

**Government of West Bengal  
Office of the Chief Medical Officer of Health  
5 D. L. Roy Road, Krishnanagar, Nadia**

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Memo No. CMOH-Nad/10410

Dated. Krishnanagar the 22/12/17

**NITNo.:H and FW/ CMOH/NADIA/NIT-09/2017-18**

Online tenders are hereby invited in two bid system from bona-fide suppliers/vendors/distributors/agencies for rate for various types of printing under different programs for different wings under CMOH Office, Nadia.

Properly filled up tender forms along with detailed terms and conditions must be uploaded on the state Government e-tender portal <https://wbtenders.gov.in> before the last date & time of submission of tender.

Schedule for e-tender for rates for different types of printing is as follows:

Tender NIT No: H and FW/CMOH/NADIA/NIT-09/2017-18

Date & time of pre-bid meeting: 11/1/2018 at 12.30 P.M.

Date of online release of NIT & other documents: 4/01/18 at 5.00 P.M.

Online documents download start time: 4/01/2018 at 5.00 P.M.

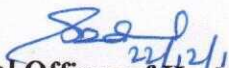
Online documents download end time: 25/01/2018 at 5.00 P.M.

Online bid submission start time: 4/01/2018 at 5.00 P.M.

Last date & time of online submission of tender: 25/01/2018 at 5.00 P.M.

Date of online opening of technical bid: 29/01/2018 at 10.00 A.M

Date of financial bid opening will be notified later.

  
Chief Medical Officer of Health, Nadia  
& Secretary, DH & FWS, Nadia

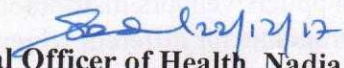
S. Chandra

Memo No. CMOH-Nad/10410/1(7)

Dated. Krishnanagar the 22nd December 2017

Copy forwarded for information and taking necessary action for wide publication to:-

- 1) The Sabhadhipati, Nadia Zilla Parishad
- 2) The District Magistrate, Nadia
- 3) The District Information & Cultural Officer, Nadia
- 4) The D.I.O.N.I.C, Nadia with the request to upload this on [www.nadia.nic.in](http://www.nadia.nic.in)
- 5) The Sub-divisional Officer, Sadar Sub-division, Nadia
- 6) The Chairman, Krishnagar Municipality
- 7) IT-coordinator, Swasthya Bhawan with the request to upload this on [www.wbhealth.gov.in](http://www.wbhealth.gov.in)

  
Chief Medical Officer of Health, Nadia  
& Secretary, DH & FWS, Nadia  
S. Chanda

Online tenders item wise in two bid systems (Technical and Financial) are invited for various types of printing for different programs for different wings under CMOH Office, Nadia. **The tender must be submitted online on the State Government e-tender portal <https://wbtenders.gov.in> before last date & time of submission of tender i.e. on.25/1/18 at 5.00 P.M.**

### **1. Procurement:**

The Chief Medical Officer of Health, Nadia invites rates for various types of printings for different programs for different wings under CMOH Office, Nadia.

### **2. Terms and Conditions:**

**A bidder is to quote rates for all the 402 (four hundred and two) types of printing as mentioned preferably.** However, the final decision regarding acceptance is reserved with tender selection committee to make this process successful in public interest.

The rates must be quoted for items including all applicable taxes and charges otherwise this will be cancelled. The rates quoted should not be more than MRP in any case. Decision regarding acceptance is reserved with the tender selection committee.

The Tenderer must submit online Technical bid and Financial Bid.

### **3. EMD:**

The earnest money of Rs. 10000/-(ten thousand) is to be deposited online by the bidder in the way as described in Memorandum No.-3975-F(Y), dt.-28/7/16 of Finance Department, Audit Branch, Government of West Bengal.

### **4. The tenderer should submit the tender in following two bids:**

**A) Technical Proposal:** containing Statutory Cover and Non-statutory Cover:-

#### **Statutory cover:**

- i) Application to participate in e-tender as per annexed proforma
- ii) Scanned copy of proof of submission of EMD in the way as described in Memorandum No.-3975-F(Y), dt.-28/7/16 of Finance Department, Audit Branch, Government of West Bengal /valid order from competent authority in support of exemption or relaxation claimed for EMD, if any.
- iii) NIT

