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GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, NADIA  
&  
DISTRICT PROGRAMME COORDINATOR, NADIA  
ADMINISTRATIVE BUILDING, 3<sup>RD</sup> FLOOR, ROOM NO. 410  
KRISHNAGAR, NADIA-741101

NIQ No. 59 /Dev.Dated: 13 /01/2016**NOTICE INVITING QUOTATION**

Sealed Quotation is invited by the District Planning Officer, Nadia on behalf of the District Magistrate, Nadia from the eligible Suppliers/Agencies/ Individuals for Supply and installation of Computer Accessories, printer at Development and Planning Section, 3<sup>rd</sup> Floor, Administrative building of Nadia Collectorate, Krishnagar Nadia.

**I. Submission of quotation:**

Financial Bid is to be submitted (should be in letter head of the Suppliers/Agencies/ Individuals) in the drop box located in the office chamber of the under signed. All papers must be submitted in English language.

**II Required documents for Technical Evaluation of Bid:**

- The bidders must have minimum credential of same type of supply work in government or any other reputed organisation.
- Valid Trade License.
- PAN Card.
- VAT/CST Certificate.
- Income Tax Returns submitted for last F.Y.
- VAT/CST Returns of the last quarter.

**III. Selection of L1:**

Bidders should quote item wise rate with specification. L1 will be selected on the basis of lowest submitted rate.

**IV. Specification of Computer accessories to be supplied:**

Sl. No.	Particulars	Company/ Specification	Quantity
1	Scanner	Up to date Good quality A4 size, Flatbed Resolution: up to 2400 DPI USP: 2.0/3.0	1 No.
2	Printer	Up to date Good quality Colour A4 size Resolution: up to 2400 DPI: 600x600 PPM: 15-18	1 No.
3	External Hard Disk	Up to date Good quality 1 TB	1 No.
4	Pen drive	Up to date Good quality 16 GB	1 No.

**V. payment terms:**

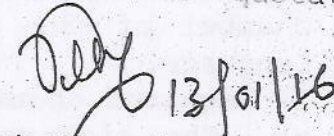
- Payment will be made in Indian rupees only through account payee cheque/NEFT/RTGS within a reasonable time from the satisfactory supply of the items and getting clearance certificate from the concerned authority.
- Statutory deduction will made from the gross bill as per Government of West Bengal rules.

**VI. Important information:**

- a) All the prospective bidders are requested to be present during opening the financial bid at chamber of the under signed.
- b) During the scrutiny, if it comes to the notice to quotate inviting authority that the any paper found incorrect manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected without any prejudice.
- c) The authority is reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

d) Date & Time schedule:

Sl. No.	Particulars	Date	Time
1	Quotation submission start	14-01-2016	10:00 AM
2	Quotation submission close	20-01-2016	4:00 PM
3	Quotation opening	20-01-2016	4:05 PM
4	Issue of Supply order	Will be communicated later	
5	Completion period	Immediate	

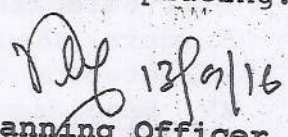
  
District Planning Officer,  
Nadia

Dated: 13 /01/2016

NIQ No. 59/1(3)/Dev.

Copy forwarded for information to:-

- 1) PA/CA to the District Magistrate, Nadia for placing.
- 2) PA to the Additional District Magistrate (Dev.), Nadia for placing.

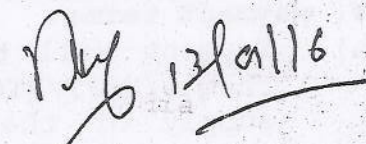
  
District Planning Officer,  
Nadia

Dated: 13 /01/2016

NIQ No. 59/1(3)(6) Dev.

Copy forwarded for information with a request to make necessary arrangement for wide publication to:-

- 1) The Sub-Divisional Officer, Sadar Sub-Division, Krishnagar, Nadia.
- 2) The Nezarath Deputy Collector, Nadia Collectorate, Krishnagar, Nadia.
- 3) The Head Post Master, Krishnagar, Nadia.
- 4) The Additional Executive Officer, Nadia Zilla Parishad, Krishnagar, Nadia.
- 5) The District Informatics Officer, NIC, Nadia.
- 6) Office Notice Board.

  
District Planning Officer,  
Nadia