.

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26/6/12
Deputy Director Of Agriculture(Admn.) Nadia
Krishnagar, Nadia

TENDER DOCUMENTS

1. N.I.T. No. : 01/2012-2013/D.D.A.(Admn.)
2. Name of work : Gr. A : Construction of ATMA's Office Room
Gr. B : Construction of ATMA's Training Hall
3. Tender Amount : Gr. A : Rs. 400956.00
Gr. B : Rs. 397251.00
4. Earnest Money : Gr. A : Rs. 8000.00
Gr. B : Rs. 8000.00
5. Last Date of receiving Application : 10/07/2012 up to 1:00 P.M.
6. Date of Issuing Tender Paper : 12/07/2012 up to 1:00P.M.
7. Last Date & Time of receiving Tender Documents : 16/07/2012 up to 1:00 PM.
8. Date & time Of Opening : 16/07/2012 at 2:00 P.M.
9. Cost Of Tender Documents: Rs.400.00 For Each Group
10. Credential : 100% of estimated amount in a year within last 3 years.
11. Time of completion : 60 days from the date of issuing work order .


Deputy Director Of Agriculture(Admn.) Nadia
Krisnagar,Nadia.
26/6/12