

**Office of the
Executive Officer
Tehatta-I Panchayet samity
Tehatta, Nadia.**

NOTICE INVITING TENDER

Notice No:- 1242/ENGG.

NIT NO - 20


Dated...20/11/2017

Sealed tenders are hereby invited by the undersigned from the the bonafide and experience Contractors / registered Co- Opt societies formed by unemployed engineers and labour Co- operative having credential of similar type of work they have to abide by the following conditions : Instruction for the work.

Sl No	Category	Name of Work	Approx. cost of work	Earnest money @ 2 %	Cost of tender form	Time of completion/ Supply
1	General	Re- Sinking of Mark-II Tubewell Betai Primary School under Tehatta-I Panchayat Samity.	RS 69986.00	RS 1400.00	RS 210.00	20 DAYS.

1. a) Application for tender paper should be submitted to the Executive Officer, Tehatta-I Panchayat Samity, Tehatta, Nadia or to the undersigned during officer hours up to **1.00 PM-sharp on...27/11/2017.....**along with valid GST, I TAX, P Tax. PTCC & Trade license Xerox attested copy of Pan Card and credential (in the form of payment certificate and completion certificate of a single work) of the Engineer- In - Charge must be submitted in original and photography thereof. **Credential must be 50 %** of a single same type work which is not before 4 years.
- b) In case of running work order and up to date payment certificate of the Engineer-In- Charge must be produced as above. The original documents will be returned after scrutiny and the photography will be preserved either by the Block Development Officer or by undersigned payment certificate must be of last 4 years of similar type of works done by the contractor.
2. Tender paper will be issued to the qualified contractor on.....**28/11/2017....upto...3.00 P.M** The undersigned is not bound to issue tender papers to all the applications. Decision of the Block Development Officer or undersigned regarding issue of tender papers is final.
3. Tender paper will have to sent by hand and it should reach the undersigned within **2.00 p. m on...29/09/2016....** It will be opened on the same date and fixed time at the office of the BDO/EO. The intending tenderer may remain present at the time of opening.
4. Time is the essence of contract. The successful contractor must be complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time the work order issued in this favour will be cancelled without assigning any reason therefore. The undersigned also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure. If any, due to such a step would be recoverable from the unpaid bills/ security deposit of the tenderer. This is a part from any other per measure the undersigned may take including blacklisting of the contractors and forfeiture of earnest money.
5. Earnest money noted against the name of work @2% at the value of the work will have to be deposited in the from of Nationalized bank draft in favour of the undersigned. The earnest money will be converted into security money after acceptance. Balance 8% security money will be deducted from the bill to constitute 10% security money. The security money will be released as per norms. Engineers' Co-operative securities will not be required to deposit any earnest money. 1% cost would be deducted from the bill amount for all types of contractual works.
- 6)The rate should be quoted in percentage both in figures as well as in words. If the tendred amount less than 15% of the estimate amount. An analysis of the tendered amount would have to be provided
- 7) In complete tender will be rejected summarily. The successful tenderers will have to execute a formal agreement of on a non judicial stamp wroth **Rs.10.00 (ten)** within 10 working days from the date of issue of work order.

- 8) Audit report of last financial year will have to be submitted in case of Engg. Co-op and Labour Co- op. societies. The tender forms are to be received by the Chairman or Secretaries of any member of society having proper power of Attorney. No Tended form will be handed over to any outside. Credential of similar type of works will have to be produced in case of Engg. Co-op and Labour Co-operative.
- 9) All works will have to be done according to specification and drawing approved by the authority and as per direction of the Executive Officer P.S./B. D.O.
- 10) No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost within scheduled time.
- 11) Bitumen will be supplied by the contractor with his own arrangement subject to submission of valid document of IOC.
- 12) For construction of Blank Top road, power roller of 8 to 10 ton. Hand roller & Miller Mixer spot Mix plant of 3-5 ton/hour capacity must be arranged by the contractor by his own cost.
- 13) All rates shall be inclusive of all charges, royalty, toll charge carriage etc.
- 14) Before starting the work the site must be dressed and cleared by cutting all short of jungle, shrubs etc, for which no extra payment will be made.
- 15) Only 1(one) tender form will be issued to each contractor for each item.
- 16) Any rate above 5 % of the scheduled rate of work will not be ordinarily entertained.
- 17) The contractor will not submit tender paper or do not return the same before the date and time of dropping after receiving the same will not be allotted to participate in two consecutive tenders.
- 18) The successful tenderer will have to start the work within seven days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allotted for completion.
- 19) Acceptance of the lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason what so ever and also to split up the tendered work to more than one contractor in the interest of scheme execution.
- 20) Amalgamation of unemployed Engineers Co-operative & Labour Co- operative in any form should not be allotted towards counting of eligibility in participation of tender.
- 21) ST/IT/ Royalty at the prescribed rate will be debucted at source.
- 22) This notice shall form part of terms and conditions of tender and tendered shall be bound to abide by them.
- 23) Before submission of the tender contractor must visit the work site to judge the local condition.
- 24) From all corners and no plea/ complain about the site will entertained after worked. It will be presumed that the agency offered the tender after receiving entire position of the worksite.
- 24(a) Separate tenders should be submitted in similar way for each work or group of work.
- (b) Before submitting tender the tenderer must get his signature attested on the contract form by witness failing which his tender may be liable to be rejected.
- 25) All working tools and plants and implements required for the work are to be arranged and supplied by the successful tenderer at his own cost.
- 26) The successful tenderer will have to abide by the provisions of West Bengal Contract labour (Regulation and Abalition) Rules, 1972 as will be force from time to time. If no labour licence obtained and produced by the contractor payment will liable to be withheld.
- 27) If the last date of submission of tender is declared as holiday. The tender will be received upto 13-00 hrs and will be opened immediately after wards as usual.
- 28) Claim for idle Labour from contractor will not be entertained under any circumstances. No claim will be entertained for any increase in Railway freight and market price.
- 29) The tenders received after the due date and time and any change in quotation after opening for the tender will be outrightly rejected. The Deptt, will not be responsible for the loss of tender from or for the delay in the postal transit.


