

Government of West Bengal
Office of the Block Development Officer
Kaliganj Development Block

Memo No: 2381/KLJ

Date:- 17.07.2017

NOTICE

Applications are invited for the post of " Assistant Gram Rozgar Sevak " purely on contact basis under Mahatma Gandhi National employment guarantee scheme under Kaliganj Gram Panchayat within Kaliganj Dev. Block ,Nadia.

Educational Qualifications:

Essential Qualification :

1. Passed Madhyamik Examination from any Board/council of state of the West Bengal .
2. 06(six) months certificate in computer application from recognized institute.

Residential status:

Applicant must be a permanent resident of concern Gram Panchayat & PS for which he/she will apply.

Document to be produced at the time of submission of application :

1. Self attested copies of Mark sheets & certificate in support of educational Qualification Residential certificate issued by the Gram Panchayat at Prodhari / MLA / MP certificate computer etc.
2. One recent color photograph .
3. The envelope containing the application should be superscripted "APPLICATION FOR THE POST OF ASSISTANT GRAM ROZGAR SEVAK" & should be addressed to the Programme Officer & Block Development officer, Kaliganj Dev. Block, Post-Debagram, PS-Kaliganj, Dist-Nadia, Pin-741137 & should be dropped the same on or beforepm in a Drop box at MGNREGA Cell of the undersigned.

General Information:

1. While applying the applicant should ensure that he /she fulfils the eligibility & other norms & that the particulars furnished by him/she correct in all respects.

IN CASE IT IS DEFECTED AT STAGE OF SELECTION THAT THE APPLICANT DOES NOT FULFIL ANY ELIGIBILITY NORMS AND /OR THAT HE/SHE HAS FURNISHED ANY INCORRECT /FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS(S), HIS/HER CANDIDATURE WILL BE STAND CANCELLED .IF ANY OF THESE SHORTCOMINGS IS/ARE DETEDED EVEN AFTER SELECTION ,HIS/HER ENGAGEMENT IS LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF .

2. Interested candidate shall be ready to work in remote /hard areas as and when directed & also may have to travel in remote /hard areas as required at their own cost.

3. No accommodation facility will be provided to the selected person.

4. Leave rules he/She shall entitled to have as per Govt. Order ,which can be accumulated but not encashed, Maternity leave will be granted for 180 days during the contact period with full pay. A certificate from a duly regd . Physician indicating his/her fitness to work must be submitted to avail this leave.

5. Engagement of GRAM ROZGAR SEVAK is purely on contractual basis for the period of 01(one) year which is likely to be extended on mutual consent and this does not confer any right /privilege for regular appointment or continuity of service.

6. No TA/DA shall be payable for appearing in the interview.

7. No individual call letters will be issued for appearing in the interview.

Invalid applications:

Applications which suffer from the following deficiencies will be rejected. This list only illustrative and not exhaustive.

1. Application received after the closing date & time.
2. Application not in prescribes format or which is incomplete in any manner in non standard size paper.
3. Candidate is not possession of the required educational qualification on the date of applying or is over age on 01/06/2017.
4. More than one application submitted by the same candidate.
5. Application without signature or with in capital letter or with different signatures at different places or smudged signature.
6. Application without the recent photograph affixed.
7. Copies of required enclosures as mentioned above not enclosed.
8. Application which are filled in a language other than English.
9. More than application submitted in one envelope.
10. Application which are not properly addressed.

Misconduct:

1. Candidate are requested that they should not furnish any particulars that are false or suppressing any material information while filling the application form.
2. Misconduct on the part of the candidate at any part of the recruitment process is strictly prohibited & shall render disqualification.
3. Indulgence in the above practices will caused for rejection of the candidature at any time.
4. An action as deemed fit including criminal action will be taken by the Programme Officer & Block Dev. Officer, Kaliganj Dev. Block, Nadia against the candidate found guilty of submitting fabricated/forged/tampered documents, using any unfair means during whole recruitment process etc.

Caution:

Beware of touts & job racketeers trying to deceive you by false promises of securing job as " ASSISTANT GRAM ROZGAR SEVAK " either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit list. Please beware of unscrupulous elements & do not fall in their trap.

Interview/documents verification details :

Interview/documents verification programme will be held on 20/07/2017 at the Programme Officer & Block Dev. Block, Kaliganj Dev. Block, Nadia from 12 Noon onwards. For any other information the applicants may also contact to the MGNREGA Cell of Kaliganj Dev. Block, Nadia.

LAST DATE OF RECEIPT OF APPLICATION 19/07/2017 WITHIN 3.00 PM.


Programme Officer &
Block Dev. Officer
Kaliganj Dev. Block, Nadia

Date:

Memo no:

Copy forwarded for information & with a request to make an arrangement for wide publicity of the notice to the:

1. District Programme Co-ordinator & District Magistrate, Nadia.
2. Additional District Programme Co-ordinator, MGNREGA & Addl. Magistrate, Nadia.
3. Sub Divisional Officer, Sadar Sub Division, Krishnagar, Nadia.
4. District Nodal Officer, WBREGS/MGNREGA, Nadia.
5. Savapati Kaliganj Panchayat samity.
6. Prodhan, Kaliganj GP.
7. Post Master, road station Office.
8. Bank Manager.....
9. District NIC wide publication.
10. BMOH OF Kaliganj BPHC.
11. Office notice Board.


Programme Officer &
Block Dev. Officer
Kaliganj Dev. Block, Nadia