**Non-statutory cover:** will contain the following documents:

- A:Certificate(s):
- i) Income Tax return ( Financial year 2016-17 or2015-16, assessment year (2017-18 or 2016-17),
  - ii) PAN card of proprietor/company whichever is available
  - iii) Professional Tax registration ( Valid for the F.Y.2017-18)/any challan deposited in last 6 months from scheduled date of technical bid opening

of e-tender  
iv) GST registration along with copy of last return filed

B: Company: i) Updated Trade license of allied services ( Valid for the F.Y.2017-18)  
(final decision reserved by the tender selection committee)  
Details :ii) Power of Attorney in favour of signatory of bid if needed

C. Documents:i) Audited Profit & Loss Account and Balance Sheet for F.Y. 2016-17 or 2015-16  
With the Schedule of Bank Accounts. Bidder should be financially sound.

ii) Bidders' non-conviction certificate as per enclosed proforma  
iii) Credential (documentary evidence)from various agency/Govt. for successful supply of good quality printing.

**B)Financial proposal: Rate:**

The basic or unit rate per accounting unit will be quoted inclusive of all applicable taxes and charges such as Delivery Charges, Insurance, GST ( if applicable ).Financial bid of the tenderer will be opened only if he is found qualified in technical bid.

5. The tenderer should quote only one rate per item for all types of printing. Here during financial evaluation, each type of printing will be evaluated separately.Letter of acceptance/supply order shall be issued on the basis of lowest rate of individual item.In case of massive problem with quality, the committee deserves the right to issue supply order otherwise.

6. The rates tendered must remain valid for a period of one year with effect from the date of acceptance of the tender. However, the contract may be extended up to maximum 1 year breaking in two successive 6 months' duration subject to satisfactory performance & necessary approval of the DH&FWs, Nadia.

7. The tenderer should give warranty against any item supplied by them and replace the printing of bad quality at their own cost.

8. The tender selection committee nominated by the Competent Authority to assess eligibility shall carry out the evaluation of bids.

9. Within 3(three) working days of issuance of letter of acceptance, the successful bidder(s) must submit to this office an additional amount of Rs. 15, 000/- (fifteen thousand) as the performance security in the form of a demand draft drawn from any scheduled nationalized bank in favour of 'The Secretary, District Health & Family Welfare Samity' payable at Krishnagar, Nadia. Non-deposition of submission of performance security within specified time period will lead to forfeiture of earnest money of the concerned bidder. The performance security may be retained up to one year from the acceptance of tender. Supply/ procurement order will be issued to the concerned bidder only after successful deposition of performance security by the said bidder.

**10. Liquidated damage:** In the event of breach/violation or contravention of any terms and conditions contained herein by the selected vendor, the security deposit shall be forfeited and the firm/company shall be blacklisted in addition to termination of contract.

**11.** Schedule of required types of printing are given later..

**12.** Orders will be placed with the selected bidders as per requirement (as deemed fit by the authority) of various wings of this office. Within 5 days from the date of issue of work order, final proof is to be submitted by the bidder. Then, within 2 days, final approval is to be given from the concerned wing of this office. Then, within 7 days from the date of issue of work order, items are to be supplied by the selected bidder. In case of non-compliance, 2% of bill value for the said item may be deducted for each day's delay as per discretion of the tender selection committee and/or the next successful bidder( as applicable in each case) may be awarded the contract.

**13.** Printing supplied by the selected vendor should strictly conform to the types of printing as mentioned.

**14.** The decision of the 'Tender Selection Committee' is final and binding in the matter of selection of tender. The Chief Medical Officer of Health & Secretary, District Health & Family Welfare Samity, Nadia reserves right to accept or cancel/reject any or all of the tenders wholly or in part without assigning any reason whatsoever. The Tender Selection Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof. After evaluation of technical proposal submitted by the bidders, the tender selection committee may call the required number of successful bidders selected at technical bid for test of their samples. However, it is to be noted that samples test report may be of prime importance in that case for awarding the contract irrespective of the financial bid to be opened later on as quality matters for utilization in public interest. The decision of the committee will be binding in all aspects. The committee will have no obligation to award the contract to the bidder with L1 status after commercial bid evaluation, if found unsuitable due to any valid reason (technical or financial).

**15.** Any dispute arising out of this contract will be settled amicably. All disputes are subject to jurisdiction in the courts of Krishnagar, West Bengal.

**16.** In case of any valid complain regarding quality, authority reserves the right to cancel the contract/supply order/bill processing at any time, if needed.

**Section –A**  
**Instruction to Bidders**

**General guidance for e-tendering:**

Instructions /Guidelines for electronic submission of the tenders have been annexed for assisting the prospective bidders to participate in e-tendering.

**i) Registration of bidder:**

Any bidder willing to take part in the process of e-tendering will have to be enrolled & registered with the Government e-procurement system by logging on to State Government e-tender portal <https://wbtenders.gov.in>, the contractor is to click on the link for e-tendering site as given on the web portal.

