

**Government of West Bengal
Office of the District Controller,
Food & Supplies Nadia**

NOTIFICATION

Notification is hereby issued in terms of G.O. No. 2698-FS/Sectt/4P-06/2012 (Pt) dated. 17.11.2014 of Food & Supplies Department for engagement of Computer Operator purely on contractual and temporary basis for the offices and monthly fixed remuneration as stated below.

SL No.	Name of the office	No of post of Computer Operator	Fixed Monthly remuneration
1.	O/o the District Controller, F&S, Nadia	1	Rs. 8000/- (Rupees eight thousand) per month
2.	O/o the SCFS, Krishnagar	1	
3.	O/o the SCFS, Ranaghat	1	
4.	O/o the SCFS, Kalyani	1	
5.	O/o. the SCFS, Tehatta	1	

Eligibility :

- **Educational Qualification :** Indian Citizen with graduation in any discipline along with at least one year computer certificate from any Government recognized Institution.
- **Age :** Maximum 40 years as on 01.05.2015

Selection Procedure :

1. Willing candidates are requested to appear in walk in interview along with computer test on 10.06.2015 at 10.00 a.m. with properly filled up form as annexed herewith. The form either to be downloaded from the website : www.nadia.gov.in or may be collected from this office.
2. Computer test will include
 - a) English Typing
 - b) MS Office
 - c) Internet

Following self-attested photocopies of the documents are to be attached with the application :

1. Admit card of Madhyamik for age proof.
2. Mark sheets of all qualifications up to Graduate Level.
3. Certificate of Computer Application

The candidates should also bring original documents with them during walk in interview and computer test.

Date of walk in interview and computer test : 10.06.2015 at 10.00 a.m.

Venue : Office of the District Controller, Food & Supplies, Nadia (Collectorate Campus, Krishnagar, Nadia)

Engagement shall be purely on contractual and temporary basis valid upto 30.09.2015. Appointment letter to be issued only after getting approval from the higher authority.

Appearing in the walk in interview and computer test shall not deserve any right to get the appointment.

Such engagement may also be terminated under following terms and conditions :

- i) Expiry of contract period, if not renewed,
- ii) Giving 30 days notice by either side within the validity period of contract.
- iii) Forthwith under insubordination & improper behavior, inefficiency, negligence etc.

In case of any dispute arises, the decision of the District level Selection Committee shall be final.

No TA / DA will be allowed.

AR
25/5/15

**District Controller, F&S
Nadia & Chairman of
the Selection Committee**

Memo no. 1250(12)/DCF&S/Nadia

Date 25/5/2015

Copy forwarded for information to :

1. The Director, Dte of DDP&S, Food & Supplies, Kolkata – 87
2. The DIO, NIC, Nadia with a request to upload the notification alongwith the form in District Website.
- 3-6. The Sub-Divisional Officer Krishnagar / Ranaghat / Kalyani / Tehatta
- 7-10. The Sub-Divisional Controller, Krishanagar / Ranaghat / Kalyani / Tehatta
11. PA to District Magistrate, Nadia
12. PA to The Additional District Magistrate (General), Nadia

AR
25/5/15

**District Controller, F&S
Nadia & Chairman of
the Selection Committee**

**Application for Computer Operator, on contractual and temporary basis in District and Sub-Divisional Office
under Food & Supplies Department**

Reference Notification number :

Dated.

To
The District Controller, Food & Supplies
Nadia

Affixed	self
attested	
passport	size
colour	
photograph	

Sir,

I beg to apply for the of Computer Operator on contractual basis in the office of the DCFS, Nadia and SCFS, Krishnagar, Ranaghat, Kalyani and Tehatta.

My particulars are furnished below :

1. Full Name :
2. Name of the father / husband :
3. Date of birth :
4. Sex :
5. Naionality :
6. Permanent Address :

7. Present Address :

8. SC / ST / OBC-A / OBC-B :
9. Physically handicapped :
10. Educational Qualification :

Sl No,	Name of the Examination	Total Marks	Marks Obtained	% of marks obtained
1.	MP (10 th Level)			
2.	HS (10+2)			
3.	Graduation Level			

11. Computer application certificate (yes / No)
12. Experience, if any

Declaration :

I, Sri / Smt. Hereby declared that

- a) All statements made in this application are true, complete & correct to the best of my knowledge & belief & in the event of any information being found false, my candidature is liable to be cancelled.
- b) I have applied for only one post in the notification above.
- c) Only for candidates engaged under Govt. / PSU, I have obtained no objection certificate from my authority in written.

*(Strike out the portion (s), if not applicable).

Date :

Yours faithfully

Place :

(Signature of the Application)

Enclosure :

- i. Admit Card of Madhyamik for age-proof.
- ii. Mark Sheets of all qualification up to Graduate Level
- iii. Certificate of Computer Application