

**Government of West Bengal**  
**Office of the District Magistrate & Collector, Nadia.**  
**Krishnagar, Nadia (Nazarath Section)**

**NOTICE OF INVITING SPOT QUOTATION**

Scaled Quotations are hereby invited from the bonafide resourceful Agency/Suppliers/Contractors having sufficient experience in the field of supply & installation of AC machines, for supply & Installation of 2 (two) pcs. AC Machine 1.5 (one and half) Ton capacity. One to be installed at Central Server Room of LAN (Ground Floor) and another at NIC Server room (1<sup>st</sup> floor) under Nadia Collectorate, Krishnagar. The sealed envelope should be superscripted "Quotation for supply & Installation of 2 (two) pcs. AC Machine".

**Terms & Conditions :**

- 1) The quotations must be signed by the quotationer with stamp/seal & the amount must be quoted both in words & figures.
- 2) Self attested copies of Valid Profession Tax, I. Tax, VAT Registration & Credential should be attached with the Tender Form.
- 3) The rate must include all taxes of State Government, Union Government (like PT, IT, ST) and the cost of carriage and all other incidental charges.
- 4) Quotations will not be received by post.
- 5) The tenderer must quote the amount both in word & figure with his knowledge & belief after going through proper inspection of the site.
- 6) The tender should reach Nezarath section on or before 19.08.2013 by 3.00 p.m. Tender box will be retained in the office chamber of the Nazarath Deputy Collectgor, Nadia.
- 7) The tenders will be opened on the same day i.e. on 19.08.2013 at 3-30 p.m. in the chamber of the Nazarath Deputy Collectgor, Nadia. The willing quotationers or his authorised person may remain present at the time of opening the tenders .
- 8) *Submit the receipt of having purchased this Tender document amounting to Rs, 200/- (Rupees two thousand) only as the Tender document purchase price to be deposited by D. C. R. and after that Tender Forms will be available from Nazarath Section from 14.08.2013 to 19.08.2013 upto 02.00 p.m.*
- 9) Last date for submission of application for purchase Tender paper is on 16.08.2013 upto 5.30 p.m.

Contd....p/2.

- 10) The Tenderer will submit a demand draft/bank draft amounting to Rs. 2,000/- (Rupees two thousand) only as earnest money deposit drawn in favour of District Magistrate, Nadia and the same will be treated as security money deposit in case in selected tenderer.
- 11) The District Magistrate, Nadia reserves the right to reject any lowest or highest tender without assigning any reasons what so ever.
- 12) The District Magistrate, Nadia reserves the right to accept any quotation other than the lowest one without assigning any reasons to the participating quotationer.
- 13) Time of Job completion - 10 (ten) days from the date of issue of work order.

Sd/-

Additional District Magistrate(Gen.),  
Nadia.

Memo No. ....1383.....(9)/ NEZ

Dated : 14/08/2013.

Copy forwarded for information and wide circulation to the :

1. C.A to District Magistrate, Nadia, with a request to place it before the Authority.
2. P.A to Addl.Dist.Magistrate(Gen), Nadia, with a request to place it before the Authority.
3. Superintendent of Police , Nadia. with request to display his office Notice Board.
4. Sub-Divisional Officer , Sadar, Krishnagar, Nadia. with request to display his office Notice Board.
5. Post Master , Krishnagar Head Post Office , Krishnagar ,Nadia with request to display his office Notice Board.
6. District Informatics Officer, NIC, Krishnagar, Nadia with request to display this notice in the District Website.
7. District Information & Cultural Officer, Nadia with request to display his office Notice Board.
8. Secretary, Nadia Zilla Parishad, Krishnagar, Nadia with request to display his office Notice Board.
9. Office Notice Board.

for District Magistrate, Nadia.  
14/8/13