



Government of West Bengal
Office of the Child Development Project Officer
Ranaghat-II ICDS Project, Nadia



Memo No: 528 /ICDS/R-II

Date: 19.11.2014

TENDER NOTICE

Sealed Tenders in two bid systems are hereby invited for appointment of Storing Agent-cum-Carrying Contractor of Food-Stuff and Other materials for Ranaghat-II ICDS Project from bonafide Contractors/Co-Operative Societies/Tenderers/SHGs. For details information, terms and condition and collection of tender forms, the interested tenderers may contact the office of the undersigned on and from 24.11.2014 to 28.11.2014 in between 12.00 noon to 3.00 P.M. on all working days only with a deposit receipt of Rs.100/= (Rupees One hundred) only by TR ChallanNo: 7 under the head of A/C "2235-Social Welfare & Security-01—Rehabilitation-800-Other Receipts items".

Submission of tender would be done from 24.11.2014 to 01.12.2014 in between 11.00am to 3.00pm in the sealed tender box kept in the Nazirkhana of the office of the Sub-Divisional Officer, Ranaghat, Nadia and the same will be opened at 4.00 p.m. on 01.12.2014.

The following documents are to be submitted along with tender.

- i) Income Tax Clearance Certificate ii) PAN card iii) Professional Tax Clearance Certificate iv) VAT Certificate
- v) Trade License vi) Bank Solvency Report vii) Sketch map of proposed go down viii) Credential certificate in the same nature of work supporting by payment Certificate.

Bids are to be submitted in a two bid system i.e. technical bid, whereby the tenderer will submit his credential and others documents (items mentioned in para-3, Sl.no i to viii) along with filled up form in a sealed cover and he is also required to submit financial bid in a separate sealed envelope. These two sealed envelopes will again have to be sealed in a separate big envelope and dropped in the tender box in the above mentioned place. Those who qualify in technical bid will be eligible for financial bid and only their envelopes containing financial bid will be opened.

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Child Development Project Officer
Ranaghat-II ICDS Project, Nadia

Memo No: 528/1 (21) /ICDS/R-II

Date: 19.11.2014

Forwarded for kind information and with a request to please hang it on the notice board of the office for wide
Publicity to:

- 1) The District Magistrate, Nadia
- 2) The Additional District Magistrate (Development), Nadia
- 3) The Sub-Divisional Officer, Ranaghat.
- 4) The District Information Officer (NIC), with a request to publish this notice in the district website.
- 5) The DPO (ICDS Cell) Nadia
- 6) The District Information & Cultural Affairs Officer, Nadia
- 7-8) The MLA, Ranaghat North East /Ranaghat Dakshin Assembly Constituency
- 9) The BDO Ranaghat-II Development Block.
- 10) The Sovapati, Ranaghat-II Panchayet Samity.
- 11) The Chairman, Coopers' Notified Area
- 12) The Officer-In- Charge Ranaghat-II Police Station
- 13) The Block Land & land Revenue Officer, Ranaghat-II
- 14) The Block Medical Officer of Health, Ranaghat-II BPHC
- 15) The Sub-Registrar, Ranaghat
- 16) The Post Master, Ranaghat Post Office
- 17) The Superintendent, Ranaghat Sadar Hospital
- 18) The Station Manager, Ranaghat Railway Station
- 19-21) The CDPO Ranaghat-I/Santipur/Hanskhali

MJ 19/11/14
Child Development Project Officer
Ranaghat-II ICDS Project, Nadia

Government of West Bengal
Office of the Child Development Project Officer
Ranaghat-II I.C.D.S. Project, Nadia

Memo No: 528/ICDS/R-II

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Terms & conditions and Tender Form

Bids are to be submitted in a two bid system i.e. technical bid, whereby the tenderer will submit his credential and others documents (items mentioned in para-3, Sl.no i to viii) along with filled up form in a sealed cover and he is also required to submit financial bid in a separate sealed envelope. These two sealed envelopes will again have to be sealed in a separate big envelope and dropped in the tender box in the below mentioned place. Those who qualify in technical bid, will be eligible for financial bid and only their envelopes containing financial bid will be opened.

General terms and condition of Tender Notice No. 528 /ICDS/R-II Dated:19.11.2014.

