



Government of West Bengal  
District Horticulture Office, Nadia  
State Horticultural Research & Development Station  
Krishnagar, Nadia  
PIN No. - 741 101

Phone No. : 03472-272442  
03472-271840  
Dhonadia@gmail.com

**Tender Notice No. 02**

Memo No. 233 /SHRDS/Nadia/2018-2019

Date -09.08.2018

Sealed Tenders are hereby invited from the bonafied Labour Supplying Agency/Person /Contractor for supply of **unskilled /skilled Labour** for Horticultural Field works at State Horticultural Research & Development Station, Krishnagar, Nadia during the Financial Year 2018-2019, as and when required by the Office of the undersigned.

The Tenderer/Tenderers shall have to produce the following documentary evidences at the time of submission of Tender paper otherwise his candidature will be summarily treated as cancelled.

- (a) PAN Card (Xerox).
- (b) Voter Identity Card (Xerox).
- (c) Income Tax clearance Certificate for last three years.
- (d) Proof of Credential from any Government Office/Govt. Farm for the same nature of work.
- (e) Trade licence regarding supply of labour.

**Terms & Conditions:-**

1. The rate of Labour engaged in Horticultural Field Works should be the prevailing wage rate as notified by appropriate authority/ Labour Department.
2. The Labour supply Agency / Person /Contractor/Tenderer must quote the reasonable Service Charge in % (percentage) in round figure (both in figure & words). Quoted rate in fraction will be rejected.
3. The percentage of service charge will be within 12% and it will be calculated on the basis of labour wage payment.
4. The tender paper in prescribed format should be collected from the office of the undersigned from the date of issue of the notice during the working days from 11.00 am to 03.00 p.m. up to 14.08.2018. The tenderer must write Tender Notice No. along with Memo No. and Name of the work/item (Horticultural Field works) on the tender envelop and in the tender paper.
5. Each tender paper should be accompanied by an **open demand draft of Rs. 15,000/-(Fifteen thousand) only** drawn in favour of the "**Deputy Director of Horticulture Nadia, State Horticulture Research & Development Station, Krishnagar, Nadia**" on any nationalized bank & payable at Krishnagar as **Earnest Money** which is refundable to the unsuccessful tenderer & in case of successful tenderer, this will be refundable after successful completion of contractual period.
6. **Tender must be dropped** in the tender box kept in the Office of the undersigned **on working days up to 1.00 pm on 17.08.2018**. It will be **opened on 17.08.2018 at 2.00 pm**. in the office chamber of the undersigned and in presence of the tenderer who may remain present there. Any delay in dropping of tender beyond 1.00 pm on 17.08.2018 will not be entertained.
7. Lowest tenderer shall be treated as the successful tenderer.
8. In case, where the lowest rate is offered by more than one no of Tenderers then one no of tenderer will be selected on the basis of lottery amongst them. The ranking of the tenderers will be maintained on the basis of serial number mentioned in the lottery token.(i.e.1 is first & 2 is second position for getting the Tender)
9. Points not covered in above such as acceptance/negotiation/rejection etc. will rest upon the sole discretion of **Deputy Director of Horticulture Nadia**, State Horticulture Research & Development Station, Krishnagar, Nadia.
10. An Agreement bond will be made in Non Judicial Stamp Paper Rs. 10/- (Rupees ten) only between the successful tenderer & **Deputy Director of Horticulture Nadia** State Horticulture Research & Development Station, Krishnagar, Nadia. The successful tenderer will arrange for the agreement.
11. The payment of the Labour by the successful tenderer must be done in presence of the representative of the undersigned.

