

Government of West Bengal  
Office of the Horticulturist, Krishnagar  
State Horticultural Research & Development Station  
Krishnagar, Nadia

Tender Notice No. 01/2015-16

Memo No. – 211/Horti./SHRDS/Nadia

Date -- 21/4/2015

Sealed Tenders are hereby invited from the bonafied Labour Supplying Agency/Person /Contractor for supply of unskilled /skilled Labour for Horticultural Field works & Watch-n-ward duty at State Horticultural Research & Development Station, Krishnagar, Nadia during the Financial Year 2015-16, as and when required by the Office of the undersigned.

The Tenderer/Tenderers shall have to produce the following documentary evidences at the time of submission of Tender paper otherwise his candidature will be summarily treated as cancelled.

- (a) PAN Card (Xerox).
- (b) Voter Identity Card (Xerox).
- (c) Income Tax clearance Certificate for last three years.
- (d) Proof of Credential from any Government Office/Govt. Farm for the same nature of work.
- (e) EPF registration No.
- (f) ESI registration No.
- (g) Labour registration No. from the Labour Department, Govt. of West Bengal.

**Terms & Conditions:-**

1. The rate of Labour engaged in Horticultural Field Works and for Watch-n-ward duty should be the prevailing wage rate as notified by appropriate authority/ Labour Department .
2. The Labour supply Agency / Person /Contractor/Tenderer must quote the reasonable **Service Charge in % (percentage) in round figure (both in figure & words). Quoted rate in fraction will be rejected.**
3. The percentage of service charge will be calculated on the basis of labour wage payment.
4. The tender paper in prescribed format should be collected from the office of the undersigned from the date of issue of the notice during the working days from 11.00 am to 03.00 p.m. up to 06.05.2015. **The tender paper will be signed by the concerned person of the office of the undersigned and no photo copy of tender paper will be accepted .**
5. The tenderer must write Tender Notice No. along with Memo No. and Name of the work/item (Horticultural Field works & Watch-n-ward duty ) on the tender envelop and in the tender paper.
6. Each tender paper should be accompanied by an **open demand draft of Rs. 30,000/-(Thirty thousand) only** drawn in favour of the "**Horticulturist, State Horticulture Research & Development Station, Krishnagar, Nadia**" **on any nationalized bank & payable at Krishnagar as Earnest Money** which is refundable to the unsuccessful tenderer & in case of successful tenderer, **this** will be refundable after successful completion of contractual period.
7. **Tender must be dropped** in the tender box kept in the Office of the undersigned **on working days up to 1.00 pm on 07.05.2015**. It will be **opened on 07.05.2015 at 2.00 pm**. in the office chamber of the Hon'ble Sabhadhipati, Nadia Zilla Parishad under his chairmanship and in presence of the tenderer who may remain present there. Any delay in dropping of tender beyond 1.00 pm on 07.05.2015 will not be entertained.
8. Lowest tenderer shall be treated as the successful tenderer.
9. In case, where the lowest rate is offered by more than one no of Tenderers then one no of tenderer will be selected on the basis of lottery amongst them. The ranking of the tenderers will be maintained on the basis of serial number mentioned in the lottery token.
10. The successful tenderer must provide torch light, gumboot , etc. to the persons engaged for Watch-n-ward duty.
11. Points not covered in above such as acceptance/negotiation/rejection etc. will rest upon the sole discretion of the Horticulturist, State Horticulture Research & Development Station, Krishnagar, Nadia.

