

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE SUB- DIVISIONAL OFFICER**  
**RANAGHAT, NADIA.**

N.I.T NO. :04/MDM/2015-16

DATED:-30/07/2015

Ref No. Memo. No. 253/CMDMP Dated. 20/07/2015 of ADM(G), Nadia

**NOTICE INVITING TENDER FOR THE HANSKHALI BLOCK**

The sealed tender are hereby invited for the work as per enclosed "ANNEXURE", by the undersigned from the bonafide, Reliable, resourceful and experienced Contractors, Suppliers, Registered Co-operative Societies formed by unemployed Engineers, Labour Co-operative having credential of similar types of works and they have to abide by the following conditions.

1.(a) Application for tender paper should be submitted to the undersigned during office hours from 30/07/2015 to 07/08/2015 along with Valid P.Tax, PAN Card ,VAT, Latest return of Income tax & Require Credential certificate (in the form of Completion certificate /payment certificate of a single work of the Officer-in-Charge must be submitted in original and self attested photocopy thereof .The Credential Certificate issued by the Pradhan has to be got countersigned by the Executive Assistant of the concerned Gram Panchayat. The application for the works along with all relevant papers mentioning NIT No. & Sl. No. of the work clearly shall have to be mentioned.

(b)In case of Running work, work order and up to date payment certificate of the Officer-in-Charge must be produced as above the original documents will be returned after scrutiny and the Photocopy will be preserved by the undersigned, Payment Certificate must be of last 4 years (2010-11 to 2014-15) of similar type of works done by the contractor/supplier, Partnership deed and other relevant papers (in case of registered Firm/Company) should be produced at the time of application.

2. Tender paper will be issued during office hours to the qualified tenderers on 10/08/2015 from 11am to 1pm. The undersigned is not bound to issue tender paper to the entire applicants. **Decision of the undersigned, regarding issue of tender papers is final.**

3. Tender paper should be dropped into the Tender Box kept for that purpose in the office of the undersigned **within 1:00 P.M on 13/08/2015.** Tender paper received after the schedule date and time will not be entertained. It will be opened on the **same date** at the office of the undersigned at 2:00 P.M. The intending Tenderers may remain present at the time of opening.

4. No consumable material and no working tools & plants will be supplied from this office to the Agency. The Agency is fully responsible for arranging the same at his own cost.

5. Time is the essence of contract. The successful Tenderer must supply the material within the time specified . **No extension of time will be allowed except in special case** if any Agency fails to complete the work within stipulated time. The work order/Supply order issued in his favour will be cancelled without assigning, any reason thereof. The undersigned may also proceed to get the balance supply complete by any other means including through other Agency. The excess expenditure, if any, due to such a step would be recoverable from the unpaid bills/ Earnest money deposit/ security of the Tenderer.

6. This is apart from any other penal measure the unsigned may take, including **blacklisting of the contractor/Supplier, forfeiture of earnest money etc.** The Earnest money noted against the name of the

worker Rs.2,000 /- will have to be deposited in the form of **Pledge N.S.C/Bank Draft** in favour of the Sub-Divisional Officer, Ranaghat payable at Ranaghat Sub- Divisional Office. The earnest money will be converted into security money after acceptance. **Rest amount** will be deducted as security money from the bill/bills to constitute **10.0%** .**The security money will be released from the date of last measurement after six month for structural works and after six month for supply / other works, If there is no complain against the said work.** Registered Engineer's Co-operative societies & Labour Co-operative societies shall be exempted from payment of initial earnest money but in each usual 10% security money shall be deducted from their progressive bills. The earnest money of the unsuccessful Tenderers will be refunded after preparation of the Comparative Statement by the Tender Committee.

7. Incomplete tender will be rejected summarily. The successful Tenderers will have to execute a formal arrangement on a **Non-Judicial Stamp Paper worth Rs. 10/-(Ten)** on date of issue of work order/supply order.

8. Audit report of the last financial year and eligibility of the competent authority will have to be submitted in case of Engineers' Co-Op.Society and Labour Co-Op. The Tender Forms are to be received by the Chairman or Secretaries of any member of the society having proper power of Attorney. **No tender form will be handed over to any outsider.** Credential of similar type of works will have to be produced in case of Engg. Co-Op . and Labour Co-Operative.

9. All works will have to be done according to specification and approved by the authority and as per direction of the undersigned.

10. All rates shall be inclusive of all charges, Toll charges, cess, carriage etc.

11. The successful Tenderer will have to supply the materials within fifteen days from the date of issue of supply order/work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion. The successful Tenderer must be supply the work by the specified materials duly approved by the undersigned. Otherwise the work order/supply order will be treated as cancelled for supply of poor quality materials or bad workmanship.

12. Amalgamation of unemployed Engineers' Co-Op. Society and Labour Co-Op. Societies in any form should not be allowed toward counting of eligibility in participation of tender.

13. The ST/IT/ Cess at the prescribe rate will be deducted at source as per Govt. Rule.

14. This Notice shall form part of terms and conditions of tender and the Participants shall be bound to abide by them.

15. Before dropping the filled up tender form, schedule of rates should also be signed and dropped in a sealed envelope.

16. Before submitting tender, the Tenderer, the must get his signature attested on the contract form by witness failing which his tender may be liable to be rejected.


17. If the last date of submission of tender is declared as holiday, the tender will be received on next day up to **1:00 P.M** and will be opened on the same date at **2:00 P.M.**

18. It shall be mandatory for applicants to purchase tender papers for which they are declared eligible after scrutiny.

19. 40% Credential of similar nature work in single work order during last 4years (2010-11 to 2014-15) issued by any Govt. or Semi Govt. Deptt/Zilla Parishad/Panchayat Samiti/Gram Panchayat is required.

20. The tenders received after they due date and time any change in quotation after opening of the tender will be summarily rejected. The office will not be responsible for the loss of Tender form or for the delay in postal transit.

21. Application for Purchasing Tender Form shall be submitted to Sri Samir Saha, ASHC during office hours from 30/07/2015 to 07/08/2015.

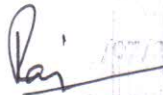
  
Sub-Divisional Office  
Ranaghat, Nadia

MEMO NO: 256(22)/MDM(Seed Bin)

DATED: 30/07/2015

Copy forwarded for information and taking necessary action to:-

1. The District Magistrate, Nadia.
2. The Additional District Magistrate(G), CMDMP Cell, Nadia.
3. The District Cultural & Information Officer, Nadia, with a request to arrange immediately for publishing the matter in the two News Papers, one in Bengali & the other in English for wide publicity.
4. The Asst. Labour Commissioner, Nadia.
5. ADI of schools, Ranaghat, Nadia.
- 6-9. The Savapati, (Ranaghat-I/ Ranaghat-II/ Hanskhali/ Santipur) Panchyat Samity.
- 10-13. The Block Development Officer, Ranaghat-I/ Ranaghat-II/ Hanskhali/ Santipur.
- 14-18. The Chairman, (Ranaghat / Birnagar/ Santipur Municipality / Taherpur /Cooper's Camp NAA
19. The ASM, S.D.O's office, Ranaghat is directed to upload the NIT to website
- 20-21 Sri Samir Saha, ASHC & Sayantani pal, LDC
22. NOTICE BOARD OF THIS OFFICE

  
Sub-Divisional Officer  
Ranaghat, Nadia

