

Memo No. 213 /SSM

Date: 05-03-2018

Notice Inviting Tender
For Printing of Data Capturing Format for collection of information of UDISE-2017, SDMIS-2017, Vocational Education under CSS-VHSE Scheme of NSQF at Institutional Level and their Guidelines

Sealed Tender are hereby invited from bonafide and reliable organizations preferably having printing press and bulk amount of printing experience for printing of data capturing format (DCF) of UDISE-2017, its Bengali guidelines, its English Guidelines, DCF of SDMIS-2017, its English Guidelines in good quality A4 size paper, SDMIS – 2017 Blank DCF (Blank DCF for collection of New Student Information) in good quality A3 Paper, DCF for Vocational Institutions, its English guidelines in good Quality A4 Paper Size paper. Rate of back to back printing of a sheet is to be mentioned inclusive of all taxes and inclusive of cost of stapling for preparation of sets. Items to be printed are under mentioned in detail in following table:-

SL NO	DESCRIPTION	NO OF SETS	PAPER SIZE	NO OF SHEETS REQUIRED	NO OF PAGES TO BE PRINTED (BACK TO BACK PRINT)
PRINTING THROUGH UDISE SOFTWARE					
UDISE – 2017					
1	UDISE - 2017 DCF - 1ST PART School Basic Information with Logo, School Particulars, School Profile, Physical Facilities and Equipment, Teachers and Instructors and Description of Teacher DCF	4637	A4	25926	50682
SDMIS – 2017					
2	SDMIS 2017 DCF + GUIDELINES	4350	A4	102221	201991
PRINTING WITHOUT SOFTWARE					
UDISE – 2017					
3	UDISE - 2017 DCF - 2ND PART	4637	A4	37096	74192
4	UDISE - 2017 BLANK DCF	1000	A4	14000	28000
5	UDISE - 2017 BENGALI GUIDELINES	5137	A4	76816	148973
6	UDISE - 2017 ENGLISH GUIDELINES	100	A4	1200	2400
SDMIS – 2017					
7	SDMIS - 2017 BLANK DCF	6637	A3	37600	75200
8	SDMIS GUIDELINES	6637	A4	6637	13274
VOCATIONAL EDUCATION UNDER CSS-VHSE SCHEME OF NSQF AT INSTITUTIONAL LEVEL					
9	DCF FOR VOCATIONAL EDUCATION UNDER CSS-VHSE SCHEME OF NSQF AT INSTITUTIONAL LEVEL	150	A4	300	600
10	GUIDELINES FOR VOCATIONAL EDUCATION UNDER CSS-VHSE SCHEME OF NSQF AT INSTITUTIONAL LEVEL	150	A4	150	300

Aforesaid Items to be printed are consolidated below in following table in terms of paper size and rate of back to back printing of a sheet inclusive of all taxes and inclusive of cost of stapling for preparation of sets in respect of paper size are to be quoted as per following format :-

SL NO	DESCRIPTION OF ITEMS TO BE PRINTED	SLNO OF ITEMS OF 1 ST TABLE	PAPER SIZE	TOTAL SHEETS (FROM 1 ST TABLE)	TOTAL PAGES (FROM 1 ST TABLE)	Quoted Rate (back to back printing of a sheet inclusive of all taxes and inclusive of cost of stapling for preparation of sets)	Paper Quality (in GSM)
A	UDISE - 2017 DCF - 1ST PART, UDISE - 2017 DCF - 2ND PART, SDMIS - 2017 DCF, SDMIS GUIDELINES (PRINTING FROM UDISE SOFTWARE)	1,2	A4	128147	252673		70 GSM
B	U-DISE - 2017 BLANK DCF, ITS BENGALI AND ENGLISH GUIDELINES, VOCATIONAL DCF AND ITS GUIDELINES, SDMIS - 2017 GUIDELINES (PRINTING WITHOUT SOFTWARE)	3,4,5,6, 8,9,10	A4	136199	267739		70 GSM
C	SDMIS - 2017 BLANK DCF (PRINTING WITHOUT SOFTWARE)	7	A3	37600	75200		70 GSM
AVERAGE RATE OF SLNO A AND B – (A4 SIZE PAPER)			A4				70 GSM

