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GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, NADIA
&
DISTRICT PROGRAMME COORDINATOR, NADIA
ADMINISTRATIVE BUILDING, 3RD FLOOR, ROOM NO. 410
KRISHNAGAR, NADIA-741101

NIT No. 245 /Dev.Dated: 15/02/2019**NOTICE INVITING TENDER**

Sealed tender is invited from the eligible Suppliers/Agencies/ Individuals for Supply of furniture at Development and Planning Section, 3rd Floor, Administrative building of Nadia Collectorate, Krishnagar Nadia.

I. Submission of quotation:

Financial Bid is to be submitted (should be in letter head of the Suppliers/Agencies/ Individuals) in the drop box located in the office chamber of the under signed. All papers must be submitted in English language.

II Required documents for Technical Evaluation of Bid:

- The bidders must have minimum credential Rs. 95,000.00 (Rupees ninety five thousand) only of same type of supply work in government or any other reputed organisation.
- Earnest Money Rs. 4,000.00 (Rupees Four thousand) only, must be remitted through Demand Draft in favour the District Magistrate, Nadia issued by any Nationalised Bank on or after the date of publication of this notice.
- Valid Trade License.
- PAN Card.
- GST Registration Certificate.
- Income Tax Returns submitted for last F.Y.
- GST Returns of the last month.

III. Selection of L1:

Bidders should quote item wise rate with specification. L1 will be selected on the basis of lowest submitted rate.

IV. Specification of Computer and accessories to be supplied:

Sl. No.	Specification of Item	Quantity
1.	Supply of Executive Table made by Wood with Glass top and velveted cloth cover	1 No.
2.	Supply of Executive revolving Chair	2 Nos.
3.	Supply of Godrej made Chair Model: OFFICE 1007	9 Nos.
4.	Supply of Godrej Made Almirah	3 Nos.
5.	Supply of Godrej Made File Cabinet	1 No.
6.	Supply of Good Quality Vertical Blinds for windows approved make and brand.	3 m ²


V. payment terms:

- a) Payment will be made in Indian rupees only through account payee cheque/NEFT/RTGS within a reasonable time from the satisfactory supply of the items and getting clearance certificate from the concerned authority.
- b) Statutory deduction will made from the gross bill as per Government of West Bengal rules.

VI. Important information:

- a) All the prospective bidders are requested to be present during opening the financial bid at chamber of the under signed.
- b) During the scrutiny, if it comes to the notice to quotation inviting authority that the any paper found incorrect/ manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- c) The authority reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- d) Date & Time schedule:

Sl. No.	Particulars	Date	Time
1	Quotation submission start	18-02-2019	10:00 AM
2	Quotation submission close	25-02-2019	2:00 PM
3	Quotation opening	25-02-2019	3:00 PM
4	Issue of Supply order	Will be communicated later	
5	Completion period	Within 7days of issue supply order.	



District Planning Officer,
Nadia

Memo.No. 245/1(2)/Dev.

Dated: 15/02/2019 Copy

forwarded for information to: -

- 1) PA/CA to the District Magistrate, Nadia for placing.
- 2) PA to the Additional District Magistrate (Dev.), Nadia for placing.



District Planning Officer,
Nadia

Memo.No. 245/1(2)/2(6) Dev.

Dated: 15/02/2019

Copy forwarded for information with a request to make necessary arrangement for wide publication to: -

- 1) The Sub-Divisional Officer, Sadar Sub-Division, Krishnagar, Nadia.
- 2) The Nezarath Deputy Collector, Nadia Collectorate, Krishnagar, Nadia.
- 3) The Head Post Master, Krishnagar, Nadia.
- 4) The Additional Executive Officer, Nadia Zilla Parishad, Krishnagar, Nadia.
- ✓ 5) The District Informatics Officer, NIC, Nadia to upload district website.
- 6) Office Notice Board.


District Planning Officer,
Nadia