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**CHAPTER-II**  
**Government of West Bengal,**  
**Office of the Executive Engineer**  
**Nadia Irrigation Division**  
**Irrigation & Waterways Directorate,**  
**Jalangi Bhawan, College Street**  
**Krishnagar, Nadia.**

Memo. No 2296

Date: 09 / 12 / 2015

**NOTICE INVITING QUOTATION NO. 10 / EE / NID of 2015-16.**

Sealed separate quotations is hereby invited (in prescribed documents) for "hiring of One no. Motor Cab (Non-Air Conditioned) along with driver on daily hiring basis by Executive Engineer, Nadia Irrigation Division for official purpose in the interest of Public Works." The vehicle Motor Cab will have to run along metal / non –metal road & inspection path over canal / river bank also.

1. **ELIGIBILITY OF THE QUOTATIONER :**

- i) The intending quotationer must have to be the owner(s) of the vehicle.
- ii) The intending quotationer must have to obtain prior permission from the undersigned .
- a) Submitting an application on his/ their letter head together with valid certificate (attested xerox copy) of clearance of Income Tax .

2. **STATUS OF THE VEHICLE :**

- i) The vehicle must have a public carrier license at the cost and responsibility of the owner(s) **and the vehicle should be of valid roadworthy and purchased not before 01/01/2007.** In case such license is not obtained before submission of offer, the owner / tenderer(s) / Quotationer(s) will be bound to obtain such licence immediately (maximum period to be allowed is fifteen days) after acceptance of his / their offer, failing which the offer will stand cancelled and the Earnest Money will be forfeited to Govt.
- ii) The vehicle must be insured against accident at the cost and responsibility of the owner(s).
- iii) All Taxes and other relevant charges as per Govt. Rule must have to be cleared up at the cost and responsibility of the owner(s) in due time.
- iv) One good speed meter must have to be provided with the vehicle at the cost and responsibility of the owner(s) to show the Kilometer age of journey.

3. **QUOTATION :**

- (A) i) The quotation must have to be submitted only on the prescribed Quotation documents to be issued from the office of the undersigned free of cost.
- ii) Quotation imposing condition by the quotationer will summarily be rejected.
- iii) Earnest money for an amount of Rs. 5,000/- (Five thousand) only in the shape of Bank Draft of any Nationalised Bank in favour of the Executive Engineer, Nadia Irrigation Division must have to be submitted together with the quotation. Quotation without accompanying such Earnest money will be treated as informal.
- a) Earnest money of the successful quotationer will be retained in the office of the undersigned as performance security deposit till completion of contractual period.
- b) Earnest money of the unsuccessful quotationer will be refunded at the earliest convenient after issue of Work-Order to the successful quotation and /or after ninety days from the date of receipt of quotations whichever is earlier.
- iv) Quotation must have to be signed by the owner and in case of partnership firm the same must have to be signed by all the partners furnishing a copy of partnership deed.

(B) **DATE AND TIME LIMIT:**

- A) i) For receiving application : 28/12/2015 up to 05:00 PM  
Seeking permission.
- ii) For issuing quotation  
Paper : 30/12/2015 up to 03:00 PM
- iii) For receiving sealed quotation : 05/01/2016 up to 3:00 PM
- B) Date and time of Opening : 05/01/2016 after 3:30 PM  
Quotation.

(C) **RATE:**

- a. The rate is to be quoted legibly both in figures and in words without any over writing in the space provided for the purpose in the quotation documents. Any correction therein must have to be attested with the signature of the owner(s) quotationer(s)/Tenderer(s).
- b. The rate shall have to be quoted for hire charges per month which should be inclusive of all taxes and incidental charges, what so ever may be, but excluding the cost of H.S. Diesel and Mobil oil only for the journey by departmental officer.
- c. The quoted rate will remain valid for 3(three) months for acceptance from the date of receipt of quotation.

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4. **AGREEMENT:**

The Successful quotationer will have to execute a Formal Agreement with relevant documents within 10(ten) days from the date of issue of letter of acceptance.

5. The undersigned reserves the right to accept/ reject any or all of the quotations without assigning any reason thereof.

Any further details may be had from the office of the undersigned during the office hours on working days.

  
Executive Engineer  
Nadia Irrigation Division.

Memo. No 2296 / (2)

Date: 09 / 12 / 2015

Copy forwarded for information to the

1. Director of Personel & Ex-Officio Chief Engineer, I. & W. Dte. Jalasampad Bhavan, Salt Lake City, Bidhan Nagar, Kolkata-700091.
2. The Chief Engineer, North, I & W Dte, Malda.

Executive Engineer  
Nadia Irrigation Division

Memo. No 2296 / 2 / 5 (12)

Date: 09 / 12 / 2015

Copy to:

- 1) Sabhadhipati, Nadia Zilla Parishad, Krishnagar.
- 2) Superintending Engineer, North Irrigation Circle - II, Be'hampur, Murshidabad.
- 3) District Magistrate, Nadia.
- 4) District Vigilance Officer, Nadia.
- 5) District Investigation Officer, Nadia.
- 6) Sub-Divisional Officer, Krishnagar Irrigation Sub-Division/Debagram Irrigation Sub-Division/ Ranaghat Irrigation Division.
- 7) Establishment Section / Estimating Section/ Accounts Section / Notice Board of this Office.

  
Executive Engineer  
Nadia Irrigation Division