ALL ITEMS FROM SLNO 1 TO 10 OF 1ST TABLE ARE TO BE PRINTED . AVERAGE RATE OF SLNO A AND B ARE TO BE TAKEN INTO ACCOUNT FOR ITEMS OF SLNO A AND B (SLNO 1 TO 10 EXCEPT SLNO 7 OF 1ST TABLE). SAME PAPER QUALITY (70 GSM) ARE TO BE MENTIONED FOR ALL ITEMS. 1 (One) set of UDISE - 2017 DCF - 1ST PART (Sl. No 1 of 1st table) of a school are to be stapled with 1 (one) set of UDISE 2017 DCF 2nd Part (Sl. No. 3 of 1st table) and will comprise one set of complete UDISE 2017 DCF of respective school. Blank UDISE 2017 DCF (Sl. No 4), its Bengali Guideline (Sl. No. 5), its English Guideline (Sl.No. 6) will be stapled separately and will comprise each individual set. 1 (One) set of SDMIS - 2017 DCF and guidelines (Sl/No 2 of 1st table) of a school are to be stapled with 1(One) sheet SDMIS guideline (Sl. No 8 of 1st table) and will comprise one set for the school. After preparation of sets, items are to be bundled CLRC wise and District Wise. CLRC wise Distribution sheet will be provided at the time of printing.

Continued

Following papers/documents must be submitted along with tender documents.

- **Xerox copies of GST Registration Certificate.**
- **Xerox copies of Latest Professional Tax Clearance Certificate and last 2 yrs IT Return and previous work experience certificate related to printing work from Government, Semi-Government or PSU Offices.**
- **Interest party should deposit a draft of Rs. 12000/- (Rupees Twelve Thousand only) with tender documents in favour of Sarva Siksha Abhiyan , Nadia**

Interested parties may offer their tender papers and all credentials on their own letter head with their seal and signature addressed to the District Project Officer, SSM, Nadia in a sealed envelope. The line "Tender For Printing of Data Capturing Format (DCF) for collection of information of UDISE-2017, SDNIS-2017, Vocational Education under CSS-VHSE Scheme of NSQF at Institutional Level and their Guidelines" should be super scribed on the sealed envelope.

Sample copy of materials to be printed can be seen at District Project Office, SSM, Nadia.

Last Date and Time of dropping of Tender at the specified Box at the District Project Office, SSM, Nadia	on 16.03.2018 at 2:00 PM
Opening of Tender at the chamber of District Project Officer, SSM, Nadia	on 16.03.2018 at 3:00 PM

DPO,SSM, Nadia reserves the right to accept or reject any or all of the tenders without assigning any reason thereof. Printed materials are to be bundled CLRC and district wise as per distribution sheet to be provided after receiving work order. NIT will be available at website www.nadia.gov.in. Sample copy of materials to be printed are available at the office of the District Project Officer, SSM, Nadia and can be seen between working hours in working days. Printing materials are to be delivered to authorized personnel of CLRC and District from his/her distribution point taking acknowledgement receipt .Total Printing, distribution and delivery of items are to be completed within 10 days from issuance of work order.


For District Magistrate, Nadia &
District Project Director, SSM, Nadia

Memo No. 213/1(15)/SSM

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Copy for kind information and taking necessary action :-

1. C.A to the Savadhipati, Nadia.
2. P.A to the The District Magistrate, Nadia
3. C.A to the Addl. District Magistrate(Gen), Nadia.
4. Sub Divisional Officer, Sadar/Ranaghat/ Tehatta/Kalyani Sub Division.
5. Secretary, NZP with a request to publish in Nadia Zilla Parishad Website.
6. Karmadakshya, Siksha, NZP.
7. D.I of Schools (PE), Nadia
8. D.I of Schools (SE), Nadia
9. Chairman, NDPSC.
10. Officer-in-Charge (General Section), Nadia Collectorate with a request to publish the NIQ at Nadia Collectorate Notice Board.
11. DICO, Nadia
12. DIO, NIC with a request to publish in district website.
13. Block Development Officer, All Blocks.
14. Chairman, All Municipality/NAA.
15. Circle Project Co-Ordinator, All CLRC.


For District Magistrate, Nadia &
District Project Director, SSM, Nadia