**ii) Digital Signature Certificate ( DSC ):**

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate ( DSC ) for submission of tenders from the approved service provider of the National Informatics Centre( NiC) on payment of requisite amount. Details are available on [www.wbtenders.gov.in](http://www.wbtenders.gov.in) . DSC is given as a USB e-token.

**iii)** The supplier can search and download N.I.T & B.O.Q and tender documents electronically from computer once he logs on to the web portal using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

**iv)** A prospective bidder may participate in the tender provided the bidder deposits requisite EMD of Rs.10,000/-(ten thousand) for e-tender for rate for various types of printing under different programs for different wings under CMOH Office, Nadia and has requisite technical background.

**v) Submission of Tenders:**

Tenders are to be submitted through online to the website stated above in two folders- in one the Technical Proposal before the prescribed date and time using the Digital Signature Certificate ( DSC). The documents are to be uploaded virus scanned copy duly digitally signed. The documents will get encrypted ( transformed into non readable formats ) on uploading. The two folders are:

**A) Technical proposal:** Containing Statutory Cover and Non-statutory Cover:-

**Statutory cover:**

- i) Application to participate in e-tender as per annexed proforma
- ii) Scanned copy of proof of submission of EMD in the way as described in Memorandum No.-3975-F(Y), dt.-28/7/16 of Finance Department, Audit Branch, Government of West Bengal /valid order from competent authority in support of exemption or relaxation claimed for EMD, if any.
- iii) NIT

**Non-statutory Cover:**

Will contain the following documents:

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  - ii) PAN card of proprietor/company whichever is available

- iii) Professional Tax registration (Valid for the F.Y.2017-18)/any challan deposited in last 6 months from scheduled date of technical bid opening of e-tender
- iv) GST registration along with copy of last return filed

B: Company: i) Updated Trade license of allied services (Valid for the F.Y.2017-18) ( final decision reserved by the tender selection committee)

Details : ii) Power of Attorney in favour of signatory of bid if needed

- C. Documents:i) Audited Profit & Loss Account and Balance Sheet for F.Y. 2016-17 or 2015-16 with the Schedule of Bank Accounts. Bidder should be financially sound.
- ii) Bidders' non-conviction certificate as per enclosed proforma
  - iii) Credential (documentary evidence) from various agency/Govt. for successful supply of good quality printing

N.B: Failure of submission of any of the above mentioned documents as stated above will render the tenderer liable to be rejected for both statutory & non-statutory cover.

THE ABOVE STATED NON-STATUTORY /TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLIWING MANNER

Click the check boxes beside the necessary documents in the My document list and then click the tab 'Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next click the tab 'Click to Encrypt and Upload' and then click the 'Technical' folder to upload the Technical Documents using a) multiple scan, b) Black and white scan, c) scan resolution should be within 250.

### **B.Financial Proposal: Bill of quantity**

1)The financial proposal should contain the following documents in one cover ( folder ) i.e. Bill of Quantities ( BOQ ). The bidder is to quote the rate online through computer in the space marked for quoting rate in the BOQ.

2) Only downloaded copies of the above documents are to be uploaded virus scanned and Digitally Signed by the bidder.

Financial capacity of a bidder will be judged on the basis of information furnished in Annexure.

a) Penalty for suppression/discretion of facts:

If any tenderer fails to produce the original hard copies of the documents on demand of the Tender Inviting Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by

the tender and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

b) Rejection of Bid:

The Tender Selection Committee reserves the right to accept or reject any bid and to cancel the bidding processes and reject all bids at any time prior to the award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of such action.

c) Award of Contract

The Tender Selection Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof. After evaluation of technical proposal submitted by the bidders, the tender selection committee may call the required number off successful bidders selected at technical bid for test of their samples. However, it is to be noted that samples test report may be of prime importance in that case for awarding the contract irrespective of the financial bid to be opened later on as quality matters for utilization in public interest. The decision of the committee will be binding in all aspects. The committee will have no obligation to award the contract to the bidder with L1 status after commercial bid evaluation, if found unsuitable due to any valid reason (technical or financial).

The bidder, whose bid has been accepted will be notified by the Tender Inviting And Accepting Authority through Letter of Acceptance.

The notification of award will constitute the formation of the Contract

C) Scope of Work: The service shall be meant to supply the various types of printing

a) Specification of Materials: The contractor shall ensure and confirm that only good quality printing shall be supplied by him.

