



Government of West Bengal
Office of the Sub-Divisional Officer, Tehatta
Tehatta, Nadia

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed service providers for providing the service of photo copying facility at the office of the Sub Divisional Officer, Tehatta, Nadia.

Rates shall have to be quoted per page of copying at A-3 and A-4 papers separately.

Installation and regular maintenance of the copier machine as well as supply of Xerox paper required for copying shall be the responsibility of the service provider. He shall also have to place one personnel for the photo-copying work, remuneration etc of whom shall be the responsibility of the service provider.

On final selection of the service providers among the bidders, a secure place and required electrical connection shall be provided by this office for installation and running of the machine.

Interested parties may submit their quotations in sealed envelope to this office within 06.11.2013, 3PM which shall be opened on the same day after 4 PM.

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22 10 13
Sub-Divisional Officer
Tehatta, Nadia

Memo No. 2069 /TS

Dated :- 22 /10/2013.

Copy forwarded for kind information with request for wide circulation of the notice to:-

1. District Magistrate, Nadia
2. Additional Executive Officer, Nadia Zilla Parishad, Nadia
- 3-5. Sub Divisional Officer, Sadar/Ranaghat/Kalyani
6. Sub Divisional Police Officer, Tehatta
7. Sub Divisional Information and Cultural Officer, Tehatta
- 8-11. Block Development Officer, Karimpur-1/Karimpur-2/Tehatta-1/
Tehatta-2 Block.
- 12-16. Inspector in Charge/Officer in Charge, Tehatta/ Karimpur/
Murutia/Hogalbaria/ Thanarpara Police Station.
17. Office Notice Board

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