

Government of West Bengal
Office of the District Magistrate, Nadia
Panchayat & Rural Development Section.
Krishnagar, Nadia.

Memo. No. 844(21) / P & RD

Dated: 5/07 /2017

From : The Additional District Magistrate, &
Additional Executive Officer, Nadia Zilla Parishad

To : 1-4) The Sub-Divisional Officer,
Krishnagar Sadar/ Tehatta/ Ranaghat / Kalyani Sub-Division.

: 5-21) The Block Development Officer,
Karimpur-I / Karimpur-II / Tehatta-I / Tehatta-II / Kaliganj / Nakashipara / Nabadwip /
Krishnagar-I / Krishnagar-II / Chapra / Krishnaganj / Hanskhali / Santipur / Ranaghat-I / Ranaghat-II /
Chakdaha / Haringhata Dev. Block, Nadia.

Sub: Service particulars of the employees of UDC of Block Offices as stood on 01.01.2017.

In terms of Notification vide No. 415 – RD (Block) dated 18th January 2007 issued by the Principal Secretary, Panchayat & Rural Development Deptt. the service particulars as stood on 01.01.2017 of Upper Division Clerk of Block Offices are pre-requisite for preparation of gradation list.

Hence, you are requested to furnish the particulars in respect of the aforesaid employees posted in your Sub-Division / Block as on 01.01.2017, in the enclosed format and submit your signed report at this end within 15 (fifteen) days.

Encl: As stated.

Additional District Magistrate, Nadia
&
Additional Executive Officer, Nadia Zilla Parishad

Memo. No. 844(21)/(10) / P & RD

Dated: 05/07 /2017

Copy forwarded for information and necessary action to:-

1. The Secretary, Finance Department (Audit Branch) , Kolkata.
2. The Principal Accountant General (A & E) , West Bengal, Treasury Building, Kolkata- 700001
3. The Joint Secretary, Panchayat & Rural Development Deptt. Joint Administrative Building (6th to 9th Floor) , HC- 7, Sector –III, Salt Lake City, Kolkata -700106.
- 4-8) The Treasury Officer, Treasury –I , Krishnagar/ Treasury-II, Krishnagar? Tehatta/ Ranaghat/ Kalyani, Nadia
- 9) The D.I.O. , NIC, He is requested to upload the same on the Official Website of Nadia District.
- 10) C.A. to the Addl. District Magistrate, Nadia & Addl. Executive Officer, Nadia Zilla Parishad.

Additional District Magistrate, Nadia
&
Additional Executive Officer, Nadia Zilla Parishad

Service Particulars of the Employees of UDC of Block Offices as stood on 01.01.2017 as per Service Book.

Sl. No	Name	Designation	Present Grade Pay	Qualification	Date of Brith	Date of joining in Govt. Service	Date of confirmation	Date of joining in present post <i>the post of UDC</i>	Place of posting	Caste	Home Block	Date of joining in reporting Sub-Divn./ Block	Date of Superannuation	Whether did forgo promotion earlier(if yes, please attached relevant copy of entries in service book	Remarks

Signature of the SDO/ BDO