

OFFICE OF THE PANCHAYAT SAMITY

Ranaghat-II Panchayat Samity

Nokari, Ranaghat, Nadia, Pin No.-741201

ENGINEERING SECTION

Phone No.-03473-284489/283790; E-mail id:- bdoranaghat2@yahoo.co.in

NOTICE INVITING PRE QUALIFICATION-CUM TENDER (two cover system)

e-Tender Notice No.- 05/Rh-II P.S/2019-20

Memo No: 457/Rh-II P.S

Dated : 13/08/2019

e-Tender by two cover system are invited by Undersigned on behalf of Ranaghat-II Panchayat Samity from eligible resourceful contractors having experience in similar nature of work as per particulars given below. Tenders will be received through e-tender of P & R.D Govt of west Bengal Website.

1. Name of work : As per Annexure.
2. Estimate value of work put to tender : As per Annexure.
3. Time of completion of work : As per Annexure.
4. Contractors eligible to Submit tender : Resourceful contractors having credential in such type of work @ 40% of work value in a single work awarded not earlier than 2016-2017.
5. Price per copy of set of tender : As per Annexure.
6. Date and time for downloading of tender documents : 16/08/2019 to 23/08/2019 up to 4.00PM. (as per Server clock)
7. Cost of tender documents : Not Applicable.
8. Last date and time for submission of e-tender : 23/08/2019 up to 5.00PM (as per Server clock)
9. A Time & Date of opening - **Technical bids** : SL No -1, Date-26/08/2019 after 11.00 am (as per server clock)
- B Time & Date of opening - **Financial bids** : SL No-1, Date-26/08/2019 after 01.00 pm (as per Server clock)
10. **Earnest Money** : 2% of Estimated Amount (i.e. As per Annexure) through online payment should be made in favour of E.O. Ranaghat-II Panchayat Samity and the scanned copy of the online payment document must be uploaded at the time of online bidding at the time of Financial Bid opening(or clause - 33 and 34).
11. **Validity of the tender** : The offer will remain valid for acceptance for 180 days from the date receipt of tender. 4.00PM. (as per Server clock)
12. **Guiding Schedule of rates for items of work** : schedule of Rates of P.W (W.B) Schedule of rates with up to date addenda & Corrigenda operative from and schedule of rates PW(Roads) M.S/ T.S and Cement may be issued departmentally as per availability.
13. The Tender document and other relevant particulars (if any) may be seen by the intending tenders during office hours in the office of the Ranaghat-II Panchayat Samity as well as from the website <http://wbtenders.gov.in>

14. Throughout this document the terms and "tender" and their derivative (bidder/tenderer/tender/ bidding/ tendering etc.) are synonymous.
15. Conditional tender will be liable for rejection.
16. Time/ Cost over - run and consequent cost escalation for any material, Labour, etc will not be allowed.
17. No mobilization advance/secured advance will be allowed.
18. In case of inadvertent typographical mistake found in the specific price schedule of rates. The same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/ or technically sanctioned estimate.
19. The intending tenderer is required to quote the rate in figure as well as in words mentioning percentage above/below or AT PAR on the basis of the relevant price schedule of probable items with approximate quantities in the prescribed format of BOQ.
20. Contractor shall have to comply with the provisions of (a) the Contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act 1961 and (c) Minimum wages Act. 1948 or the modification thereof or any other laws relating thereto and the rules and order issued there under from time to time.
- (a) Contractor should engage one Degree and one Diploma Engineer exclusively for the work particulars of them must be furnished along with attested copies of certificate and appointment letters.
21. The intending tenderers will have to produce PAN Card of income Tax, Professional tax Clearance certificate, G.S.T Registration which will be valid up to the date of opening of the tender. Credential documents of value as stated in annexure in a single work within last 5(five) years adequate financial capability audit report along with certificate of Chattered Accountant for last 3(three) for both individual and companies and registration certificate issued by Registered of companies. West Bengal in case of companies along with the 'Technical Bid'.
22. Representation in Tender in connection with tender submitted by Co-Operative' Societies:- The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sing all deeds, Documents, tender papers as per act of the Bye-laws of the Co-operative Societies, failing which the tender will be liable for rejection. The copy of the last Audit report (full) including copy of the minutes of last A.G.M has to be submitted along with the 'Technical Bid' for verification of the authority.
23. No credential will be considered unless it is supported by payment certificate, work order and completion certificate mentioning the date of completion issued by the competent authority not below the rank of Executive Officer or similar rank.
24. All tender or his authorized representative is requested to present personally during the opening of the tender and to sign the tender opening register as witness.

