

Government of West Bengal

Office of the Chief Medical Officer of Health, Nadia

5, D. L. Roy Road
Krishnagar-741101, Nadia

Tele-Fax (03472) 252306/223297
E-mail : cmoh_nad@wbhealth.gov.in/cmohnadia@gmail.com

Memo No. CMOH-NAD/5000

Date: 08.06.17

Tender Notice **For hiring of vehicle**

Sealed tender of rates in prescribed format is invited from the reliable vehicle owner/travel agency for hiring of commercial motor cab & maxi cab on monthly hiring basis for the office of the undersigned under DH&FWS, Nadia.

The quotation should reach to the undersigned on or before 19th Jun'17 positively upto 3pm. The quotation will be opened on the same day at 3.30 pm. The committee reserves the right either to accept or to reject any application for enlistment or deployment without showing any reason thereof.

The quotations have to submit with photocopy of valid documents as mentioned in the technical details in a sealed cover envelop. The Envelop should be superscripted with "**Quotation for hiring of vehicle**".



CMOH & Secretary DH&FWS
Nadia

Memo No. CMOH-NAD/5000/1(8)

Date: 08.06.17

Copy forwarded for information & request to display the matter at your official notice board:

- 01) The Sabhadhipati, Nadia Zila Parishad.
- 02) The District Magistrate, Nadia
- 03) The Dy. CMOH-I,II,III,ZLO,DTO, Nadia
- 04) The District Information & Cultural Officer, Nadia
- 05) The ACMOH, Sadar, Nadia
- 06) The Superintendent, District Hospital, Nadia
- 07) The Treasurer, DH&FWS, Nadia
- 08) The office Notice Board.



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Terms & Conditions

1. Monthly rate should be offered excluding cost of fuel & lubricant. No other charges apart from the hiring charges & over time charge if applicable will be given to the successful bidder.
2. P.Oil & Lubricant will be supplied by the department as applicable vide memo no. 3564-WT/3M-81/98 dtd. 24.11.2008.
3. The vehicle should not be registered on or before 2012.
4. Vehicle is to be provided from 9 am to 7pm for all the day of the month along with the driver. The vehicle should be kept ready at all time for movement at any place for any time on emergency basis..
5. Contract period is limited to 1 (one) year for the first time and may be renewed on providing satisfactory service for further 1 year for two terms consecutively subject to maximum 2yrs period with approval of DH&FWS, Nadia. The contract will be completely temporary in nature & may be terminated on 30 days notice from either side.
6. Maintenance of vehicle, payment of all taxes etc. should be borne by the owner/agency.
7. Repair works, if required, on any day should be done with prior approval of the undersigned. If the repair works continue for 2/3 days, owner/agency have to provide vehicle in replacement at once.
8. Driver with or without vehicle should not move at any time on each day without seeking permission of the undersigned and suitable driver should be replaced at once, if the driver is not able to perform the duties due to his illness or otherwise. The driver must carry a valid mobile no.
9. The vehicle will be graced for 10 km/day for movement from garage to office.
10. The vehicle should be keep in tip-top condition for all time.
11. One printed log book should be maintained by the driver with authentication of the CMOH & Secretary DH&FWS, Nadia.
12. Photocopy of valid & upto date (**Registration Certificate, Tax token, Contract Carriage Permit, Insurance Premium, Pollution**) for vehicle owner and (**Trade License, PAN Card, P.Tax registration certificate/chalan & experience certificate in same type of job**) for travel agency should have to submit with the bid document.
13. Successful bidder have to provide vehicle within 15 days from the acceptance of work order.
14. Bill should be submitted along with fuel statement & photocopy of log book within 7th of the next month. Taxes & Govt. duties as levied be deducted from the bill by the undersigned.
15. All the documents should be copied in A4 size & clear view.
16. Successful bidder have to sign an agreement in this respect to obey the above terms and conditions in Non Judicial stamp of Rs. 10/- (Rupees Ten).
17. Bid documents should be submitted through registered post/courier only. Department will not be liable for any postal delay.



CMOH & Secretary DH&FWS
H.Bansa Nadia

Technical Details

01. Name of vehicle owner/Travel Agency : _____
02. Address for communication : _____

- Mobile : _____
04. Having valid trade license : _____
05. Having Pan Card : _____
06. Having P.Tax registration : _____
07. Name of brand of vehicle : _____
08. Year of registration : _____
09. Contract Carriage Permit valid upto : _____
10. Road Tax paid upto : _____
11. Insurance covered upto : _____
12. Vehicle deserve BS-IV : _____

n.b. : from sl no 8 to 12 is not applicable for travel agency.

Commercial Details

01.	Rate of hiring charge per month (Motor Cab)	:	
02.	Rate of hiring charge per month (Maxi Cab)	:	