



**GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
INFRASTRUCTURE CELL (NAZARAT SECTION)
RANAGHAT, NADIA**

TENDER NOTICE

In view of ensuing **Bye- Election,88-Krishnagaj (S.C.) Assembly Constituency 2015** sealed tenders are invited from professional, experienced and bonafied persons / agencies dealing with Videography etc. for the works as per enclosed Annexure.

1. Earnest money of Rs. 1000.00/- (Rupees one thousand) only in a Bank draft in favour of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia should be enclosed, in absence of which the tender paper will be treated as cancelled. On acceptance of tender the same will be treated as security deposit.
2. Credential in same nature of works, if any, should be attached.
3. Selected tenderers will have to execute agreement in Non-Judicial Stamp paper regarding smooth & timely completion of the assigned work.
4. Any dislocation, delay, willful negligence will make this office compelled to forfeit the entire claim and also the security deposit without assigning any reason whatsoever & initiate penal action against the defaulting agency as per rules.
5. Further information, if any, may be obtained from Nazareth Section under Office of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia.
6. The tender, quoting the rate both in words and figures, should be dropped in the Tender Box kept in the Office Chamber of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia on or before **22.01.2015 by 02.00 P.M.**
7. The tenders will be opened on the same day i.e. on **22.01.2015** at the Office Chamber of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia at **03.00 P.M.**. The willing tenderers may remain present at the time of opening the tenders.
8. The sealed envelope should be super scribed "Tender for Videography, in connection with **Bye-Election,88-Krishnagaj (S.C.) Assembly Constituency 2015**. The tender should be given in printed pad of the Firm / individual. The rate should be quoted including all expenses.

No tender will be received by Post. The undersigned reserves the right to accept or reject any of the tenders without assigning any reason.

ANNEXURE

SL. NO.	Particulars	Per day Rate	Per Hour
1	Cost of Videography with camera (including preparations of video C.D.s for the events covered.		
a)	Hiring charges of video camera with accessories with cameraman (including preparation of video cd) Sadar Ranaghat Kalyani Tehatta		
b)	Hiring charges of video camera with accessories without cameraman (including preparation of video cd) Sadar Ranaghat Kalyani Tehatta		
c)	Hiring charges of Digital camera with accessories with camera man Sadar Ranaghat Kalyani Tehatta		
d)	Hiring charges of Digital camera with accessories without camera man Sadar		

	Ranaghat Kalyani Tehatta		
	Rate to be offered Sub - Division wise (Sadar Krishnagar/ Ranaghat/ Kalyani/ Tehatta Sub - Division)		
2	Hiring charges of Digital camera with cameraman (including preparations of video C.D.s for the events covered.) Sadar Ranaghat Kalyani Tehatta Hiring charges of Digital camera without cameraman (including preparations of video C.D.s for the events covered.) Sadar Ranaghat Kalyani Tehatta		
3	Multiple Mobile charger per piece (Hiring Charges)		x
4	Videography charger per piece (Hiring charges)		x
5	Television LCD (Hiring charges) With Cable Line without Cable line with Dish T.V.		x
6	C.C. T.V. apparatus with Installation and Monitoring. (Hiring charges) Sadar Ranaghat Kalyani Tehatta Rate to be offered Sub - Division wise (Sadar Krishnagar/ Ranaghat/ Kalyani/ Tehatta Sub - Division)		x

Pai
Sub - Divisional Officer,
Ranaghat Sub - Division, Nadia.

Memo No.:- 16 (16)/Nez

Date : 13.01.2015

Copy forwarded for information & wide circulation to the:

1. The District Magistrate, Nadia.
2. The Secretary, Nadia Zilla Parisad, Krishnagar, Nadia.
3. The District Informatic Officer, National Informatic Center, Krishnagar, Nadia with request to display in the District Website.
4. Sub - Divisional Officer, Sadar, Krishnagar/Tehatta/Kalyani, Nadia.
- 5 - 9. The Chairman, Ranaghat/ Birnagar/Santipur/ Coopers Camp// Taherpur, Nadia.
10. The Sub - Divisional Information & cultural officer, Nadia, Krishnagar.
11. The Post Master, Head Post Office, Krishnagar, Nadia.
12. The Post Master, Head Post Office, Ranaghat, Nadia.
13. The Officer - in - Charge, Election Section, Ranaghat Sub - Division, Nadia.
14. The Block Development Officer Ranaghat - I/ Ranaghat - II/ Santipur / Hanskhali / Krishnaganj, Nadia.
15. C.A. to the Sub - Divisional Officer, Ranaghat Sub - Division, Nadia.
16. Office Notice Board, Ranaghat Sub - Division, Nadia.

Pai
Sub - Divisional Officer,
Ranaghat Sub - Division, Nadia.

13-1-15