

OFFICE OF THE PROJECT DIRECTOR
AGRICULTURAL TECHNOLOGY MANAGEMENT AGENCY (ATMA)
NADIA, KRISHNAGAR

CONTRACTUAL EMPLOYMENT NOTICE

Memo No. 50/ATMA

Date -19.08.2013

A centrally sponsored Scheme "Support to State Extension Programmes for Extension Reforms" is an ongoing scheme are being implemented in all Blocks of Nadia district ,West Bengal. For successful implementation of this scheme 01(One) no. Accountant-cum-Clerk ,17 (Seventeen) nos. Block Technology Manager and 34 (Thirty four) nos. Subject Matter Specialist are required purely on contractual basis for different offices of Nadia district for a period of 06 (six) months subject to periodic evaluation of performance by the Authority concerned and pro-terminus with Project Period.

Hence applications are invited from the persons having requisite qualification specified against the Post as stated under :-

1) Name of Post/Nos. of Post/ Desirable qualification and suggested experience-

Sl. No.	Name of Post	Nos. of Post	Desirable qualification and suggested experience
a.	Accountant-cum-Clerk	1 (one)no. for District Level office	Graduate, preferably B.Com ,three years experience in the scale of Rs.5200-20200+2400 or equivalent with computer skill
b.	Block Technology Manager	Total:17(Seventeen)nos. [One no. for each Block of Nadia district.]	Graduate/Post Graduate in Agri./Allied Sector or 04 years in Microbiology with computer skill and two years field experience in Agri. Related activities.
c.	Subject Matter Specialist	Total:34(Thirty four)nos. [Two nos. for each Block of Nadia district.]	Graduate/PG in Agri./ Horti. /Economics/Marketing/Veterinary Science/AHD/Fisheries or 03 years Graduate in Bio-Science with Botany and Zoology.

2) Age limit : Up to 65 years having good health for the specified job.

3) Duties :

- a) Accountant-cum-Clerk : ATMA related activities under overall supervision of District Authority.
- b) Block Technology Manager : ATMA related activities under overall supervision of Block level Authority.
- c) Subject Matter Specialist : ATMA related activities under overall supervision of Block level Authority.

4) Remuneration/Honorarium : Consolidated Remuneration/Honorarium for –

- a) Accountant-cum-Clerk : @ Rs.16000/=(Rupees Sixteen Thousand) only per month
- b) Block Technology Manager : @ Rs.20000/=(Rupees Twenty Thousand) only per month
- c) Subject Matter Specialist : @ Rs.8500/=(Rupees Eight Thousand and Five Hundred) only per month

5) Duration of the contractual engagement : Purely on contractual basis for a period of 06 (six) months subject to periodic evaluation of performance by the Authority concerned and pro-terminus with Project Period.

6) Application should be addressed to the Project Director , Agricultural Technology Management Agency (ATMA), Nadia .

7) Application in the following format along with all testimonials (attested copy) should be submitted by hand to the Project Director, Agricultural Technology Management Agency (ATMA), Nadia [in the Office of the Deputy Director of Agriculture (Administration), Nadia , Horticulture Campus/Company Bagan , near Panthatirtha , Krishnagar , Nadia] or by mail (e- mail ID-ddanadia@gmail.com) within 09/09/2013 , by 04:30 P.M.

8) The engagement will be done on the basis of an interview.

Project Director
Agricultural Technology Management Agency (ATMA)
Nadia , Krishnagar

APPLICATION FORMAT

FOR OFFICE USE
APPLICATION NO., RECEIVING DATE

SPACE FOR RECENT PHOTOGRAPH OF THE APPLICANT
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To
The Project Director
Agricultural Technology Management Agency (ATMA)
Nadia , Krishnagar

SUBJECT :- Application for the post of on contractual basis under centrally sponsored Scheme "Support to State Extension Programmes for Extension Reforms" for Nadia district.

SIR,
I,, S/O.....
VILLAGE, P.O.
DIST. WOULD LIKE TO OFFER MYSELF AS A CANDIDATE FOR THE POST
OF ON CONTRACTUAL BASIS FOR NOT EXCEEDING SIX MONTHS UNDER THE SCHEME SUPPORT TO STATE EXTENSION
PROGRAMMES FOR EXTENSION REFORMS.

MY BIO-DATA AND ALL OTHER INFORMATION ARE STATED BELOW :-

NAME	(IN CAPITAL LETTER)			
FATHER'S NAME	(IN CAPITAL LETTER)			
VILLAGE /PARA/STREET	(IN CAPITAL LETTER)			
GRAM PANCHAYAT /MUNICIPALITY	(IN CAPITAL LETTER)			
POST OFFICE	(IN CAPITAL LETTER)			
POLICE STATION	(IN CAPITAL LETTER)			
DISTRICT	(IN CAPITAL LETTER)			
EDUCATIONAL QUALIFICATION	EXAMINATION PASSED	YEAR OF PASSING	MARKS OBTAINED	% OF MARKS
COMPUTER KNOWLEDGE				
NATIONALITY				
GENERAL/S.C/S.T/OBC/PHEYSICALLY HANDICAPPED				
DATE OF BIRTH				
AGE AS ON 01/01/2013				
MOBII F PHONE NUMBER				
e mail address IF ANY				

I,, S/O.....
DECLARE THAT ALL THE INFORMATION GIVEN ABOVE (IN THE APPLICATION FORM) ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I SHALL ABIDE BY ALL THE GOVT. RULES & REGULATIONS AND ORDER AS WELL AS INSTRUCTION OF THE AUTHORITY CONCERNED.

- Enco:
1.
2.
3.
4.
5.
6.

SIGNATURE OF THE APPLICANT

FOR OFFICE USE

APPLICATION NO., RECEIVING DATE

ACKNOWLEDGEMENT COPY

RECEIVED AN APPLICATION FROM SRI/SMT.

S/D/W/O ,VILLAG

P.O., P.S., DIST.

FOR THE POST OF ACCOUNTANT-CUM-CLERK/BLOCK TECHNOLOGY MANAGER/SUBJECT MATTER SPECIALIST
(Please tick in the appropriate Post) UNDER THE SCHEME SUPPORT TO STATE EXTENSION PROGRAMMES FOR
EXTENSION REFORMS.

SIGNATURE OF THE RECEIVING OFFICER WITH DATE

SEAL