

Invitation for Expression of Interest for Development of ONLINE Web-Based Software for conducting Examination

Notice No: 77/P&RD

Date: 17/01/14

1. The District Administration intends to develop an Online Application for conducting examination for the recruitment to various posts under Panchayati Raj Institutions under this district soon. Hence, **Expression of Interests (EOIs)** from Software Development Firms/Agencies having requisite qualifications and relevant expertise for the development of Online Web-based software for conducting examination are invited.

The short-listing criteria are as follows:

- The Bidder must have a credible and proven track record of designing this type of Software.
- The Bidder should be capable of developing the Software within 7 days.

2. Scope of the Software

Total recruitment procedure should have two processes;

- Online application
- Offline Administrative process

• **Online**

- a) Submission of Online Application
- b) Applicant details including Name, Father name, DOB, Caste, Postal address including District, PIN, contact no, Nationality, Sex, Category (UR, OBC-A, OBC-B, SC, ST, PWD, Ex-Serviceman, Sports quota), Educational Qualifications etc.
- c) Uploading of Image & Signature.
- d) Generation of Application Code i.e. Registration No.
- e) Provision for Applicant to print or save the Registration No.
- f) Provision for Applicant to print the filled-up Application for ready reference in future.
- g) Generation of online Admit Card as per prescribed format.

• **Offline Administrative process**

- a) Strong security
- b) Two type user (administrator and limited user)
- c) Provision for entering new application from Employment Exchange
- d) Rejection of Applications.
- e) Roll No. generation (Alphabetically, Randomly)
- f) Generation of Booklet series i.e. A, B, C, D (if examination to be conducted through OMR sheet)
- g) Candidate deployment to Examination venue
- h) Check list
- i) Accepted and Rejected list.
- j) Admit Card generation which may be sent by post
- k) Hall wise Attendance sheet, Bench sticker with/ without Booklet series
- l) Roll No. allotment of venue to display in Notice board in front of venue.
- m) Post wise, Caste wise application count at any time.
- n) Search of candidate and print individual admit card for issuing duplicate Admit Card(if required)

3. Further information can be obtained at the address below during office hours on working days.

4. Sealed Envelop super scribed "**Development of Software for Online Recruitment Process**" Expression of Interest to be dropped in the box kept for this purpose at the **Office Chamber of Additional District Magistrate (ZP), Nadia** not later than **15.00 hrs** on **05.02.2014**. The proposals are to be submitted in Hard copy only.

5. The EOIs will be opened on the same day (last day of receipt) at 3.30 p.m. at the Office Chamber of Additional District Magistrate (ZP), Nadia. Intending bidder may remain present during the process.


Additional District Magistrate
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Additional Executive Officer, Nadia Zilla Parishad