

DEPARTMENT INFORMATION FOR SUB-DIVISIONAL WEBSITE

1. Name of the Dept. /Section : Backward Classes Welfare

2. Brief description of the work done : The Backward Classes Welfare Department, is working for the down trodden people belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes of this area. The main object this Department is to improve the quality of life both in socially & economically of the people belonging to these communities.

Sl. No.	Description Of Activity
1.	<i>Issuance of Scheduled Caste, Scheduled Tribes and Other Backward Classes certificates to the eligible persons.</i>
2.	<i>Implementation of the provisions of the Constitution of India concerning the Scheduled Castes & Scheduled Tribes</i>
3.	<i>Implementation of the provisions of Scheduled Castes & Scheduled Tribes (Prevention of Atrocities) Act, 1989 with a view to removing the untouchability & preventing atrocities on the Scheduled Castes & Scheduled Tribes</i>
4.	<i>Enforcement of restoration of alienated land to the Scheduled Tribes under the West Bengal land Reforms Act, 1956 and similar other Acts in force.</i>
5.	<i>Grant of Old Age Pension to the Tribal people living below poverty line</i>
6.	<i>Various types of Pre-Matric and Post -Matric scholarships , Merit assistances, Hostel Charges are paid to the poor students belong to Scheduled Castes , Scheduled Tribes and Other Backward Classes every year. Moreover Special Scholarship and one time Annual Grant are paid to the students whose parents are engaged in unclean occupation for spreading of their education from primary to higher level, Sikshashree V to VIII & Clss IX to onwards</i>
7.	<i>Providing sabooj Sathi for the student of Class IX to XII</i>
8.	<i>Inter Caste Marriage</i>

3. Forms available

Sl. No.	Dept. Name	Process Name	Forms Name	Form No.	Download form (Provide the soft copy of form)	Procedure in details
1.	Backward Classes Welfare	Backward Classes Welfare	Issuance of SC/ST/OBC certificates	IA	www.castecertificate.gov.in	Enclo. Flow Chart
2.	Backward Classes Welfare	Sikskashree	Sikskhasree		www.bcwnadia.in	The student applied for stipend directly at institution. The head of the institution forwarded the same to the block & the block Inspector scrutinized the same & forwarded to District for sanction
3	Backward Classes Welfare	Post-Matric Scholarship	Oasis		www.oasis.gov.in	The student applied for stipend through online directly. Then the students submitted the hard copy to the institution. The hard copy along with the necessary documents submitted duly recommended by head of the institution & forwarded to the concern block for necessary approval. Then the block authority approved the application & forwarded District for sanction
4.	Backward Classes Welfare	Sabooj-Sathi	Sabooj-Sathi		http://wbsaboojathi.gov.in	The student applied for cycle in a data sheet at school level with necessary documents. The hard copy along with the necessary documents submitted duly recommended by head of the institution & forwarded to the concern block necessary approval
5.	Backward Classes Welfare	Inter-caste marriage	Inter-caste marriage		www.anagrasaralkalyan.gov.in	The applicant applied for grant directly through website and submitted the hard copy along with all documents to the concern block.

List of Forms used by the Citizen

Sl. No.	Description	Instruction / Pre-requisite etc.
1.	Online Application Form for Caste Certificate -----> Apply Now	www.castecertificate.gov.in
2.	Online Application Form for OBC Certificate -----> Apply Now www.castecertificate.gov.in	www.castecertificate.gov.in :-
3.	Online Application Form for SC/ST Certificate -----> Apply Now www.castecertificate.gov.in	www.castecertificate.gov.in
4.	Online Application for Post-Matric Scholarship to SC/ST/OBC Students, Pre-Matric Scholarship to SC/ST Students(IX-X) and unclean occupation. -----> Apply Now www.oasis.gov.in	www.oasis.gov.in
5.	Application for Sabooj Sathi Download	https://wbsaboojsathi.gov.in
6.	Application Form for Sikshashree Download www.bcwnadia.in	www.bcwnadia.in
7.	Certificate format for Income, Caste and Residency Download	https://edistrict.wb.gov.in/workFlow
8.	Application form for Incentive of Inter Caste Marriage Download	www.anagrasarkalyan.gov.in
	Visit departmental Website for any other information www.anagrasarkalyan.gov.in	

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Name of the Head of the Department / Section-in-charge	Office Address	Landline No.	Mobile No.	E-mail ID
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