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GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, NADIA  
&  
DISTRICT PROGRAMME COORDINATOR, NADIA  
ADMINISTRATIVE BUILDING, 3<sup>RD</sup> FLOOR, ROOM NO. 410  
KRISHNAGAR, NADIA- 741101

NIQ No. 44 /Social AuditDated: 11/01/2016**NOTICE INVITING QUOTATION**

Sealed Quotation is invited by the District Nodal Officer, District Social Audit Unit, Nadia on behalf of the District Programme Coordinator, Nadia from the eligible Suppliers/Agencies/ Individuals for Supply and installation of Computer and Accessories at District Social Audit Cell, 3<sup>rd</sup> Floor, Administrative building of Nadia Collectorate, Krishnagar Nadia.

**I. Submission of quotation:**

Financial Bid is to be submitted (should be in letter head of the Suppliers/Agencies/ Individuals) in the drop box located in the office chamber of the under signed. All papers must be submitted in English language.

**II Required documents for Technical Evaluation of Bid:**

- The bidders must have minimum credential of same type of supply work in government or any other reputed organisation.
- Valid Trade License.
- PAN Card.
- VAT/CST Certificate.
- Income Tax Returns submitted for last F.Y.
- VAT/CST Returns of the last quarter.

**III. Selection of L1:**

Bidders should quote item wise rate as per specification stated here under. L1 will be selected on the basis of lowest submitted rate.

**IV. Specification of Computer and Accessories to be supplied:**

Sl. No.	Particulars	Quantity
1	Supply of good quality Computer configured with 21" T.F.T. Monitor, 4GB Ram, 1 TB Hard Disk, DVD Writer, Mother board, Intel core i5 processor, Cabinet, key board, Mouse etc with necessary parts of HP make and installation of standard Operating System.	1 No.
2	Supply of good quality All-In-One (Xerox, Fax, Printer, Scanner) of HP make.	1 No.

**V. payment terms:**

- Payment will be made in Indian rupees only through account payee cheque/NEFT/RTGS within a reasonable time from the satisfactory supply of the items and getting clearance certificate from the concerned authority.

- b) Statutory deduction will made from the gross bill as per Government of West Bengal rules.

**VI. Important information:**

- a) All the prospective bidders are requested to be present during opening the financial bid at chamber of the under signed.
- b) No objections in this respect will be entertained from any Bidder at the time of opening of Financial Bid.
- c) During the scrutiny, if it comes to the notice to tender inviting authority that the any paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected without any prejudice.
- d) The authority is reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

e) Date & Time schedule:

Sl. No.	Particulars	Date	Time
1	Quotation submission start	11-01-2016	10:00 AM
2	Quotation submission close	19-01-2016	4:00 PM
3	Quotation opening	19-01-2016	4:05 PM
4	Issue of Supply order	Will be communicated later	
5	Completion period	7 days from the date of received of the supply order.	

*[Signature]* 11/01/16.  
District Nodal Officer,  
District Social Audit Unit,  
Nadia  
Dated: 11/01/2016

NIQ No. 44/1(2) /Social Audit

Copy forwarded for information to:-

- 1) PA/CA to the District Magistrate, Nadia for placing.
- 2) PA to the Additional District Magistrate, Nadia for placing.

*[Signature]* 11/01/16.  
District Nodal Officer,  
District Social Audit Unit,  
Nadia  
Dated: 11/01/2016

NIQ No. 44/1(2)/1(9) /Social Audit

Copy forwarded for information with a request to make necessary arrangement for wide publication to:-

- 1) The Sub-Divisional Officer, Sadar/Kalyani/Tehatta/Ranaghat Sub-Division, Nadia.
- 2) Nezarath Deputy Collector, Krishnagar, Nadia.
- 3) Head Post Master, Krishnagar, Nadia.
- 4) Additional Executive Officer, Krishnagar Zilla Parishad, Nadia.
- 5) District Informatics Officer, NIC, Nadia.
- 6) Office Notice Board.

*[Signature]* 11/1/16  
District Nodal Officer,  
District Social Audit Unit,  
Nadia