

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT LAND & LAND REFORMS OFFICER, NADIA.
ADMINISTRATIVE BUILDING (1ST FLOOR)
KRISHNAGAR:: NADIA.

Memo No. 2481 /2013

Dated, Krishnagar, the 19.6. /2013.

NOTICE INVITING TENDER

Sealed quotations are being invited from the bonafied companies/dealers/suppliers having experience for supply of the following type of item.

Quotationers are requested to submit their rates for the under mentioned item in the quotation which will be submitted in this printed pad.

Item to be supplied.

Sl. No.	Name of the item	Specification	Number
1.	Panasonic KX-MB-2030 Fax Machine	The machine should have following facilities. a. Print/Scan/Copy/Fax. b. Speed upto 24 ppm / cpm. c. Paper handing : A4/Letter/Legal. d. Paper capacity 250 sheet + e. 20 sheet ADF. f. High-speed Fax transmission. g. Print/Copy resolution 600 x 600 dpi. h. Fax phone book 100+ stations, 3.5 MB Memory. i. Colour Scan, scan to PC/ E-mail add / FTP/SMB. j. Out of paper reception (minimum 100 pages)	05 (Five)

Terms and Conditons :

1. Rate of per piece should be quoted in the quotation.
2. Papers of a] proof of Trade licence with current validity, b] Copy of PAN card, d] P.Tax registration certificate, e] Credential certificate in the form of Payment Certificate for supply of similar nature of items against work order from any Govt. Department / Public Sector units (PSU).
3. Quotation paper will not be received from those applicants who will fail to submit all relevant documents.
4. Maintenance of Fax machine has to be done by the supplier.
5. Quotationers should quote their price in the quotation paper inclusive of all taxes, duties, levy etc. as per rules in force as such taxes or others as are applicable should be deducted from the bill at the time of payment of bill.
6. No quotation will be received by post.

7. The successful quotationers shall have to supply fax machine within 15 days from the date of work order at his own cost to each Offices within this district as per direction of this office.
8. Quality of the machine is of immense importance and shall not be compromised under any circumstances.
9. Rate is to be quoted along with the printed specification of the fax machine. The printed specification is to be brought to the office chamber of the undersigned on the date of opening of the quotations.
10. Payment will be made only on production of the certificate that quality of the fax machine was as per specification and quantity of the fax machine was found correct.
11. Last date of dropping the quotation papers is 28th June' 2013 upto 3.00 p.m. in a separate box which will be kept in the office chamber of the A.D.M. (L.R.), Nadia.
12. Quotation paper will be opened at 3.30 p.m. on 28th June' 2013 in the office chamber of the A.D.M. & DL&LRO, Nadia and willing quotationers may remain present at the time of opening of quotations.
13. The supplied materials are liable to rejected and shall be returned forth week, if they do not conform with the quality and specification as noted in the NIT.
14. The selected agencies shall have to replace fax machine if the fax failed to function because of lapses as the part of the agencies concern.

The undersigned deserves the right to reject any or all the offers without assigning any reason there for.


Additional District Magistrate and
District Land & Land Reforms Officer, Nadia.

Memo No./ 2481/1(14) IV/118/Nez/LR/07

Dated, Krishnagar, the 19.6. /2013.

Copy forwarded for kind information and taking necessary action to:-

- 1-4) The Sub-Divisional Officer, Krishnagar / Kalyani / Ranaghat / Tehatta.
- 5) The Chief Medical Officer, Nadia.
- 6) D.I.O., N.I.C. with a request to wide circulation the NIT website.
- 7) The Secretary, Nadia Zilla Parishad with a request to make necessary arrangement for displaying the same to your office notice board.
- 8-11) The S.D.L. & L.R.O., Krishnagar/Kalyani/Ranaghat/Tehatta.
- 12) The Block Land & Land Reforms Officer, Krishnagar-I.
- 13) C.A. to the Addl. District Magistrate (D), Nadia.
- 14) Notice Board of this office.


Additional District Magistrate and
District Land & Land Reforms Officer, Nadia


19/6/13