

To
The District Officer Minority Affairs, Nadia
Minority Bhawan, Collectorate Campus
Krishnagar, Nadia.

Sub.: Prayer for Guest Teacher in Science Group /Group-'C' ,Group-'D' & Sweeper through walk-in-interview

Sir,

It is learnt from the office notice published in the "Website dated" for Walk-in-interview that you are going to recruit 4 (Four) Guest Teacher, 1 (one) Group-'C' & 2(two) Group-'D' from retired Teachers/retired Govt. employee in the District Nadia for Nadia Model Madrasah (Eng. Medium) at Paninala. I beg to offer myself as a candidate for the said post of.....

1	Name of the applicant (in capital letter)	
2	Father's name	
3	Date of Birth	
4	Full postal address for communication & Mobile No.	
5	Permanent Address with pin Code.	
6	Present Address with Pin code.	
7	Date of entry in School Service/Govt. Service	
8	1 st appointment date	
9	School/Govt. Office last attended	
10	Last Scale of pay (Pay band)	
11	Last Basic Pay & Grade Pay	
12	Whether received Pension, If yes mention P.P.O No.(Copy Enclosed)	
13	Educational Qualification	
14	Details of working experience	
15	Knowledge of Computer, if any	
16	Medical fitness Certificate (by registered Medical practitioner to be enclosed).	
17	Ready to work beyond office times and holiday, if necessary.	

In fine, I appeal to your good self to consider my prayer so that I can get re-employment on contractual basis as prayed for and I shall remain ever grateful to you.

Dated.:[

Place.:Krishnagar

Yours faithfully,