



Government of West Bengal
Office of the District Magistrate, Nadia &
District Project Director, SSM, Nadia

NOTICE INVITING QUOTATION

Memo No: 1218/A /SSM

Date: 21/01/2016

Sealed quotations are invited from the bonafide suppliers, owner of printing press etc., having experience in the field of printing and distribution, on their own letter head for printing and supplying booklets to the District Project Office, SSM, Nadia .

Quotationers are requested to submit their rate for per booklet (I) **Guidelines booklet on Barrier Free Environment in schools for CWSN** & (II) **Guidelines booklet on Curriculum adaptation for CWSN**. The last date and time for dropping of quotations in the specified box at this office is on **12/02/2016 upto 2.00 P.M.** Willing quotationers may remain present at the time of opening of the quotations which will be held at the chamber of District Project Officer SSM, Nadia on **12/02/2016 at 3.00 P.M.**

Booklet as Teachers Training Module to be printed:

Sl No	Name of the Books	Qty (Copies)	Pages	Size, Color & page specifications	Printing and Binding specifications
01	Guidelines booklet on Barrier Free Environment in schools for CWSN	1020	As per sample copy.	Each book with A4 white paper of inside pages along with both side color printing and multi color hard cover page of 170 GSM art paper.	Cover with centre stitching and binding.
02	Guidelines booklet on Curriculum adaptation for CWSN	2000	As per sample copy.	Each book with A4 white paper of inside pages along with both side color printing and multi color hard cover page of 170 GSM art paper.	Cover with centre stitching and binding.

ELIGIBILITY

The QUOTATIONER must:

1. Be a **registered entity**

Necessary “attested / true copy” of such a registered certificate along with photocopies of necessary clearances, such as VAT, PT, IT etc. must be attached with the quotation.

2. Have an **average annual turnover** of Rs. 5,00,000/- over the last three financial years. A certificate from a registered Chartered Accountant attesting such a turnover of the bidder must be attached with the bid.

3. Be an entity that has had a **work experience** of having done either of the following in the last three financial years:

a. One work **of same nature** with the Govt. or its organizations of work / order value Rs. 3,50,000/-

- b. Two works **of same nature** with the Govt. or its organizations of work / order value Rs. 1,72,500/- each.

Requisite certificates of experience issued by the Govt. dept or the Govt. office must be clearly mentioned and all must be either original or “attested / true copies”. The work value must be mentioned upon the certificates or must have genuine documents attached to show the same.

4. Bidders with **experience of having worked in Nadia** would be preferred.
5. Be an entity that has had **no previous background of having defaulted** whilst undertaking any previous work of the Govt. or its entities. Self declaration on an affidavit would be required.
6. Submit a declaration in the same affidavit that it has **had no previous history of arbitration, litigation, casting aspersions or causing accusations** against the Govt. or its organizations.
7. Submit a Bank draft amounting to Rs.1,000/-, i.e. one thousand rupees only as the bid document purchase price in favour of Sarva Shiksha Abhiyan, Nadia..
8. Submit a DD / Bank draft of Rs. 10,000/- as an **earnest money deposit** payable in favour of Sarva Shiksha Abhiyan, Nadia.
9. Submit **a cover letter on the entity’s letter head that the entity affirms adherence to each and every clause of this bid** without bias, coercion, fear or prejudice and has no objections or reservations whatsoever.

OTHER CONDITONS:

The quotationer must:

1. Print must be done as per the sample copy to be provided from this end.
2. Quality of the paper and print are of immense importance and any compromise with the quality would not be accepted under any circumstances.
3. Have to supply the entire booklets to this end within 20 days from the date of receipt of the work order.
4. No other cost/charges, such as transportation cost, loading – unloading charges etc. will be accepted by this office.
5. No quotation will be received by post.
6. The **right to choose, accept or reject any of the quotation and the quality of the samples** and work would lie with the District Project Director, Sarva Shiksha Mission, Nadia.
7. Any failure to comply with any of the conditions enshrined in this document or any condition that contravenes the Govt. Rules, Acts or the Statute would be ipso facto a nullity and the quotation would stand rejected.

ON SELECTION OF THE SUCCESSFUL BIDDER:

The successful bidder would

1. Have to enter into a Service Agreement with the District project Director, Sarva Shiksha Mission, Nadia.
2. The EMD of the successful quotationer would be kept with the SSM, Nadia as Performance Security & it will be returned after successful completion of the work.

PAYMENT SCHEDULE:

- ☉ 70% payment will be made after completion the entire printing.

30% payment will be made after having the bill with necessary challan and proof of supply of the booklets to this office.

Contact:

For further information, if any, may be obtained from District Project Office, SSM, Nadia Zilla Parishad Dak Bunglow (Old), PO - Krishnagar, Dt - Nadia, Pin - 741101.

Phone Nos: 03472-223077, email ID: ssanadia@gmail.com / ssanadia@rediffmail.com.


For District Magistrate, Nadia &
District Project Director, SSM, Nadia.

Memo No: 1218/AH/SSM

Dated: 21 /01/2016

Copy forwarded for kind information and taking necessary action to the:

- 1) C.A. to Sabhadhipati, Nadia Zilla Parishad.
- 2-3) C.A./P.A. to District Magistrate, Nadia.
- 4-7) C.A. to Addl. District Magistrate (Gen./Dev./L&LR./ZP.), Nadia.
- 8) Superintendent of Police, Krishnagar, Nadia.
- 9-12) Sub-Divisional Officer,*AH*..... Sub-Division.
- 13) Chief Medical Officer, Nadia.
- 14) D.I.O., NIC with a request to publish it at District Website.
- 15) Chairman, NDPSC, with a request to make necessary arrangement for displaying the same at his office notice board.
- 16-17) District Inspector of Schools (SE/PE), Nadia. with a request to make necessary arrangement for displaying the same at office notice board.
- 18) Senior Deputy Collector, Nadia Collectorate, with a request to make necessary arrangement for displaying the same at office notice board.
- 19) Nazrath, Deputy Collector, Nadia Collectorate, with a request to make necessary arrangement for displaying the same at office notice board.
- 20) Secretary, Nadia Zilla Parishad, with a request to make necessary arrangement for displaying the same at office notice board.
- 21-37) Block Development officer.....*AH*.....Block.
- 38) Station Master, Krishnagar Railway Station, with a request to make necessary arrangement for displaying the same at office notice board.
- 39) Post Master, Krishnagar Head Post Office, with a request to make necessary arrangement for displaying the same at office notice board.
- 40) Chairman, Krishnagar Municipality with a request to make necessary arrangement for displaying the same at office notice board.
- 41) Finance & Account Officer, DPO, SSM, Nadia, with request to make necessary arrangements for collecting Bank draft amounting to Rs.1,000/-, i.e. one thousand rupees only as the bid document purchase price and provide a copy of this notice after having bank draft to the applicants.


For District Magistrate, Nadia &
District Project Director, SSM, Nadia.