

## TENDER NOTICE

Sealed Tenders are invited from the bonafide **Security Agency** for providing the **Security Guard** at **District Panchayat Resource and Training Centre, Fulia** as per following terms and conditions :-

1. Monthly emoluments of security guard **per head** including Service Tax should be offered.
2. Security Guard in the scheduled premises is to be provided for **24 (twenty four)** hours round the clock.
3. One Security Guard be provided compulsory as Ex-Military Serviceman.
4. The remuneration of Security Guard individual will be borne by the Security Agency.
5. Monthly contract is limited to one year and may be renewed on satisfactory service. The contract will be completely temporarily in nature and may be terminated on one months' notice.
6. The agreement will remain valid for one year or termination of training programme whatever is earlier.
7. Tender should be accompanied with Trade Licence, P. Tax clearance certificate, Bank solvency certificate.
8. A certificate as mentioned u/s 4 of the **Private Security Agencies (Regulation) Act, 2005** is required for the successful agency.
9. Tender should be accompanied with attested photocopy of the said certificate (Item No. 8).
10. Tender should be accompanied with requisite earnest money for **Rs. 5,000/- (Rupees five thousand)** only in Bank Draft on any Nationalized Bank duly endorsed in favour of **District Magistrate, Nadia**.
11. Tender must be submitted in "**Tender Form**" which is available at **Panchayat & R. D. Section, Administrative Building (2<sup>nd</sup> Floor), Krishnagar, Nadia** during the Office hour on working days and can be downloaded from the website : [www.nadia.nic.in](http://www.nadia.nic.in).
12. The authority reserve the right to cancel the agreement of service rendered by the owner of the Security Agency is found to be unsatisfactory or due to any other reason.

Tender may be submitted on **27/ 02/ 2017** from **10:00 a.m. to 2:00 p.m.** in the box which will be placed in the **Office Chamber of the DP&RDO, Nadia** and will be opened on the same day at **3.00 p.m.** Tenderers may remain present at that time.

The undersigned reserves the right to **accept** or to **reject** any tender without assigning any reason whatsoever.

  
Additional District Magistrate, Nadia


&  
Addl. Executive Officer, Nadia Zilla Parishad

Memo No. **98** / 1 (11) / P&RD

Dated : **24 / 01 / 2017**

Copy forwarded for favour of information with the request for wide circulation to:-

- 1) Shri Dilip Kumar Pal, OSD & EO Special Secretary to the Govt. of West Bengal, Panchayats & R. D Department, Joint Administrative Building (6<sup>th</sup> – 9<sup>th</sup> Floor), HC-7, Sector-III, Bidhannagar, Kolkata-700106.
- 2) The Director, SIPRD, Kalyani, Nadia.
- 3) The Sub-Divisional Officer, Sadar Sub-Division, Nadia.
- 4) The District Panchayat & R. D. Officer, Nadia.
- 5) The Block Development Officer, Santipur Development Block, Nadia.
- 6) The District Information & Cultural Officer, Nadia.
- 7) The Nazareth Deputy Collector, Nadia.
- 8)  District Informatics Officer, Nadia with a request to upload the tender notice and tender form in the District Website so that tender form can be downloaded.
- 9) District Informatics Analyst, Nadia Zilla Parishad with a request to upload the tender notice and tender form in the Nadia Zilla Parishad Website so that tender form can be downloaded.
- 10) Notice Board.
- 11) H/C. Panchayat & R. D. Section.

  
Additional District Magistrate, Nadia

&  
Addl. Executive Officer, Nadia Zilla Parishad

Government of West Bengal  
Office of the District Magistrate, Nadia  
(Panchayat & R. D. Section)  
Administrative Building (2<sup>nd</sup> Floor), Krishnagar, Nadia

Tender Form for Security Agency at District Panchayat Resource & Training Centre, Fulia

Ref. Notice No.

/ P&RD

Dated : ..... / ..... / 20.....

To

The Additional District Magistrate, Nadia

&

The Additional Executive Officer, Nadia Zilla Parishad,  
Panchayat & R. D. Section, Administrative Building (2<sup>nd</sup> Floor),  
Krishnagar, Nadia.

Respected Sir,

With reference to your Tender Notice no. 98/1(11) / P&RD Dated 24.01.2017.

The rate has been given as follow your kind consideration.

1. Name and Address of Tenderer : ;
2. Monthly emoluments of Security Guard :Rs.....  
Per head including ServiceTax Rupees .....
3. Whether submitted Certificate u/s 4 of the Private Security Agencies (Regulation) Act, 2005 : Yes / No
4. Whether up to date Income Tax has been cleared: Yes / No
5. Whether up to date Trade License has been Cleared : Yes / No
6. Whether up to date P.Tax has been cleared : Yes / No
7. Bank solvency Certificate : Yes / No
8. Whether earnest money deposited : Yes / No (Bank Draft No. ....  
Dated.....)
9. Credential certificate (if any) : Yes / No

Full signature of tenderer with official seal