



Government of West Bengal
State Horticultural Research & Development Station
Krishnagar, Nadia. PIN- 741101
E-mail:- shrdsnadia@gmail.com

Tender Notice No. 01(2022-2023)

Memo No.-68/SHRDS/NADIA/2022-2023

Date:-17.05.2022

Sealed Tender are hereby invited from the bonafied supplying Agency/Person /Contractor for supply of unskilled labour suitable for Horticultural Field work at State Horticultural Research & Development Station, Krishnagar, Nadia during this winter season as & when required by the office.

The Tenderer shall have to produce the following documents along with the application form otherwise the application will summarily be rejected.

- (a) Pan Card (Xerox)
- (b) Voter Identity Card/Aadhaar card (Xerox)
- (c) Income Tax clearance Certificate
- (d) Proof of Credential from any Government Office/ Farm for the same nature of work
- (e) Trade licence regarding supply of labour.

Terms & Conditions:-

- 1) The rate of Labour engaged in horticultural field works should be the prevailing wage rate as notified by Labour Department, Government of West Bengal.
- 2) The Labour supply Agency / Person /Contractor/ Tenderer must quote the reasonable Service Charge in % in round figure (**both in figure & word**). Quoted rate in fraction will be rejected.
- 3) The percentage of service charge will not be exceeding 15% and it will be calculated on the basis of labour payment.
- 4) The tender application in prescribed format should be collected from the office of the undersigned or download from the website –www.nadia.gov.in
- 5) Each tender application must be accompanied by an open demand draft of **Rs. 10,000/-**(Rupees ten thousand) only drawn in favour of the “**Assistant Director of Horticulture, State Horticulture Research & Development Station, Krishnagar, Nadia**” from any nationalized bank & payable at Krishnagar as **earnest money** which is refundable to the unsuccessful tenderer & in case of successful tenderer this will be refundable after successful completion of contractual period.
- 6) Tender application form within sealed envelope must be dropped inside the tender box up to 4 p.m. during any working day from the date of issue of this tender up to **1.00 pm** of 02.06.2022. Any delay in dropping of tender beyond **1.00 pm** on **02.06.2020** will not be entertained. It will be opened on 02.06.2022 at **2.00 pm**. in the chamber of the undersigned and in presence of the tenderer who may remain present there.
- 7) In case where the lowest as well as same rate is offered by Tenderers, then the successful Tenderers will be selected on the basis of lottery amongst them. The ranking of the tenderer will be maintained on the basis of serial number mentioned in the lottery token.
- 8) The successful tenderer must supply the labours as per the requirement of the ADH/AHEO. Working period in the field is 7.00 am to 3.00 pm. With Tiffin hours from 10.00am to 10.30am.
- 9) Any sort of payment of wages & engagement of labourers are to be solely the responsibility of the successful tenderer and no such cases entertain by the undersigned.
- 10) Points not covered in above such as acceptance/negotiation/rejection etc. Tender will rest upon the sole discretion of the Assistant Director of Horticulture, SHRDS, Krishnagar, Nadia.
- 11) The successful tenderer must submit the licence from Labour Commissioner within 30(thirty) days from the date of receipt of the work order, otherwise the undersigned reserves the right to accept or reject the work order without assigning any reason.
- 12) The payment of the Labour will be made as per Govt. norms by the Successful tenderer.
- 13) Bills must be submitted within 10th days of the next month along with Certificate. Bills are to be prepared properly otherwise the same will not be entertained and due to this reason the agency will be responsible for any sort of inconvenience.

