

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, NADIA  
KRISHNAGAR, NADIA.

EMPLOYMENT NOTICE

Memo.No. 172 /Estt.

Dated 21/01 2013.

Applications are invited in prescribed format from retired employees for contractual appointment of 'Data Entry Operator' for 1(one) year in the Treasuries of Nadia with remuneration Rs. 10,000.00 ( Rupees ten thousand) per month, who have minimum 3(three) years working experience in Treasury and not yet attained age of 64 (sixty four ) years as on 31.03.2013. The persons so deployed shall exclusively render service to the Treasury and shall not be transferred / posted to any other offices.

The engagement will be done on the basis of an interview and past service records. Application in the following format must be submitted to the District Magistrate, Nadia by Registered Post / Speed Post / by hand / by e-mail to admgeneralnadia @ gmail.com within 14<sup>th</sup> February 2013. Envelope containing application must be superscribed with "Application for Re-employment at D.M.'s Office for the post of 'Data Entry Operator in Treasury' and it should be sent to the Addl. District Magistrate (General ), Nadia ( Establishment Section ) 1<sup>st</sup> Floor, Administrative Building, Krishnagar, Nadia, PIN-741101 along with name and address of the applicant.

*Aravinda Chak* 21/1/13  
Additional District Magistrate,(General.),  
N a d i a.

APPLICATION FORMAT

To

The District Magistrate & Collector, Nadia  
(Establishment Section),  
1<sup>st</sup> Floor Administrative Building,  
Krishnagar, Nadia (Pin: 741101)

- 1) Name in full (in block letters)
- 2) Post applied for
- 3) P.P.O. No.
- 4) Last Pay drawn
- 5) Address with Phone no.
- 6) Qualification     a) Academic :-  
                              b) Computer :-
- 7) Date of birth
- 8) Date of retirement
- 9) Experience: a) Treasury Experience with period :-  
                              b) Experience as Data Entry Operator:-
- 10) Last place of posting with designation.

Signature of applicant with date.