



**Office of the Officer – In – Charge**  
**WEST BENGAL STATE SEED CORPORATION LIMITED**

(A Govt. of West Bengal Company)

Road Station (Dakat Pukur), P.O. Krishnagar, Nadia, West Bengal, PIN-741101

Memo No.: 612/WBSSC/KNG

Dated: 12.03.2018

**NOTICE INVITING TENDER**

**Tender Reference No. : WBSSCL/KNG/NIT – 05/2017 – 18.**

**Sub: - Providing Two nos. of Security Guards for Godown & Office premises of W. B. State Seed Corporation Ltd., Krishnagar, Nadia.**

Notice inviting sealed tender no. 05, dated 12.03.2018 of the Officer - In - Charge, West Bengal State Seed Corporation Ltd., Road Station (Dakat Pukur), Krishnagar, Nadia – 741101 from the bonafide reputed and experienced Agency/ Contractor for providing Two numbers of skilled Security Guards without fire arms for guarding during night (6pm to 6am on the next day) and day (6am to 6pm) in the Office cum Godown complex of West Bengal State Seed Corporation Ltd, Krishnagar, Nadia purely on temporary basis. **Estimated Tender Value is Rs. 2, 50,000.00 (Two Lakh Fifty Thousands only.)**

**Terms and Conditions**

1. Tender Forms are available on all working days (11.00 a.m. to 4.00 p.m.) from our office from **14.03.2018 to 19.03.2018** by depositing **Rs.500.00 (Five Hundred Only)** only by cash as processing fees (non – refundable).
2. Tenders must be dropped in the tender box kept in the office of the OIC, W.B.S.S.C Ltd., Krishnagar, Nadia on all working days up to **01.00 p.m. on 22.03.2018** and **will be opened on the same date at 02.00 p.m.** The last date of accepting tender and date of opening may be shifted to the next working day in unavoidable circumstances.
3. The Agency/Contractor intended to apply must have experience in this type of works to any Government Organizations / Government Farms.
4. The Agency / Contractor intended to apply must have all the documents related to legality office bid failing which the Principal Employer reserves the right to cancel/rescind the bid without any further notice to the bidder, even if his bid is lowest.
5. Monthly emoluments of security guard per head for 12 (twelve) hours should be clearly quoted in figures and words in Tender forms.
6. All the statutory norms regarding contract labour license, EPF, ESI as applicable have to be mentioned by the bidders in Tender Forms.
7. Tender should be accompanied with self attested photocopy of the valid license from the Govt. of West Bengal under Private Security Agencies (Regulation) Act, 2005, Trade License, PAN Card, Latest Income Tax Return, EPF Registration Certificate, GST Certificate, Registration Certificate of Shops & Establishment Act, 1963, P. Tax Registration Certificate, work orders of valued clients.



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8. Tender should be accompanied with **original Demand Draft of Rs.6,000.00 (Six Thousand) only** drawn in favour of **“W. B. State Seed Corporation Ltd.”**, payable at **Krishnagar** from any nationalized banks as Earnest Money. **The Earnest Money of the successful bidder will be treated as Security Deposit.**
9. The Security Guards contract period will be at least for one year and may be extended for further with mutual consent between the bidder and WBSSCL unless terminated prematurely by WBSSCL at its discretion and satisfaction. No enhancement of rate will be allowed for that period.
10. The remuneration of security guard individual will be borne by the security agency. Delay of payments from the corporation side will not become an excuse in any case for making timely payments to the engaged persons.
11. An Agreement Bond will made in Non Judicial Stamp Paper of Rs.10/- (Rupees Ten) only between the successful bidder and WBSSCL, Krishnagar, Nadia. The successful bidder will arrange for the agreement.
12. The Authority reserves the right to cancel the agreement of service rendered by the Security Agency is found to be unsatisfactory or due to any other reason with one month's notice.
13. Allotment / Placement of the engaged security guards / personnel will be done by the office of the undersigned.
14. Payment will be made through account payee cheque after deducting applicable statutory taxes. The GST number of successful bidder should be clearly mentioned on the bill.
15. The undersigned reserves the right to reject any or all the tenders without assigning any reason at any stage deemed fit by it. Acceptance of the lowest or any other tender is not obligatory.

*S.V.*  
Officer – In – Charge,  
W. B. State Seed Corporation Ltd.

Memo No.: 612/1(8)/WBSSC/KNG

Dated: 12.03.2018

Copy forwarded for necessary information to:-

- I. The Managing Director, W.B.S.S.C Ltd., 6, Ganesh Chandra Avenue, 5<sup>th</sup> Floor, Kolkata – 700 013.
- II. The Regional Manager, W.B.S.S.C Ltd., Burdwan Range.
- III. The A.D.M (ZP), Nadia District with a request to remain present during the opening of tender.
- IV. The D.D.A (Admin.), Nadia with a request to remain present during the opening of tender.
- V. The A.D.A, Marketing (Admin.), Nadia with a request to remain present during the opening of tender.
- ✓ VI. The District Informatics Officer, NIC, Nadia with a request to display this notice in the District Website.
- VII. Notice Board of this office, Nadia & website of this office for wide circulation.
- VIII. Accountant/Store Keeper of this office.

*Rui*  
12/2/18  
Officer – In – Charge,  
W. B. State Seed Corporation Ltd.  
Nadia, Krishnagar.