

Govt. of West Bengal
Office of the District Magistrate, Nadia &
District Project Director, SSM, Nadia

Memo No. 761 /SSM

Date: 25-08-2015

Notice Inviting Tender

For Printing of UDISE2015 Data Capturing Format and its Bengali Guidelines

Sealed Tender are hereby invited from bonafide and reliable organizations preferably having printing press and bulk amount of printing experience for printing of data capturing format (DCF) of UDISE 2015 and its Bengali guidelines in good quality A4 size paper. **Single side printing Rate of back to back printing of a sheet is to be mentioned inclusive of all taxes and inclusive of cost of stapling.** Items to be printed are as follows :-

SINo	Items to be Printed Out	Sheet and Pages per set (1 sheet = 2 Pages back to back) to be printed	No. of sets required to be printed out	Total No. of Sheet	Total No. of Pages (single side printing)
1	Printing of School Information Schedule through UDISE2015 Printing Software (UDISE 2015 DCF 1st Part) 1. School Basic Information Page with SSM Logo (Front Page) 2. A(I) – School Particulars 3. A(II) – School Particulars 4. B(I) – Physical Facilities and equipment 5. B(II) – Mid-day Meal Information 6. C – Teachers and Part time Instructor Page	4 sheet = 7 Pages (except last page)	4502	18008	31514
2	UDISE 2015 DCF 2nd Part.doc	7 sheet = 13 Pages (except last page)	4502	31514	58526
3	Blank UDISE2015 DCF.doc	10 sheet = 20 pages	500	5000	10000
4	U-DISE instructions in Bengali 2015-16.pdf	11 sheet = 22 pages	5002	55022	110044
Total				109544	210084

UDISE 2015 DCF 1st Part and UDISE 2015 DCF 2nd Part are to be stapled and will comprise one set of UDISE 2015 DCF. Bengali Guideline and Blank UDISE 2015 DCF will be stapled separately and will comprise each individual set.

Rate must be mentioned as per following format in tender document :-

Items to be printed	Single side printing Rate of back to back printing of a sheet (inclusive of all taxes and inclusive of cost of stapling)	Paper Quality (in GSM) (Mention GSM)
UDISE 2015 DCF and its Bengali Guidelines		

➤ Following papers must be submitted along with tender documents.

1. Xerox copies of Sales Tax/VAT Registration Certificate.
2. Xerox copies of Latest Service Tax Certificate.
3. Xerox copies of Latest Professional Tax Clearance Certificate and previous work experience certificate related to printing work from Government, Semi-Government or PSU Offices.

Interested parties may offer their tender papers and all credentials on their own letter head with their seal and signature addressed to the District Project Officer, SSM, Nadia in a sealed envelope. The line "Tender For Printing of UDISE2015 Data Capturing Format and its Bengali Guidelines" should be super scribed on the sealed envelope.

Sample copy of UDISE 2015 DCF and Bengali guidelines can be seen at District Project Office, SSM, Nadia.

Last Date and Time of dropping of Tender at the specified Box at the District Project Office, SSM, Nadia	03.09.2015 at 3:00 PM
Opening of Tender at the chamber of District Project Officer, SSM, Nadia	03.09.2015 at 4:00 AM

DPO,SSM, Nadia reserves the right to accept or reject any or all of the tenders without assigning any reason thereof. **Printed materials are to be bundled CLRC wise and printing works are to be completed within 4 days from date of receiving of the work order without fail.**

NIT is also available at website www.nadia.gov.in.

Memo No : 761/1(41)/SSM

Copy for kind information and taking necessary action to :-

1. Savadhipati, Nadia.
2. The District Magistrate, Nadia
3. Addl. District Magistrate(Gen), Nadia.
4. Sub Divisional Officer, Sadar/Ranaghat/ Tehatta/Kalyani Sub Division.
5. Secretary, NZP with a request to publish in Nadia Zilla Parishad Website.
6. Officer-in-Charge(General Section), Nadia Collectorate with a request to publish the NIQ at Nadia Collectorate Notice Board.
7. DICO, Nadia
8. DIO, NIC with a request to publish in district website.
9. Block Development Officer, All Blocks.
10. Chairman, All Municipality/NAA,
11. Circle Project Co-Ordinator, All CLRC.

[Signature]
For District Magistrate, Nadia &
District Project Director, SSM, Nadia
Date :- 25/08/2015

[Signature]
For District Magistrate, Nadia &
District Project Director, SSM, Nadia