Description of various type of printing:

Item Code	Specification
1	A4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding
2	A4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
3	A4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
4	A4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering & perforating
5	A4 size single side printing (B/W) (70 gsm) per 100 sheet book binding
6	A4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with numbering
7	A4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
8	A4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
9	A4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding
10	A4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
11	A4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
12	A4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering & perforating



13	A4 size both side printing (B/W) (70 gsm) per 100 sheet book binding
14	A4 size both side printing (B/W) (70 gsm) per 100 sheet book binding with nurbering
15	A4 size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
16	A4 size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
17	A4 size single side printing (Colour) (70 gsm) per 100 sheet pad binding
18	A4 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
19	A4 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
20	A4 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
21	A4 size single side printing (Colour) (70 gsm) per 100 sheet book binding
22	A4 size single side printing (Colour) (70 gsm) per 100 sheet book binding with nurbering
23	A4 size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
24	A4 size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating & numbering
25	A4 size both side printing (Colour) (70 gsm) per 100 sheet pad binding
26	A4 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
27	A4 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
28	A4 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
29	A4 size both side printing (Colour) (70 gsm) per 100 sheet book binding
30	A4 size both side printing (Colour) (70 gsm) per 100 sheet book binding with nurbering
31	A4 size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
32	A4 size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating & numbering
33	A4 size single side printing (B/W) (90 gsm) per 100 sheet pad binding
34	A4 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
35	A4 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
36	A4 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
37	A4 size single side printing (B/W) (90 gsm) per 100 sheet book binding
38	A4 size single side printing (B/W) (90 gsm) per 100 sheet book binding with nurbering
39	A4 size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
40	A4 size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering
41	A4 size both side printing (B/W) (90 gsm) per 100 sheet pad binding
42	A4 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
43	A4 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
44	A4 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
45	A4 size both side printing (B/W) (90 gsm) per 100 sheet book binding
46	A4 size both side printing (B/W) (90 gsm) per 100 sheet book binding with nurbering
47	A4 size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
48	A4 size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering
49	A4 size single side printing (Colour) (90 gsm) per 100 sheet pad binding
50	A4 size single side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering
51	A4 size single side printing (Colour) (90 gsm) per 100 sheet pad binding with perforating
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61	A4 size both side printing (Colour) (90 gsm) per 100 sheet book binding
62	A4 size both side printing (Colour) (90 gsm) per 100 sheet book binding with nurbering
63	A4 size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating
64	A4 size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating & numbering

65	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding
66	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
67	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
68	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering & perforating
69	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet book binding
70	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with numbering
71	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
72	Demy 1/4 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
73	Demy 1/4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding
74	Demy 1/4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
75	Demy 1/4 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
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129	FS size single side printing (B/W) (70 gsm) per 100 sheet pad binding
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135	FS size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
136	FS size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
137	FS size both side printing (B/W) (70 gsm) per 100 sheet pad binding
138	FS size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
139	FS size both side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
140	FS size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering & perforating
141	FS size both side printing (B/W) (70 gsm) per 100 sheet book binding
142	FS size both side printing (B/W) (70 gsm) per 100 sheet book binding with nurbering
143	FS size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
144	FS size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
145	FS size single side printing (Colour) (70 gsm) per 100 sheet pad binding
146	FS size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
147	FS size single side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
148	FS size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
149	FS size single side printing (Colour) (70 gsm) per 100 sheet book binding
150	FS size single side printing (Colour) (70 gsm) per 100 sheet book binding with nurbering
151	FS size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
152	FS size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating &

	numbering
153	FS size both side printing (Colour) (70 gsm) per 100 sheet pad binding
154	FS size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
155	FS size both side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
156	FS size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
157	FS size both side printing (Colour) (70 gsm) per 100 sheet book binding
158	FS size both side printing (Colour) (70 gsm) per 100 sheet book binding with numbering
159	FS size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
160	FS size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating & numbering
161	FS size single side printing (B/W) (90 gsm) per 100 sheet pad binding
162	FS size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
163	FS size single side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
164	FS size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
165	FS size single side printing (B/W) (90 gsm) per 100 sheet book binding
166	FS size single side printing (B/W) (90 gsm) per 100 sheet book binding with numbering
167	FS size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
168	FS size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering
169	FS size both side printing (B/W) (90 gsm) per 100 sheet pad binding
170	FS size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
171	FS size both side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
172	FS size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
173	FS size both side printing (B/W) (90 gsm) per 100 sheet book binding
174	FS size both side printing (B/W) (90 gsm) per 100 sheet book binding with numbering
175	FS size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
176	FS size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering
177	FS size single side printing (Colour) (90 gsm) per 100 sheet pad binding
178	FS size single side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering
179	FS size single side printing (Colour) (90 gsm) per 100 sheet pad binding with perforating
180	FS size single side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering & perforating
181	FS size single side printing (Colour) (90 gsm) per 100 sheet book binding
182	FS size single side printing (Colour) (90 gsm) per 100 sheet book binding with numbering
183	FS size single side printing (Colour) (90 gsm) per 100 sheet book binding with perforating
184	FS size single side printing (Colour) (90 gsm) per 100 sheet book binding with perforating & numbering
185	FS size both side printing (Colour) (90 gsm) per 100 sheet pad binding
186	FS size both side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering
187	FS size both side printing (Colour) (90 gsm) per 100 sheet pad binding with perforating
188	FS size both side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering & perforating
189	FS size both side printing (Colour) (90 gsm) per 100 sheet book binding
190	FS size both side printing (Colour) (90 gsm) per 100 sheet book binding with numbering
191	FS size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating
192	FS size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating & numbering
193	A3 size single side printing (B/W) (70 gsm) per 100 sheet pad binding
194	A3 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
195	A3 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
196	A3 size single side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering &

	perforating
197	A3 size single side printing (B/W) (70 gsm) per 100 sheet book binding
198	A3 size single side printing (B/W) (70 gsm) per 100 sheet book binding with numbering
199	A3 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
200	A3 size single side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
201	A3 size both side printing (B/W) (70 gsm) per 100 sheet pad binding
202	A3 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering
203	A3 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with perforating
204	A3 size both side printing (B/W) (70 gsm) per 100 sheet pad binding with numbering & perforating
205	A3 size both side printing (B/W) (70 gsm) per 100 sheet book binding
206	A3 size both side printing (B/W) (70 gsm) per 100 sheet book binding with numbering
207	A3 size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating
208	A3 size both side printing (B/W) (70 gsm) per 100 sheet book binding with perforating & numbering
209	A3 size single side printing (Colour) (70 gsm) per 100 sheet pad binding
210	A3 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
211	A3 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
212	A3 size single side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
213	A3 size single side printing (Colour) (70 gsm) per 100 sheet book binding
214	A3 size single side printing (Colour) (70 gsm) per 100 sheet book binding with numbering
215	A3 size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
216	A3 size single side printing (Colour) (70 gsm) per 100 sheet book binding with perforating & numbering
217	A3 size both side printing (Colour) (70 gsm) per 100 sheet pad binding
218	A3 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering
219	A3 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with perforating
220	A3 size both side printing (Colour) (70 gsm) per 100 sheet pad binding with numbering & perforating
221	A3 size both side printing (Colour) (70 gsm) per 100 sheet book binding
222	A3 size both side printing (Colour) (70 gsm) per 100 sheet book binding with numbering
223	A3 size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating
224	A3 size both side printing (Colour) (70 gsm) per 100 sheet book binding with perforating & numbering
225	A3 size single side printing (B/W) (90 gsm) per 100 sheet pad binding
226	A3 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
227	A3 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
228	A3 size single side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
229	A3 size single side printing (B/W) (90 gsm) per 100 sheet book binding
230	A3 size single side printing (B/W) (90 gsm) per 100 sheet book binding with numbering
231	A3 size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
232	A3 size single side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering
233	A3 size both side printing (B/W) (90 gsm) per 100 sheet pad binding
234	A3 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering
235	A3 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with perforating
236	A3 size both side printing (B/W) (90 gsm) per 100 sheet pad binding with numbering & perforating
237	A3 size both side printing (B/W) (90 gsm) per 100 sheet book binding
238	A3 size both side printing (B/W) (90 gsm) per 100 sheet book binding with numbering
239	A3 size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating
240	A3 size both side printing (B/W) (90 gsm) per 100 sheet book binding with perforating & numbering