During the process on subsequently if it is found that the documents submitted by the tenderers are false, fictitious, etc. Then the person/ agency will be liable to criminal offence and action will be taken accordingly.

25. During Construction works on road. Which is open to traffic, suitable barriers with security arrangement are to kept to segregate the area of work. Red light are to be provided at such barriers are night during poor visibility, Night Chowkidars are also be maintained. All these will -have to be considered and it should be included in the rates quoted by the firm during submission of tender.

Cess to be recovered from the Bill of the agency as per Govt. Rule.

The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof. And no claim in this respect will be entertained.

The intending tenders, at their own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the NIT. The cost of visiting the site shall be at the tender's own expenses.

28. Copy of this NIT along with other tender document may be obtained from the website <http://wbtenders.gov.in>

29. Preparation of Bids.

i. Documents comprising the bid.

The Bid submitted by the bidder shall be in two separate parts.

Part-I: This shall be named 'Technical Bid' and shall comprise of.

i) 'Earnest Money' in a separate cover marked 'Earnest Money'.

Authorised address and contact details of the bidder having the following information:-

Telephone no.(land) _____

Mob No. _____

Fax no. _____

Email ID _____

ii. Qualification information supporting documents as specified in clause 19,20,21,22,23.

iii. Undertaking that the bid shall remain valid for the period specified in clause 11.

iv. Any other information/ documents required to be completed and submitted by bidders.

v. An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.

vi. An index stating the page Nos. Of all documents submitted.

vii. Regarding bidding document

a) Lease or hire of machineries.

b) Bid validity.

Part-ii : it shall be named 'Financial Bid and shall comprise of .

1) Form of Bid.

2) Bid validity.

Each part shall be separately sealed and marked in accordance with the instructions.

30. Audit Report of last 3 years

31. The Contractor is liable to his own arrangement necessary mechanical devices viz. Vibrator etc. He is also liable to submit actual work proportion to the Employer.

32. **Cost of Tender Papers** :Not Applicable for e-NIT No.05/Rh-II P.S/2019-20 & Serial No-1.

33. **Earnest Money**:- As per annexure to be deposited along with the technical bid by online payment on any Nationalized Bank with Branch at Ranaghat in favour of E.O, Ranaghat-II Panchayat Samity as stated above. Earnest money (online payment document) covering 2% as per Clause-10, for Earnest money to be submitted by online payment during opening of Financial bid with full name of Firm & address of the bidder and the mentioning the name of work e-NIT No.-05/Rh-II P.S/2019-20 & Serial No-1 in their letter head.

34. The Agency also may deposit earnest money through online.

35. Earnest money for each and every category to be deposited compulsorily and no exemption of Earnest Money for Labour/ Engineer Co-operative will be entertained.

36. Submission of bids:

The bidder shall place the two separate envelopes (Called inner envelopes) marked, "Technical Bid" and "Financial Bid" in one outer envelope. Mentioning the name of work e-N.I.T No. And Sl.No. The inner envelopes will here marking as follows.

- i) 'Technical Bid'
- ii) 'Financial Bid'

The contents of the 'Technical Bid' & Financial Bid' shall be as specified in clause 'preparation of Bid'. The inner and outer envelopes containing the 'Technical & Financial Bid's shall.

- a) Be address to the Executive officer, Ranaghat-II Panchayat Samity, Nadia.
- b) Bear the e-N.I.T No., Sl. No. & Name of work.
- c) Be indicated the name & address of the Bidder in details i.e. Vill. /Lane/P.O/District etc. To enable the Bid to be returned unopened in case it is declared unopened as non-responsive.

Late Bids

Any Bid received after the stipulated time, will not be accepted.

37. Bid Opening

The received bids will be opened (Except those received late) in the presence of the bidders /bidder's representatives who choose to attend at the specified time, date & place. In the event of the specified date for the submission of bids being declared a holiday the bid will be opened at the appointed & location on the next working day.

- The envelope containing the technical bid shall be opened first.
- In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter the bidders' names and such other details as may be considered appropriate will be announced at the opening.
- Evaluation of technical bids with respect to qualification information other information in part-I of the bid shall be taken up and completed preferably within the prescribed period and list will be drawn up of the responsive bids whose financial bids are eligible for consideration.
- A list of bidders, whose technical bids are found responsive, will be displayed in the office notice board prior to the schedule date of opening of financial bid. In case the specified date is deferred a corrigendum notice will be published and will be displayed in the office notice board.
- At the time of the opening of the 'Financial Bids' the names of the eligible bidders will be announced. The financial bids of only those bidders will be opened. The remaining bids will be returned unopened to the bidders.

