

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT LAND & LAND REFORMS OFFICER. NADIA.  
ADMINISTRATIVE BUILDING (1<sup>ST</sup> FLOOR)  
KRISHNAGAR:: NADIA.**

Memo No. 2907

/2013

Dated, Krishnagar, the 12.8. /2013.

**NOTICE INVITING TENDER**

Sealed tender are being invited from the bonafied companies/dealers/suppliers having at least 3 (three) years experience for supply of different types of the articles details of which will be supplied by the office of the undersigned.


Tenders are requested to submit their rates for the items of the articles in the Tender Form which will be supplied from the office of the undersigned.

**Terms and Conditons :**

1. Tender rate should be quoted in tender papers only which will be available from the office of the A.D.M. and D.L.&L.R.O., Nadia, Administrative Buildings, 1<sup>st</sup> Floor, Krishnagar, Nadia upto 3.00 p.m. of the 19<sup>th</sup> August'2013.
2. Willing tenderers are requested to procure tender forms within the specified period only. They should apply for tender form to the A.D.M. & D.L. & L.R.O., Nadia in their own letter head along with the Xerox copy of the documents as mentioned in Sl. No. 4 of conditions.
3. Papers of a] proof of Trade licence with current validity, b] Copy of PAN card, c] Copy of VAT Registration Certificate d] P.Tax registration certificate, e] Credential certificate in the form of Payment Certificate for supply of similar nature of items against work order from any Govt. Department / Public Sector units (PSU).
4. Tender paper will not be issued to those applicants who will fail to submit all relevant documents.
5. Tenderers should quote their price in the tender form inclusive of all taxes, duties, levy etc. as per rules in force as such taxes or others as are applicable should be deducted from the bill at the time of payment of bill.
6. No tender will be received by post.

7. The successful tenderers shall have to supply the articles at his own cost to this office. Necessary straining is also to be arranged by the companies or dealers or suppliers at their own cost.
8. The tenderers shall have to supply the articles within 15 days from the date of receiving of work order.
9. Quality of the articles is of immense importance and shall not be compromised under any circumstances.
10. Payment will be made only on production of the certificate that quality of the articles was as per specification and quantity of the articles was found correct.
11. Last date of dropping the tender papers is 27<sup>th</sup> August' 2013 upto 3.00 p.m. in a separate tender box which will be kept in the office chamber of the A.D.M. (L.R.), Nadia.
12. Tender paper will be opened at 11 a.m. on 30<sup>th</sup> August' 2013 in the office chamber of the A.D.M. & DL&LRO, Nadia and willing tenderers may remain present at the time of opening of tender.
13. The supplied materials are liable to rejected and shall be returned forth week, if they do not conform with the quality and specification as noted in the NIT.
14. The selected agencies shall have to replace articles if the same is found not in order.

The undersigned deserves the right to reject any or all the offers without assigning any reason there for.

  
Additional District Magistrate and  
District Land & Land Reforms Officer, Nadia.