241	A3 size single side printing (Colour) (90 gsm) per 100 sheet pad binding
242	A3 size single side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering
243	A3 size single side printing (Colour) (90 gsm) per 100 sheet pad binding with perforating
244	A3 size single side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering & perforating
245	A3 size single side printing (Colour) (90 gsm) per 100 sheet book binding
246	A3 size single side printing (Colour) (90 gsm) per 100 sheet book binding with numbering
247	A3 size single side printing (Colour) (90 gsm) per 100 sheet book binding with perforating
248	A3 size single side printing (Colour) (90 gsm) per 100 sheet book binding with perforating & numbering
249	A3 size both side printing (Colour) (90 gsm) per 100 sheet pad binding
250	A3 size both side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering
251	A3 size both side printing (Colour) (90 gsm) per 100 sheet pad binding with perforating
252	A3 size both side printing (Colour) (90 gsm) per 100 sheet pad binding with numbering & perforating
253	A3 size both side printing (Colour) (90 gsm) per 100 sheet book binding
254	A3 size both side printing (Colour) (90 gsm) per 100 sheet book binding with numbering
255	A3 size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating
256	A3 size both side printing (Colour) (90 gsm) per 100 sheet book binding with perforating & numbering
257	Leaflet newsprint good quality 1/5 size single side (B/W) printing per 1000 pc
258	Leaflet newsprint good quality 1/5 size single side (Colour) printing per 1000 pc
259	Leaflet newsprint good quality 1/6 size single side (B/W) printing per 1000 pc
260	Leaflet newsprint good quality 1/6 size single side (Colour) printing per 1000 pc
261	Leaflet Demay 1/8 size single side printing (70 gsm) (B/W) per 1000 pc
262	Leaflet Demay 1/8 size single side printing (70 gsm) (Colour) per 1000 pc
263	Leaflet Demay 1/8 size single side printing (90 gsm) (B/W) per 1000 pc
264	Leaflet Demay 1/8 size single side printing (90 gsm) (Colour) per 1000 pc
265	Leaflet glossy paper 1/5 size single side (100 gsm) (B/W) printing per 1000 pc
266	Leaflet glossy paper 1/5 size single side (100 gsm) (Colour) printing per 1000 pc
267	Leaflet glossy paper 1/8 size single side (100 gsm) (B/W) printing per 1000 pc
268	Leaflet glossy paper 1/8 size single side (100 gsm) (Colour) printing per 1000 pc
269	Leaflet newsprint good quality 1/5 size Both side (B/W) printing per 1000 pc
270	Leaflet newsprint good quality 1/5 size Both side (Colour) printing per 1000 pc
271	Leaflet newsprint good quality 1/6 size Both side (B/W) printing per 1000 pc
272	Leaflet newsprint good quality 1/6 size Both side (Colour) printing per 1000 pc
273	Leaflet Demay 1/8 size Both side printing (70 gsm) (B/W) per 1000 pc
274	Leaflet Demay 1/8 size Both side printing (70 gsm) (Colour) per 1000 pc
275	Leaflet Demay 1/8 size Both side printing (90 gsm) (B/W) per 1000 pc
276	Leaflet Demay 1/8 size Both side printing (90 gsm) (Colour) per 1000 pc
277	Leaflet glossy paper 1/5 size Both side (100 gsm) (B/W) printing per 1000 pc
278	Leaflet glossy paper 1/5 size Both side (100 gsm) (Colour) printing per 1000 pc
279	Leaflet glossy paper 1/8 size Both side (100 gsm) (B/W) printing per 1000 pc
280	Leaflet glossy paper 1/8 size Both side (100 gsm) (Colour) printing per 1000 pc
281	Poster (100 gsm) (B/W) per sq inch
282	Poster (100 gsm) (Colour) per sq inch
283	Poster (100 gsm) (B/W) per sq inch
284	Poster (100 gsm) (Colour) per sq inch
285	Poster (130 gsm) (B/W) per sq inch
286	Poster (130 gsm) (Colour) per sq inch
287	Poster (130 gsm) (B/W) per sq inch
288	Poster (130 gsm) (Colour) per sq inch