Executive Officer
Tehatta-I Panchayet Samity
Tehatta, Nadia

Copy forwarded for information and taking necessary action to:

- 1) District Magistrate (Development and Planning Section) Nadia , Krishnagar, Nadia.
- 2) Additional District Magistrate, Nadia Zilla Parishad, Nadia.
- 3) Sub- Divisional Officer, Tehatta Sub Division, Tehatta, Nadia.
- 4) District Information Officer, Nadia, Krishnagar, Nadia with request to publish this notice at least two daily newspaper and official website of the District Magistrate.
- 5) Savapati, Tehatta-I Panchayat Samity with request to remain present in time of opening.
- 6) Saha Savapati, Tehatta-I Panchayat Samity with request to remain present in time of opening.
- 7) Opposition Leader of Tehatta-I Panchayat Samity.
- 8) Karmadhkya, Purto- Karyo-O- Paribahan with request to remain present in time of opening.
- 9-10) Junior Engineer (RWP/ AI), Tehatta-I Development Block.
- 11) Sub Assistant Engineer (BP), Tehatta-I Development Block.
- 12) The Accountant cum head clerk, Tehatta-I Dev. Block.
- 13-16) Block Development Officer, (Chapra/ Karimpur-I/ Karimpur-II/ Tehatta-II) Dev. Block.
- 17-27) Prodhan Gram Panchayat.
- 28) Notice Board.



Executive Officer
Tehatta-I Panchayet Samity
Tehatta, Nadia

1. Application for tender paper should be submitted to the Executive Officer, Tehatta-I Panchayet Samity, Tehatta, Nadia or to the undersigned during office hours on working days from 10:00 AM to 4:00 PM along with valid GST, ITAT, P. Tax, PFC & Trade License Xerox attestation of the contractor. The application must be submitted in original and photography thereof. Credentials must be 50% of a legitimate bank work which is not before 4 years.

2. In case of running work order and up to date payment certificate of the Engineer-in-Charge must be produced as above. The original documents will be returned after scrutiny and the photography will be preserved either by the Block Development Officer or by undersigned for future reference. It must be of last 4 years of similar type of works done by the contractor.

3. Tender paper will be issued to the qualified contractor on 25/11/2017. The contractor is not bound to issue tender paper to all the applications. Decision of the Block Development Officer or undersigned regarding issue of tender paper is final.

4. Tender paper will have to be sold by hand and it should reach the undersigned within 200 p.m. on 28/11/2017. It will be opened on the same date and time at the office of the BDO. The attending contractor may remain present at the time of opening.

5. This is the nature of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time the work may stand in the favour of the contractor without assigning any reason therefor. The undersigned also reserves the right to get the balance work completed by any other means including through other contractors. The excess expenditure, if any, due to extra work would be recoverable from the unpaid bills, security deposit of the contractor. This is a part from any other per amount the undersigned may take including the holding of the contractor and forfeiting of contract money.

6. Earnest money, noted against the name of work 5% of the value of the work will have to be deposited in the form of Nationalized bank draft in favour of the undersigned. The earnest money will be returned after successful completion. Balance 5% security money will be deducted from the bill on completion of the security money. The security money will be released as per terms. Engineer-in-Charge will not be required to deposit any earnest money. 15% cost of work will be deducted from the bill amount for all types of contractual work.

7. The rate should be quoted in percentage both in figures as well as in words. If the quoted amount is less than 15% of the estimate amount. A breakdown of the quoted amount would have to be provided.

8. In complete tender will be required summarily. The successful contractor shall have to execute a joint agreement of on a non-judicial stamp worth Rs. 100/- (two) within 10 working days from the date of issue of work order.