

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT ELECTION OFFICER, NADIA
(District Election Section)

TENDER NOTICE

Sealed Tenders / quotations are invited from the bonafide and reputed suppliers to supply the following I.T. materials in connection with ERMS work at Election Section as per following specification..

Description of the IT Materials :

Sl.No.	Name of Item	Specification
1	Desktop Computer	Intel Core i3 Processor, 4GB DDR3 RAM, 1TB HDD, DVD writer, Keyboard & optical mouse, 18.5" LED Monitor, Windows 10 Prof, 64 bit Preloaded / 3yrs warranty, Make HP/ DELL.
2	UPS	600/650 VA UPS. Warranty: 2years on UPS & 1yr. on battery, APC
3	Antivirus	Antivirus : Quick heal Total Security with 3years Update.
4	Laser Printer	Laser Printer : Upto 19PPM /266 /Mhz / A4/ Mono / USB 2.0 / Warranty 3yrs. HP L1 104A or equivalent.
5	Scanner	48 bit ccd Flatbed Scanner / A4 /1200 X 1200 dpi /2 front panel button / 3yrs warranty. HP Scan jet 200/ Canon Lide 120 or equivalent model in case HP Scan jet 200 is not available.

Terms & Conditions

- 1) Separate rate for each item should invariably & clearly be mentioned in the Letter Head Pad duly signed by the Bidders.
- 2) The sealed Tender will be accepted up to 2:00 p.m. on 23-03-2017 and no Quotation will be accepted beyond the date and time fixed. Tenders will be opened on the same day i.e. on 23-03-2017 at 2:30 PM in presence of the Bidders or his authorised representatives in the Office Chamber of the ADM (Election), Nadia
- 3) All above Articles must be supplied to this office by 28-03-2017 without fail by the selected bidder.
- 4) Warranty period must be mentioned in the challan of each above item.
- 5) Credential Certificate above 5(Five) lakhs regarding supply of I.T. materials to the Govt. Offices should be submitted along with the Tender.
- 6) Earnest Money to the tune of **Rs. 50,000/- (Rupees Twenty five thousand) only** is to be deposited through Bank Draft along with the tender papers in favour of the District Magistrate & District Election Officer, Nadia.
- 7) The intending Tenderers are requested to submit up-to-date chalan /clearance certificate of Income Tax , Sale Tax, Professional Tax, Trade Licenses and Vat Registration along with the tender.
- 8) All the tenderers may know every details specification etc. from the office of the District Election Officer, Nadia between 10.00 AM to 5.00P.M. working Days and also from the website of DM, Nadia before submission of Tender (Tel. No.03472 252811) for their own convenience.
- 9) The Authority reserves every right to accept or reject all or any of the Tender without assigning any reason whatsoever at any stage and is not bound to accept the lowest rate.
- 10) The authority reserves the right to cancel the materials/ articles supplied by them if they do not confirm with the standards specified in the Tender Notice.
- 11) Total cost of the Materials shall be charged as penalty if the selected Bidder fails to supply the Materials as per above specification within the time fixed.
- 12) Total cost of the Materials shall be charged as penalty if the selected tenderers fails to supply the Materials as per above specification within the time fixed.


Additional District Magistrate (Election), Nadia.

Memo. No. : 406 (39)/TENDER/Elec.

Dt. 15.03.2017.

Copy forwarded for information with a request to display the same on your office Notice Board for wide publicity to the :-

- 1) Hon'ble District Judge, Nadia.
- 2) Superintendent of Police, Nadia.
- 3) A.E.O. Nadia Zilla Parishad, Krishnagar, Nadia
- 4-7) Sub-Divisional Officer : Tehatta / Sadar / Ranaghat / Kalyani, Nadia.
- 8-24) Block Development Officer : Karimpur-I/Karimpur-II/Tehatta-I/ Tehatta-II/ Kaliganj / Nakashipara / Chapra / Nabadwip/Krishnagar-I/ Krishnagar-I/Santipur/ Ranaghat-I/Ranaghat-II/Krishnaganj/Hanskhali / Chakdaha / Haringhata.
- 25) Nezarath Deputy Collector, Nadia Collectorate.
- 26) District Employment Exchange Officer, Krishnagar, Nadia.
- 27-32) Treasury Officer : Try. No.-I & II, Krishnagar/Tehatta/Ranaghat/ Kalyani.
- 33) DICO, Nadia.
- 34) District Informatics Officer, NIC, Nadia Collectorate with a request to upload the above tender notice in the website of District Magistrate, Nadia immediately for wide publicity.
- 35-36) DA Allotment / DA- Bill of District Election Section, Nadia Collectorate.
- 37) PA to D.M. & D.E.O., Nadia, with the request to place the letter before D.M. & D.E.O. for his kind perusal.
- 37-39) PA to Additional District Magistrate (General) / (Development) / (Zilla Parishad), Nadia.
- 40) Office Notice Board, District Election Section, Nadia Collectorate.

Additional District Magistrate (Election), Nadia.