

Government of West Bengal  
Office of the Horticulturist, Krishnagar  
State Horticultural Research & Development Station  
Krishnagar, Nadia

**Tender Notice No. 01/2015-16**

Memo No.-- 97 /Horti./SHRDS/Nadia

Date -- 09/03/2015

Sealed Tenders are hereby invited from the bonafied Labour Supplying Agency/Person /Contractor for supply of **unskilled/skilled Labour** for Horticultural Field works & Watch-n-ward duty at State Horticultural Research & Development Station, Krishnagar, Nadia during the Financial Year 2015-16, as and when required by the Office of the undersigned.

The Tenderer/Tenderers shall have to produce the following documentary evidences at the time of submission of Tender paper otherwise his candidature will be summarily treated as cancelled.

- (a) PAN Card (Xerox) .
- (b) Voter Identity Card (Xerox).
- (c) Income Tax clearance Certificate for last three years.
- (d) Proof of Credential from any Government Office/Govt. Farm for the same nature of work.

**Terms & Conditions:-**

1. The rate of Labour engaged in Horticultural Field Works and for Watch-n-ward duty should be the prevailing wage rate as notified by appropriate authority.
2. The Labour supply Agency / Person /Contractor/Tenderer must quote the reasonable **Service Charge in % ( Percentage ) in round figure (both in figure & word)**. **Quoted rate in fraction will be rejected.**
3. The percentage of service charge will be calculated on the basis of labour payment.
4. The tender paper in prescribed format should be collected from the office of the undersigned from the date of issue of the notice during the working days from 11.00 am to 3.00 pm up to 20.03.2015. **The tender paper will be signed by the concerned person of the office of the undersigned and no Xerox tender paper will be accepted .**
5. The tenderer must write Tender Notice No. along with Memo No. and Name of the work/item ( Horticultural Field works & Watch-n-ward duty ) on the tender envelop and in the tender paper.
6. Each tender paper should be accompanied by an **open demand draft of Rs. 20,000/-(Twenty thousand) only** drawn in favour of the "**Horticulturist, State Horticultural Research & Development Station, Krishnagar, Nadia**" on any nationalized bank & payable at **Krishnagar as Earnest Money** which is refundable to the unsuccessful tenderer & in case of successful tenderer this will be refundable after successful completion of contractual period.
7. **Tender must be dropped** in the tender box kept in the Office of the undersigned **on working days up to 1.00 pm on 23.03.2015**. It will be **opened on 23.03.2015 at 2.00 pm**. in presence of the tenderers who may remain present there. Any delay in dropping of tender beyond 1.00 pm on 23.03.2015 will not be entertained.
8. Lowest tenderer may be treated as the successful tenderer.
9. In case where the lowest as well as same rate is offered by more than two nos. of Tenderers then two nos of tenderers will be selected. The successful Tenderers will be selected on the basis of lottery amongst them. The ranking of the tenderers will be maintained on the basis of serial number mentioned in the lottery token.
10. The successful tenderer/tenderers must provide torch light, gumboot & cane stick , etc. to the persons engaged by him for Watch-n-ward duty. The Office of the undersigned will not be responsible for any sort accident due to non supply of the above mentioned items by the tenderer/tenderers.
11. Points not covered in above such as acceptance/negotiation/rejection etc. will rest upto the sole discretion of the Horticulturist, State Horticultural Research & Development Station, Krishnagar, Nadia.

12. An Agreement bond will be made in **Non Judicial Stamp Paper Rs. 10/- (Rupees ten)** only between the successful tenderer/ tenderers & Horticulturist, State Horticultural Research & Development Station, Krishnagar, Nadia. The successful tenderer/ tenderers will arrange for the agreement.
13. The successful tenderer must submit the license from Labour Commissioner within 30(thirty) days from the date of receipt of the work order, otherwise the Undersigned reserves the right to accept or reject the work order without assigning any reason and his Earnest Money will be forfeited .
14. The payment of the Labour by the Successful tenderer/ tenderers must be done in presence of the Horticulturist or the concerned Krishi Proyukti Sahayak , State Horticultural Research & Development Station, Krishnagar, Nadia.
15. Bills must be submitted within 10<sup>th</sup> days of the next month along with Certificate from the concerned Krishi Proyukti Sahayaks . Bills are to be prepared properly otherwise the same will not be entertained and due to this reason the agency will be responsible for any sort of inconvenience.
16. Payment will be made on submission of admissible bills in Triplicate in favour of the Horticulturist, State Horticultural Research & Development Station, Krishnagar, Nadia on satisfactorily completion of the work duly signed by the concerned Krishi Proyukti Sahayak
17. The successful tenderer/ tenderers must obey the rules & regulations of the office. Any sort of problems must be brought to the notice of the undersigned/ concerned Krishi Proyukti Sahayak .
19. The successful tenderer/ tenderers must inform the name & address along with Voter ID card xerox and mobile number of the persons engaged for Watch-n-ward duty to the office of the undersigned . The persons engaged by the successful tenderer/ tenderers will have to abide by the rules and regulations of the office.
20. The undersigned reserves the right to reject any or all the tenders without assigning any reason. Acceptance of the lowest or any other tender is not obligatory. The authority reserves the right to split up the work as considered necessary without assigning any reason thereof .

*Khora* 09/03/2015  
Horticulturist

State Hort. Res. & Dev. Station  
Krishnagar, Nadia

Memo No.--97(17)/Horti./SHRDS/Nadia

Date --

Copy forwarded for kind information & necessary action to :--

1. The Director of Horticulture, Govt. of West Bengal, Mayukh, Kolkata - 91
2. The Sabhadhipati, Nadia Zilla Parishad, Krishnagar, Nadia
3. The District Magistrate, Nadia
4. The Superintendent of Police, Krishnagar, Nadia.
5. The Dist Officer, N.I.C., Krishnagar, Nadia, with request to published tender on website.
6. The Deputy Director of Agriculture(Admn.),Nadia.
7. The District Horticulture Officer, Nadia.
8. The District Information & Cultural Officer, Nadia .
9. The Economic Botanist-IX,ZARS,Krishnagar,Nadia.
10. The Sabhapati, Krishnagar - I Panchayet .Samiti, Nadia .
11. The Bolck Dev.Officer,Krishnagar-I dev. Block.
12. The Agril. Dev. Officer ( Training ) ,State Hort. Res. & Dev. Station , Krishnagar , Nadia.
13. The Head Clerk , State Hort. Res. & Dev. Station , Krishnagar , Nadia.
14. The Cashier , State Hort. Res. & Dev. Station , Krishnagar , Nadia.
15. Rabin Kundu , Krishi Prajukti Sahayak , State Hort. Res. & Dev. Station , Krishnagar , Nadia.
16. Uttam Kumar Biswas , State Hort. Res. & Dev. Station , Krishnagar , Nadia.
17. Notice Board .

*Khora* 09/03/2015  
Horticulturist

State Hort. Res. & Dev. Station  
Krishnagar, Nadia