



Government of West Bengal
State Horticultural Research & Development Station
Krishnagar, Nadia
District – Nadia , West Bengal , PIN No.- 741 101

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Tender Notice No.-07/2016-2017

Tender issued vide Memo No.--- 124 / Hort./ SHRDS/Nadia/2016-2017

Date – 21/03/2017

Sealed tenders are invited from the bonafied Agency/Contractor on their own official pad for providing the Security guards (both armed and unarmed Personnel) at State Horticultural Research & Development Station , Krishnagar ; Sub-divisional Horticulture Office , Ranaghat and Sub-divisional Horticulture Office , Tehatta , Nada during the financial year 2017-2018 as per the following terms & conditions .

Terms & Conditions

- (1) The Agency/Contractor intended to apply must have experience in this type of works to any Government Organizations / Government Farms .
- (2) The Agency/Contractor intended to apply must have all documents related to legality office bid failing which the Principal Employer reserves the right to cancel / rescind the bid without any further notice to the bidder , even if his bid is lowest .
- (3) Monthly emoluments of security guard per head including service tax, etc should be offered categorically (armed and unarmed) both in figure & words) .
- (4) All the statutory norms regarding contract labour license , FPE , ESI as applicable have to be mentioned by the bidders .
- (5) A certificate as mentioned u/s 4 of the Private Security Agencies (Regulation) Act , 2005 is required for the Successful Agency . Tender should be accompanied with attested photocopy of the said certificate .
- (6) Tender should be accompanied with attested photocopy of the valid License from the Govt. of West Bengal under Private Security Agencies (Regulation) Act , 2005 , Trade License , PAN Card , Latest Income Tax Return , ESI Registration Certificate , EPF Registration Certificate , Service Tax Registration Certificate , license under Contract labour (R&A) Act 1970 from the Licensing Officer , Govt. of West Bengal , Voter ID Card , Credential certificates and work orders from valued clients ,etc.
- (7) Tender should be accompanied by an open demand draft of Rs. 10,000/- (Rupees Ten thousand) only drawn in favour of the Horticulturist , Krishnagar , Nadia on any nationalized bank and payable at Krishnagar as Earnest money . The earnest money will be refunded to the unsuccessful bidders . The successful bidder will have to revalidate the draft as per norms of the bank from time to time till the contract exists and this will be refunded after successful completion of the contract period .
- (8) Monthly contract is limited to one year and may be renewed on satisfactory service . The contract will be completely temporarily in nature and may be terminated on one months' notice .
- (9) An Agreement Bond will be made in Non Judicial Stamp Paper of Rs. 10/- (Rupees Ten) only between the successful bidder and the Horticulturist , Krishnagar , Nadia . The successful bidder will arrange for the agreement .

- (10) The list of the engaged persons as security guards with their address , Contact number (Mobile) , Photo copy of Voter ID card , documents for having arms , etc. In case of any change that has to be brought duly to the notice to the Principal Employer at least 7 (seven) days before making such changes .
- (11) In no case , the payment to be made to the persons engaged for security guard will be less than minimum wages as applicable from time to time .
- (12) The remuneration of security guard individual will be borne by the Security Agency .
- (13) Delay of payment from the Govt. side will not become an excuse in any case for making timely payment to the engaged persons .
- (14) The persons engaged for security guards must have required dress and equipment which are to be provided by the Successful Agency .
- (15) The Authority reserves the right to cancel the agreement of service rendered by the Security Agency is found to be unsatisfactory or due to any other reason .
- (16) Tenders must be dropped in the tender box kept in the office the State Horticultural Research & Development Station , Krishnagar , Nadia on working days upto 1.00 pm on 29/03/2017 and will be opened on the same date at 2.00 pm . The last date of accepting tender and date of opening may be shifted to the next working day in unavoidable circumstances .
- (17) Allotment / placement of the engaged security guards/personnel will be done by the office of the undersigned .
- (18) The Authority reserves the right to reject any or all the tenders without assigning any reason there of any stage deemed fit by it . Acceptance of the Lowest or any other tender is not obligatory .

H. Khorai 21/03/2017
 Horticulturist
 Krishnagar , Nadia

Memo No.---124/1(14)/ Hort./ SHRDS/Nadia/2016-2017

Date - 21/03/2017

Copy forwarded for kind information & necessary action :---

1. The Director , Food Processing Industries & Horticulture , Mayukh (Top Floor) , Salt Lake , Kolkata- 91.
2. The Sabhadhipati , Nadia Zilla Parishad , Krishnagar , Nadia.
3. The District Magistrate , Nadia, Krishnagar , Nadia.
4. The Superintendent of Police , Nadia, Krishnagar , Nadia.
5. The Additional District Magistrate (General) , Nadia.
5. The Deputy Director of Agriculture (Admin) , Nadia, Krishnagar , Nadia.
6. The Economic Botanist- IX , Zonal Adaptive Research Station , Krishnagar , Nadia.
7. The District Information & Cultural Officer , Nadia, Krishnagar , Nadia.
8. The District Horticulture Officer , Nadia, Krishnagar , Nadia.
9. The Assistant Labour Commissioner , Nadia.
9. The Sub-Divisional Officer , Sadar Sub-Division , Nadia, Krishnagar , Nadia
10. The Savapati , Krishnagar -I Panchayat Samity , Krishnagar , Nadia.
11. The Block Development Officer , Krishnagar-I Block , Krishnagar , Nadia.
12. The Head Clerk cum Accountant of this Establishment.
13. The Cashier of this establishment .
14. Notice Board .

H. Khorai 21/03/2017
 Horticulturist
 Krishnagar , Nadia