289	Card (300 gsm) single side print 1/4 size (B/W) per 100 sheet
290	Card (300 gsm) both side print 1/4 size (B/W) per 100 sheet
291	Card (300 gsm) single side print 1/4 size (Colour) per 100 sheet
292	Card (300 gsm) both side print 1/4 size (Colour) per 100 sheet
293	Card (300 gsm) single side print 1/6 size (B/W) per 100 sheet
294	Card (300 gsm) both side print 1/6 size (B/W) per 100 sheet
295	Card (300 gsm) single side print 1/6 size (Colour) per 100 sheet
296	Card (300 gsm) both side print 1/6 size (Colour) per 100 sheet
297	Card (300 gsm) single side print 1/8 size (B/W) per 100 sheet
298	Card (300 gsm) both side print 1/8 size (B/W) per 100 sheet
299	Card (300 gsm) single side print 1/8 size (Colour) per 100 sheet
300	Card (300 gsm) both side print 1/8 size (Colour) per 100 sheet
301	Card (150 gsm) single side print 1/4 size (B/W) per 100 sheet
302	Card (150 gsm) both side print 1/4 size (B/W) per 100 sheet
303	Card (150 gsm) single side print 1/4 size (Colour) per 100 sheet
304	Card (150 gsm) both side print 1/4 size (Colour) per 100 sheet
305	Card (150 gsm) single side print 1/6 size (B/W) per 100 sheet
306	Card (150 gsm) both side print 1/6 size (B/W) per 100 sheet
307	Card (150 gsm) single side print 1/6 size (Colour) per 100 sheet
308	Card (150 gsm) both side print 1/6 size (Colour) per 100 sheet
309	Card (150 gsm) single side print 1/8 size (B/W) per 100 sheet
310	Card (150 gsm) both side print 1/8 size (B/W) per 100 sheet
311	Card (150 gsm) single side print 1/8 size (Colour) per 100 sheet
312	Card (150 gsm) both side print 1/8 size (Colour) per 100 sheet
313	Card Glossy art board (300 gsm) single side print 1/4 size (B/W) per 100 sheet
314	Card Glossy art board (300 gsm) both side print 1/4 size (B/W) per 100 sheet
315	Card Glossy art board (300 gsm) single side print 1/4 size (Colour) per 100 sheet
316	Card Glossy art board (300 gsm) both side print 1/4 size (Colour) per 100 sheet
317	Card Glossy art board (300 gsm) single side print 1/6 size (B/W) per 100 sheet
318	Card Glossy art board (300 gsm) both side print 1/6 size (B/W) per 100 sheet
319	Card Glossy art board (300 gsm) single side print 1/6 size (Colour) per 100 sheet
320	Card Glossy art board (300 gsm) both side print 1/6 size (Colour) per 100 sheet
321	Card Glossy art board (300 gsm) single side print 1/8 size (B/W) per 100 sheet
322	Card Glossy art board (300 gsm) both side print 1/8 size (B/W) per 100 sheet
323	Card Glossy art board (300 gsm) single side print 1/8 size (Colour) per 100 sheet
324	Card Glossy art board (300 gsm) both side print 1/8 size (Colour) per 100 sheet
325	Flex Banner (320 gsm) per square feet with ilid
326	Flex Banner (320 gsm) per square feet fitted in wooden frame with/withour hanging facility
327	Flex Banner (320 gsm) per square feet fitted in meral frame with/withour hanging facility
328	Bill in duplicate (70 GSM) with numbering per 100 sheet pad binding and perforating
329	Bill in triplicate (70 GSM) with numbering per 100 sheet pad binding and perforating
330	Bill in duplicate (90 GSM) with numbering per 100 sheet pad binding and perforating
331	Bill in triplicate (90 GSM) with numbering per 100 sheet pad binding and perforating
332	Coupon (70 GSM) Newsprint 1/4 size (B/W) with perforating (10pc per sheet)
333	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 25 pages)
334	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 25 pages) with front cover (colour) (90 GSM)
335	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 25 pages) with front cover (colour) (300 GSM)
336	Book Demy 1/4 size both side printing (Colour) (90 GSM) (upto 25 pages) with front cover (colour) (300 GSM Glossy)
337	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 50 pages)

338	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 50 pages) with front cover (colour) (90 GSM)
339	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 50 pages) with front cover (colour) (300 GSM)
340	Book Demy 1/4 size both side printing (Colour) (90 GSM) (upto 50 pages) with front cover (colour) (300 GSM Glossy)
341	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 80 pages)
342	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 80 pages) with front cover (colour) (90 GSM)
343	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 80 pages) with front cover (colour) (300 GSM)
344	Book Demy 1/4 size both side printing (Colour) (90 GSM) (upto 80 pages) with front cover (colour) (300 GSM Glossy)
345	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 100 pages)
346	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 100 pages) with front cover (colour) (90 GSM)
347	Book Demy 1/4 size both side printing (B/W) (90 GSM) (upto 100 pages) with front cover (colour) (300 GSM)
348	Book Demy 1/4 size both side printing (Colour) (90 GSM) (upto 100 pages) with front cover (colour) (300 GSM Glossy)
349	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages)
350	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering
351	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
352	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages)
353	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering
354	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
355	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages)
356	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
357	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
358	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages)
359	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
360	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
361	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages)
362	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
363	Register Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating
364	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages)
365	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
366	Register in duplicate Demy 1/4 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating
367	Register FS size single side printing (90 GSM) (board cover) (upto 50 pages)
368	Register FS size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering
369	Register FS size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
370	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 50 pages)
371	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 50 pages) with



