

Government of West Bengal
Office of the District Magistrate, Nadia,
District Election Section

TENDER NOTICE

150 426/Sl.c. 10-8-12
Sealed tenders are invited from bonfide, resourceful and reputed printing press owners for printing of different Forms required in connection with the Summary Revision of Electoral Rolls w.r.t. 01-01-2013 as the qualifying date as per specifications in the following terms and conditions :

(A) Measurement of forms :-


Sl.No.	Size of the Forms	Rate
1.	Forms, ½ DFC size, single side printing	Rate for printing charges for 1000 forms with 8 KGs DFC milky white, good quality paper
2.	Forms, ½ DFC size, both side printing	Rate for printing charges for 1000 forms with 8 KGs DFC milky white, good quality paper
3.	Forms, ¼ DFC size, single side printing	Rate for printing charges for 1000 forms with 8 KGs DFC milky white, good quality paper
4.	Forms, ¼ DFC size, both side printing	Rate for printing charges for 1000 forms with 8 KGs DFC milky white, good quality paper

(B) Terms & conditions :-

- i) Rates should be quoted separately for each item including all charges viz. lifting, loading, unloading etc. in the Tender papers.
- ii) All Forms should be printed in milky white good quality paper (8. KG) and sample of paper to be used for printing of forms must be submitted with tender papers, duly signed by the tenderers, otherwise the tender paper will be summarily rejected.
- iii) Earnest money to the tune of Rs.10,000/-(Rupees ten thousand) only is to be deposited through bank draft along with the tender papers in favour of District Magistrate, Nadia.
- iv) Copy of registration certificate, up-to-date VAT Return copy, Income Tax, Professional Tax Clearance Certificate, Credential and trade license should be submitted with the tender papers.
- v) The tenders should be submitted at the specified box kept at the chamber of the Addl. District Magistrate (Elec.), Nadia up to 2-00-p.m on 22 nd August, 2012 . in a sealed envelope superscribed as "Tender for printing & supply of Forms in connection with Tender Notice No.....dt....."and no tenders will be accepted beyond the date and time fixed.
- vi) All tender will be opened at the office chamber of Addl. District Magistrate (Elec.), Nadia at 2.30 p.m. on 22 nd. August, 2012, where the tenderer or his/her authorized representatives may remain present.
- vii) Delivery of printed forms is to be made in stipulated period as will be mentioned in the supply order.
- viii) Legal action according to law will be taken against the selected press owners/ Vendors if he/she fails to complete the works in time. Total cost of the forms should be charged as penalty.

Contd. p/2

- ix) A consent letter should be submitted by the selected press owners / Vendors stating that the firm shall abide by all terms and condition of the Tender Notice.
- x) All forms should be printed and supplied as per specification of forms to be supplied from the Dist. Election Section. Quality of forms should be maintained strictly.
- xi) The tenderer should mention his capacity of printing and infrastructure facilities available with him/her.
- xii) Supply order shall be issued as per requirement of forms by this office.
- xiii) The authority reserves every right to reject all or any of the tenders partly or fully without assigning any reason what so ever and is not bound to accept the lowest rate of tender.



Addl. District Magistrate (Election)
Nadia

Memo No. 426(16) /Elec.

Dated 10-8-12

Copy forwarded for information with a request to publish in his Notice Board for wide publication to the :-

- 1-8) Supdt. of Police, Nadia / District Judge, Nadia / E. O. Nadia Zilla parishad / District Employment Exchange Officer, Krishnagar / Post Master, Krishnagar H. P. O. / Chariman, Krishnagar Municipality / Nezarath Dy. Collector, Dist Register Nadia.
- 9-12) Sub-Divisional Officer, Sadar / Rangaht / Kalyani / Tehatta.
- 13) D I O , N I C, Nadia with request to ventilate the NIT through DM, Nadia website.
- 14) D.I C O Nadia with the request to make a necessary arrangement for publication of the tender in a daily Bengali news paper in brief.
- 15-16) P.A to D.M,Nadia ADM (Election), Nadia with the request to place the letter before the D M Nadia, A D m (Election) Nadia for his kind appraisal.


Addl. District Magistrate (Election)
Nadia.