



Government of West Bengal
Office of the District Magistrate, Nadia
(Disaster Management Section)

QUOTATION NOTICE

Sealed quotation are invited from the bonafide & experience Press Owners/ Organization/ Agencies possessing Trade license, Current Income Tax & Sales Tax clearance certificates, Current Vat clearance Certificates for printing & binding of Booklet related to Disaster Management Plan 2013-2014 (Size A4) containing 113 (one hundred thirteen Black & white Pages) & 45 (forty-five colour pages) on the following terms and condition :-

Sl. No.	Details of Printing articles	Size details	Required quantity	Specification
01.	BOOKLET OF DISASTER MANAGMENTPLAN 2013-2014	A4	100 (ONE HUNDRED) COPIES	AS PER SPECIFICATION MAY BE INSPECTED FROM THIS OFFICE

Terms & Conditions.

- 1) Quotation should be accompanied by the above documents i.e. Trade license, Current Income Tax & Sales Tax clearance certificates, Current Vat clearance Certificates
- 2) Rate for each Booklet should invariably & clearly be mentioned (BOTH IN FIGURE AND WORD in the letter Head Pad duly signed by the willing Tenderers.
- 3) The sealed Quotation will be accepted upto 3.00 P.M. ON 09.12.2013 and no Quotation will be accepted beyond the date and time fixed. Quotations will be opened on the same day i.e. on 09.12.2013 at 3.30 P.M. in presence of the willing Bidders or his authorized representatives in the office Chamber of Officer-in-Charge, Disaster Management Section / D.D.M.O., Nadia.
- 4) Total cost of the work may be charged as penalty if the selected Bidder fails to complete the work within stipulated timeframe i.e. within the 7(seven) days from the work order issued.
- 5) The prospective Bidder may know every details, colour specification etc. from the District Disaster Management Officer, Nadia within the office time on any working day or over Telephone No. 03472-252106.
- 6) The successful Bidder has to produce PROOF before the authority for checking before final printing of the Booklet as mentioned above.
- 7) Authority reserves every right to accept or reject all or any of the Quotations without assigning any reason whatsoever at any stage and is not bound to accept the lowest rate.
- 8) Authority reserves the right to cancel the item supplied by them if they do not conform at par with the specimen provided.


Additional District Magistrate (General), Nadia.
21/12/2013

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Memo. No. 764 (15)/Relief Dated, Krishnagar, the 02-12 /2013.

Copy forwarded for information and with a request to display this Quotation in his notice Board for wide publicity to :-

- 1) The District Judge, Nadia.
- 2) The Superintendent of Police, Nadia.
- 3) The Secretary, Nadia Zilla Parishad, Krishnagar, Nadia.
- 4-7) The Sub Divisional Officer, Sadar Krishnagar / Tehatta / Ranaghat / Kalyani.
- 8) The Superintendent of Post Offices, Nadia North Division, Krishnagar, Nadia
- 9) The Nazareth Deputy Collector, Nadia Collectorate. Krishnagar, Nadia.
- 10) The District Employment Exchange Officer, Nadia.
- 11) The Post Master, Krishnagar Head Post Office, Krishnagar, Nadia.
- ✓ 12) The D.I.O., N.I.C. , Nadia Collectorate with a request to upload this quotation in the D.M., Nadia's website.
- 13) The D.I.C.O., Nadia.
- 14-15) The Treasury Officer, Treasury-I, Krishnagar, Nadia / Treasury Officer, Treasury-II, Krishnagar, Nadia.
- 16) Office Notice Board


Additional District Magistrate (General), Nadia.
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