- 1. Period of Contract:-**One year from the date of acceptance by the District Level Tender Committee, Nadia or period fix by the DLTC, Nadia or one year from the date of,execution of agreement.
- 2. Nature of Work:** To receive the food-stuff & other materials for ICDS Purpose at the Godown and delivery of the same to the AWCs of this Project area.
- 3. Date of issuing tender form:** - Prescribed tender form along with necessary schedule & terms & conditions available from the office of the undersigned from 24.11.2014 to 28.11.2014 in between 12.00 noon to 3.00 pm on all working days only.
- 4. Date of submission of tender form:** - On and from 24.11.2014 to 01.12.2014 in between 11.00 noon to 3.00 pm in the tender box at the Nazirkhana of the office of the Sub-Divisional Officer, Ranaghat. Nadia
- 5. Opening of tender:-**The tender will be opened on the 1st December, 2014 at 4.00 pm before a meeting of the Project Level Tender Committee in the office chamber of the S.D.O.,Ranaghat,Nadia and in presence of all intending tenderers.
- 6.Sealed Tender:-**Sealed and filled up tender form in two separate envelopes one for technical bid with superscription " Technical Bid" and other for financial bid containing rate with superscription " Financial Bid" and both in big sealed envelope with superscription "tender for Storing-Cum-Carrying of food stuff & other materials" on the top, to be dropped in tender box kept at Nazirkhana of the office of the Sub-Divisional Officer, Ranaghat. Nadia
- 7. Documents to be submitted:-**Tender form shall be accompanied with the followings: i) Earnest Money of Rs.5000/= (Five thousand) only in the shape of Bank Draft /NSC.ii) Income Tax Clearance Certificate iii) PAN card iv) Professional Tax Clearance Certificate v) VAT Certificate vi) Trade License vii) Bank Solvency Report viii) Sketch map of proposed godown with ownership document ix) Credential certificate in same nature of work supporting by payment Certificate.
- 8.Rate Quoting:-** Tenderer shall quote rate in the financial bid part for storing-cum-carrying of food stuff & other materials in per quintal basis irrespective of distances of AWCs and this rate should be included all taxes, rates and other incidental charges i.e. no extra charges with the accepted rate would be admissible.
- 9. Location & Specification of Godown:-**i) Storage space of food grains and other materials of ICDS Project Ranaghat-II shall exclusively separate from other activities, if tenderer is engaged in some other business and such never can be used other than ICDS purpose. ii) The go down in use must be well constructed, floor should be concreted with wooden dunnage facility, well ventilated and having no scope of any damage. It must be free from absorption of moisture. It should be located within the radius of 1(one) km. from the ICDS Project office. iii) Sufficient space should be there in front of go down for loading & un-loading. iv) If go down belongs to any other person than the tenderer, no objection certificate must be obtained and it must be produced before the authority. V) The ownership of go down must be free from all incumbrances (necessary records must be annexed with


tender form).VII) Sketch map along with tax clearance from Municipality/Gram Panchayet (as the case may be) must be produced along with the tender papers.VIII) The Storage space should have at least 1100 sq.fts. of clear floor space.

10. Directives to the Contractor:-i) The agent will be held responsible for any contamination of food grains & other materials loss, damage i.e. all sorts of loss of Government property in the go down. CDPO, Ranaghat-II has every right to store non-food items too for the interest of the project. ii) The agent shall comply the order of the CDPO to receive and store the materials when asked for as well as to deliver the food grains etc. to the Awcs. The storing agent has no authority to store any foodstuff or any materials without written order of the CDPO, Ranaghat-II. iii) The agent shall maintain a stock book for receiving and delivering the materials and he will produce before the CDPO as and when called for. He will be bound to remain present with stock book at the time of Physical Verification duly conducted by the CDPO or any officials duly authorized. . iv) The agent shall deliver food & other materials to all the Anganwadi centers within the jurisdiction of this project area, the list of the AWCs will be provided from the office. v) The agent shall arrange his own conveyance for delivery works at his own cost and shall arrange for printed challans in triplicate also, after delivery the duplicate carbon copy of the challans must be submitted to the CDPO, Ranaghat-II within 3 (three) days.VI) Sealed packets received from different agencies/suppliers at the godown must not be torn/repackages without the consent of CDPO, Ranaghat-II. VII)The contract will not be sublet wholly/partly to any other party in any case.VIII) The payment of outstanding bill would be done as per availability of the fund .X)No request for enhancement of accepted rate would be done as per availability of the fund XI)DLTC/PLTC has every right to accept or reject any tender without showing any reasons/cause at any time. XII) The agent shall be held responsible for any loss/damage/pilferage in terms of replacement; at & from godown to Awcs.Any unauthorized delivery would be punishable offence from the part of carrying contractor.

11. For Successful Tenderer:- i)The successful Contractor shall have to execute a Contract Deed on a Non-Judicial Stamp paper of Rs.50/=(fifty) only within 7(seven) days from the date of the letter of intimation of acceptance from CDPO, Ranaghat-II.ii) The successful Contractor shall have to deposit a sum of Rs.25000/=(Twenty five thousand) only in the shape of National Saving Certificate (NSC) duly pledged in the name of CDPO, Ranaghat-II The earnest money of Rs.5000, deposited earlier will be refunded after deposit of security money. The Security money deposited will be forfeited in case of any breach of contract from the part of the Contractor.

All the terms & condition as laid down above are binding upon the Contractor, violation of any or part thereof of the above mentioned clauses should be lead to the punishable offence and forfeiture of the Security Deposit.

Above all, the undersigned reserves the right to accept or reject any tender entirely or partially published vide Tender Notice No: 528 /ICDS/R-II Dated: 19.11.2014


Child Development Project Officer
Ranaghat-II ICDS Project, Nadia