38. Condition of penal Action and additional Term and Conditions:

Terms:

I have no past history of default/ blacklisting or casting aspersion on Govt. Or any other site officers and employers.

- ii) The work be completed within the schedule time of tender and no extension at time will be considered except on special circumstances.
- iii) Cost of escalation of materials and labour will not be considered.

39. Terms and condition of security Deposit :

In partial modification of clause no. 7 (seven) of works agreement of Ranaghat-II Panchayat Samity the following changes have been made with immediate effect.

A) For Building/ Structural etc. Works:

- i) Building or structural and such related type of works upto Rs.50.00 (Fifty) Lakhs the security period will be 6(Six) month from the date of completion.
- ii) Building or structural and such related type of work above Rs.50.00 (Fifty) Lakhs the security period will be 1(one) year from the date of completion.

B) For Road Works :-

- i) Road works up to 50.00(Fifty) Lakhs, Security period will be 1(one) year from the date of completion.
- ii) Road works above 50.00(Fifty) Lakhs & up to 100.00 (Hundred) Lakhs, Security period will be 2(Two) years from the date of completion. S.D up to 50% will be released after 1(One) year and balance 50% after 2 (Two) years depending the quality of works.
- iii) Road works above 100.00 (Hundred) Lakhs, Security period of works will be 3(Three) years from the date of completion. S.D will be released as follows depending on quality of works.

C) For Water Supply works :-

- i) Sajaldhara works up to 10.00(Ten) Lakhs, Security period will be 1(one) year from the date of completion.

Tender received later than specified date and time will not be considered. Tenders thus received will be opened as per schedule in presence of tenderers who are intended to remain present. Such tenderer will please put their signature in the tender opening document as a token of witness during the opening process.

No application for the tender shall in any case be received after schedule date and time. Tenderers are requested to fill in the tender documents correctly and completely, falling which the same will be liable for rejection according to the discretion of the Authority.

Tender submitted without earnest money etc will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

Ranaghat-II Panchayat Samity reserves the right not to accept the lowest offer and reject any tender without assigning any reason thereof. All particulars of work may be had in the office of the undersigned up to 4.00 P.M. on all working days.

All registered Engineer's/ labour co-operative Society participating in tenders should deposit as usual failing with the tender will be treated as informal.

Work order will be issued after availability of fund



Executive Officer

Ranaghat-II Panchayat Samity
Nokari, Ranaghat, Nadia.


Please See Overleaf


Memo No. 457 /1(27)/ Rh-II PS.

Dated : 13/08/2019

Copy forwarded for information and taking necessary action to the:

- 1) Sabhadhipati, Nadia Zilla Parishad, Krishnagar, Nadia.
- 2) District Magistrate, Nadia , Krishnagar, Nadia.
- 3) Sub- Divisional Officer, Ranaghat, Nadia.
- 4) District Information and cultural Officer, Nadia, Krishnagar, Nadia.
- 5) Savapati, Ranaghat-II Panchayat Samity.
- 6) Saha Savapati, Ranaghat-II Panchayat Samity.
- 7) Karmadhkhya , Purtya Karya -O- Paribahan Sthyye Samity.
- 8) Accounts Section of this office.
- 9-10) Sub-Assistant Engineer (A-I/RWS).
- 11) S.I of School.
- 12-25) Prodhan, _____ (All) G.P.
- 26) Office Notice Board.
- 27) Editor, Anandabazar Patrika.
- 4) District Information and cultural Officer, Nadia, Krishnagar, Nadia.


Executive Officer

 Ranaghat-II Panchayat Samity
Nokari, Ranaghat, Nadia.

ANNEXURE

e-Tender Notice No.05/Rh-II P.S/2019-20 and Office Memo No.457/Rh-II P:S with Dt-13/08/2019

Sl No.	Name of the Work	Estimated Amount (Rs.)	Earnest Money @ 2% (Rs.)	Cost of Tender Paper (Rs.)	Fund	Sanction Order No	Time of completion in Days
1	Construction of Black Top Road from H/O Debobrata Mandal to H/O Subodh Mandal at Huda hanger para foot bridge in the anchal of Duttapulia G.P under Ranaghat-II Dev.Block.	Rs. 9,71,221.00	Rs. 19,424.00	N.A	BADP	Memo No.363/Dev. With Dated- 07/03/2019	30 (Thirty) days



Executive officer

13/8/19
Ranaghat-II Panchayat Samity
Nokari.Ranaghat.Nadia