	page numbering
372	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
373	Register FS size single side printing (90 GSM) (board cover) (upto 100 pages)
374	Register FS size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
375	Register FS size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
376	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 100 pages)
377	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
378	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
379	Register FS size single side printing (90 GSM) (board cover) (upto 150 pages)
380	Register FS size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
381	Register FS size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating
382	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 150 pages)
383	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
384	Register in duplicate FS size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating
385	Register A3 size single side printing (90 GSM) (board cover) (upto 50 pages)
386	Register A3 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering
387	Register A3 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
388	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 50 pages)
389	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering
390	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 50 pages) with page numbering & perforating
391	Register A3 size single side printing (90 GSM) (board cover) (upto 100 pages)
392	Register A3 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
393	Register A3 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
394	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 100 pages)
395	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering
396	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 100 pages) with page numbering & perforating
397	Register A3 size single side printing (90 GSM) (board cover) (upto 150 pages)
398	Register A3 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
399	Register A3 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating
400	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 150 pages)
401	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering
402	Register in duplicate A3 size single side printing (90 GSM) (board cover) (upto 150 pages) with page numbering & perforating

**Price Schedule/Bill of Quantity**

Tender Inviting Authority: The Chief Medical Officer of Health & Secretary, District Health & Family Welfare Samity, Nadia

Name of Work: Various Printings for different programmes for different wings under CMOH office, Nadia

Contract No: H and FW/CMOH/NADIA/NIT-9/2017-18

Bidder Name							
<p align="center"><u>PRICE Schedule</u></p> (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only. A tenderer is to preferably quote rates for all the sixty six (66) types of printing.)							
NUMBER #	TEXT#	TEXT#	NUMBER#	TEXT #	NUMBER	NUMBER #	TEXT#
Sl. No.	Item description	Item Code/Make	Quantity	Units	BASIC/unit RATE (including all applicable taxes and charges) in Figures to be entered by the bidder Rs. P	TOTAL AMOUNT( total amount= basic/unit rate x Quantity) with all applicable taxes and charges Rs. P	TOTAL AMOUNT in Words
1	2	3	4	5	13	54	55
1	A4 size single side printing (B/W) (70 gsm) per 100 sheet pad binding	ITEM 1	1.000	PER UNIT		0.00	INR ZERO Only
2							
3			.....	.....		.....	↑
4			.....	.....		.....	↑
402			.....	.....		.....	↑

.....  
To be uploaded online with digital signature certificate of authorized personnel of bidder

ANNEXURE I  
Application Format

(To be furnished in the official letter pad with full address, contact no & Email id)

To  
The Chief Medical Officer of Health &  
Member Secretary DH&FWS, Nadia

Sub: NIT for Various types of Printings for different programmes for different wings under  
CMOH office, Nadia

Ref: - NIT No : H&FW/CMOH/NADIA/NIT-09/2017-18

Sir,

Having examined the pre-qualification & other documents published in the NIT, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of \_\_\_\_\_  
in the capacity \_\_\_\_\_ duly authorized to submit the offer.

2. We accept the terms and conditions as lay down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.

3. We are offering rate for the items specified and assured supply to the CMOH, Nadia.

4. a) We propose that the order and bill should be raised in our name. We have appointed M/S \_\_\_\_\_ having its office at \_\_\_\_\_ Mobile No \_\_\_\_\_  
\_\_\_\_\_ Email address \_\_\_\_\_ ( \_\_\_\_\_  
Address, contact no. & e-mail address )

**OR**

b) We propose that order and bill should be raised in favour of our authorized distributor. For that purpose, we have appointed M/S.....having its office at.....Mobile No.....  
o.....E-mail address.....  
( Address with contact no. and e-mail address ) as authorized Distributor who will receive order and payment in his name on our behalf.

5. We are the existing vendors/not the existing vendor (strike out whichever is not applicable) in the Nadia District.

6. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.

7. We understand that:

(a) Tender Selection Committee can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee reserves the right to reject any application without assigning any reason.

Date:

**Signature of applicant  
with stamp**

ANNEXURE II

Draft Affidavit Proforma for non conviction

I, Sri/Smt. \_\_\_\_\_ MD/Proprietor/Partner of the  
firm \_\_\_\_\_ (Name of the firm) having  
office at \_\_\_\_\_ contact  
no \_\_\_\_\_ email \_\_\_\_\_ id \_\_\_\_\_ do  
hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply of items to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law to supply of items to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States ( If any case is pending, state the details ).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Signature of applicant  
With stamp

