

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, NADIA  
(TOURISM SECTION)**

Notice for Expression of Interest for  
**Lease of Pay and Use Toilet at Swarupganj Ghat in the district of Nadia.**  
**(2<sup>nd</sup> Call)**

**Areas Available for lease**

**1.1 Overview of EOI and Selection Process**

One Toilet block consisting two separate areas for both Gents & Ladies in a rectangular type building form the subject of the EOI and is offered for lease. Proponents are invited to submit proposed lease terms and conditions for these area that will form the basis of bidding process. The area offered for lease is :

- b. One Toilet block consisting two separate areas for both Gents & Ladies in a rectangular type building area = 84.375 Sqm or 907.875 Sqft.

Proposals will be reviewed and shortlisted by Tourism Section, office of the District Magistrate. scrutiny will then be undertaken with those proponents. Shortlisted proponents may need to make a presentation to the elected Nadia Zilla Parishad outlining their proposal. Council reserves the right to reject any or all EOI proposals for either or both areas available for lease and revisit the selection and appointment process.

**2.0 TECHNICAL DOCUMENTS TO BE SUBMITTED**

**2.1 Business Plan and Proponent Profile**

It is mandatory that prospective proponents include the following information in their proposals:

- d. Business plan and concept for run Pay & Use Toilet including fixation of rate for urinal, toilet & bath, appointment of persons for collecting cash, maintenance of toilet, opening days and hours, etc.
- e. Payment of electricity charges as per meter reading to WBSEDCL is mandatory
- f. CV of proponent or proponents including:

- Demonstrated financial capacity to fund fit out works.
- Two reference attesting to the financial capacity of the proponent or proponents.
- Statement of proponent's or proponents' assets and liabilities.

## 2.2 Scope of work

District authority will allot space for Pay & Use Toilet after completion of construction of building, completion of electric & plumbing connections including fittings. The proponent have to maintain electrical and plumbing fittings at their own responsibility.

The quality and service for Pay & Use Toilet should be professional and at per modern amenities, subject to acceptance of authority.

3.0. **BID DOCUMENT** in letterhead of the proponent to be submitted offering annual rate of lease in Rupees required to submitted to the Authority. The highest bidder will be offered the work after having suitable permission from authority in legal manner.

### 3.1. TIMELINE OF THE EOI:

The proposal / EOI should be submitted on or before 3.00 pm of 29<sup>th</sup> December, 2014. The bid shall be opened at 4.00 pm of 31<sup>st</sup> December, 2014. The successful bidder will get the offer letter by email. The letter of Acceptance will be issued after wards as per convenience of the authority.

A presentation or a report of methodology for the operation process and maintenance has to be submitted in the form of report to the authority within 1(one) week of the offer letter.

### 4.1 PURCHASING BID DOCUMENTS :

The cost of bid document is 2000/- only. The timeframe for purchasing of bid documents is till 3.00 pm of 29<sup>th</sup> December, 2014. It has to be bought against the Demand Draft of 2000/- in the favour of FC&CAO, Nadia Zilla Parishad, Krishnagar.

Officer-in-charge  
Tourism Section

*Abul*  
19-12-14  
Dated 19/12/2014

Memo No. 216 1(9) Tourism

Copy forwarded for necessary information to:

- x) The Director Tourism Department, Govt. of West Bengal, *New Secretariate Bldgs- 1, K. S. Roy Rd.,*
- xi) The Additional Executive Officer, Nadia Zilla Parishad. *Kol-700002,*
- xii) The District Engineer, Nadia Zilla Parishad.
- xiii) The DIO, NIC for uploading in District web-site.
- xiv) The Nazareth Deputy Collectorate, Nadia for affixing at Notice board.
- xv) The DIA NZP for uploading in Nadia Zilla Parishad web-site.
- xvi) Shri/Smt. \_\_\_\_\_
- xvii) C.A. to District Magistrate, Nadia.
- xviii) C.A. to Additional District Magistrate (Gen.)/ Additional District Magistrate (Dev.)/  
Additional District Magistrate (L.R.), Nadia.

Officer-in-charge  
Tourism Section

*Abul*  
19-12-14

**NADIA ZILLA PARISHAD**  
**KRISHNAGAR, NADIA.**

Form No: \_\_\_\_\_

Application Performa for the E.O.I. No \_\_\_\_\_

(To be submitted in Official Letterhead of Agency / J.V.C.)

1. Name of the Agency / J.V.C. :-
2. Address for Communication:-
3. Contact details: (a) Telephone No:  
(b) Fax No:-  
(c) Mobile No:-  
(d) Email. ID:-
4. Details of the Financial Outlay of the Person/ Agency/ J.V.C (Not more than 500 words, All relevant particulars to be annexed):-
5. Details of Experience of running similar kind of Business. : (Not more than 500 words, All particulars to be annexed):-
6. Details of Staffs/Trained Personnel. (Not more than 100 words):-
7. Rate should be quoted on yearly Rent basis & considering @ 5% of increased Rent every 3 (Three) year's interval:-  
(a) One Toilet block consisting two separate areas for both Gents & Ladies in a rectangular type building area Rent:-@ Rs.25,000.00 per year
- 8) Non-refundable security deposit: -  
a) One Toilet block consisting two separate areas for both Gents & Ladies in a rectangular type building area Rent:-@ Rs.1,00,000. (L.S.)
- 9) Any point like to mention:-

\_\_\_\_\_  
Signature of Official as Authorized Signatory

Applied for	Reserved Price		Quoted rate		Any point may be added (if required)
	Non-refundable S.D.	Yearly rent	Non-refundable S.D.	Yearly rent	
One toilet block at Swarupganj ghat consisting area of 84.375 Sqm or 907.875 Sqft	Rs. 1,00,000.00	Rs. 25,000.00			

\_\_\_\_\_  
Signature of bidder