

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT ELECTION OFFICER, NADIA  
(DISTRICT ELECTION SECTION)**

Spot Quotation Notice No ( ) / Elec. Dated. /01//2017.

Sealed Quotation are invited from the bonafide, resourceful and reputed printing press owners/suppliers for printing of different Colour Poster, Colour Badge etc. as detailed below required in connection with the National Voters' Day, 2017 purpose as per the following specifications and terms and conditions .

**Specification of Poster and Badge etc.**

SI No	Specification of items	Measurement	Quantity
1	Badge (Colour) [ Round shape]	4" X 4"	Per thousand
2	Badge (Colour [ Square ]	4" X 4"	Per thousand
3	Poster (glossy paper)	11" X 18"	Per pcs.
4	Poster (Normal)	11' X 18"	Per pcs.
5	Poster (glossy paper)	18' X 21'	Per pcs.
6	Poster (Normal)	18" X 21"	Per pcs.
7	Poster(glossy paper)	A4 Size	Per thousand
8	Poster (Normal)	A4 Size	Per thousand

**Terms & Conditions**

- 1) Separate rate for each of above mentioned
- 2) items including loading and unloading at District Election Godown should invariably & clearly be mentioned in the letter head pad duly signed by the bidders.
- 3) All the above printing should be done as per sample of Paper submitted with quotation duly signed by the quotationers, otherwise the quotation will be rejected.
- 4) The prospective quotationer may know every details regarding printing of above items from the District Election Section, Nadia before submission of quotation. No plea of ignorance shall be entertained at any stage of the process.
- 5) Copy of up to date VAT return copy, Income Tax, Professional Tax clearance certificate, Credential and trade license should be submitted with the quotation papers.
- 6) The quotation should be submitted in at the specified box kept at the chamber of the Officer-in-charge, District Election Section, Nadia up to 2-00 p.m. on 05/01/2017 in a sealed envelope super scribed as "Sport Quotation for printing of above Items" and no quotation will be accepted beyond the date and time fixed.
- 7) The successful quotationer has to produce Proof before the authority against each above articles as per work order before final printout of the above items without fail.
- 8) The authority reserves every right to accept or reject all or any of the quotations without assigning any reason whatsoever at any stage and is not bound to accept the lowest rate.
- 9) All items should be printed and supplied as per specification to be supplied from this end.
- 10) All quotation will be opened at the Office Chamber of Addl. District Magistrate (Elec.), Nadia **at 4.00 p.m. on 05.01.2017** where the quotationers or his/her authorized representatives may remain present.

Additional District Magistrate (Election)  
Nadia

P/contd... 2