

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & DISTRICT ELECTION OFFICER, NADIA
(District Election Section)

TENDER NOTICE

Sealed Tenders are invited from the bonafide and reputed suppliers to supply the following I.T. materials in connection with forthcoming General Elections to the West Bengal Legislative Assembly, 2016, on the basis of the following Terms and Conditions.

Description of the IT Materials :

Sl.No.	Name of Item	Specification	quantity
1	HP Commercial Desktop Computer	Intel Core i5 Processor, 4 GB DDR3 RAM/500 GB HDD/DVD RW/ Key Board / Mouse / Windows 8 Professional / 18.5 TFT Monitor. UPS 600 VA (Numeric). 3 year onsite warranty.	1 no.
2	UPS	UPS 600 VA (Numeric). 2 year onsite warranty.	1 no.
3	HP Printer	HP Laser Jet P2035 Printer (upto 30PPM) with installation charge. 1 year onsite warranty.	1no.
4	HP Colour Laser Jet Enterprise Printer	HP Colour Laser Jet Enterprise M552DN Printer (upto 33PPM) with installation charge. 1 year onsite warranty.	1 no.
5	External Hard Disk .	2 TB. 1 year onsite warranty.	1 no.

Terms & Conditions

- 1) Separate rate for each item should invariably & clearly be mentioned in the Letter Head Pad duly signed by the Bidders.
- 2) The sealed Tender will be accepted up to 1 year onsite warranty. and no Quotation will be accepted beyond the date and time fixed. Tenders will be opened on the same day i.e. **on 30.12.2015 at 2:30 PM** in presence of the Bidders or his authorised representatives in the office chamber of ADM (Election), Nadia
- 3) All above Articles must be supplied to this office **by 02.01.2016** without fail by the selected bidder.
- 4) Warranty period must be mentioned in the challan of each above item.
- 5) Credential Certificate above 1(One) lakh regarding supply of I.T. materials to the Govt. Offices should be submitted along with the Tender.
- 6) The intending Tenderers are requested to submit up-to-date chalan /clearance certificate of Income Tax , Sale Tax, Professional Tax, Trade Licenses and Vat Registration along with the tender.
- 7) All the tenderers may know every details specification etc. from the office of the District Election Officer, Nadia between 10.00 AM to 5.00P.M. working Days and also from the website of DM, Nadia before submission of Tender (Tel. No.03472 252811) for their own convenience.
- 8) The Authority reserves every right to accept or reject all or any of the Tender without assigning any reason whatsoever at any stage and is not bound to accept the lowest rate.
- 9) The authority reserves the right to cancel the materials/ articles supplied by them if they do not confirm with the standards specified in the Tender Notice.
- 10) Total cost of the Materials shall be charged as penalty if the selected Bidder fails to supply the Materials as per above specification within the time fixed.
- 11) Total cost of the Materials shall be charged as penalty if the selected tenderers fails to supply the Materials as per above specification within the time fixed.

Additional District Magistrate, Election,

Nadia
22/12/15