



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, NADIA
ADMINISTRATIVE BUILDING, 3RD FLOOR, ROOM NO. 410
KRISHNAGAR, NADIA-741101

NIQ No. 197/Dev.Dated: 02/02/2016**NOTICE INVITING QUOTATION**

Sealed Quotation is invited by the District Planning Officer, Nadia from the eligible Suppliers/Agencies/ Individuals for Supply and installation of Computer Accessories, printer at Development and Planning Section, 3rd Floor, Administrative building of Nadia Collectorate, Krishnagar Nadia.

I. Submission of quotation:

Financial Bid is to be submitted (should be in letter head of the Suppliers/Agencies/ Individuals) in the drop box located in the office chamber of the under signed. All papers must be submitted in English language.

II Required documents for Technical Evaluation of Bid:

- The bidders must have minimum credential of same type of supply work in government or any other reputed organisation.
- Valid Trade License.
- PAN Card.
- VAT/CST Certificate.
- Income Tax Returns submitted for last F.Y.
- VAT/CST Returns of the last quarter.

III. Selection of L1:

Bidders should quote item wise rate with specification. L1 will be selected on the basis of lowest submitted rate.

IV. Specification of Computer accessories to be supplied:

Sl. No.	Particulars	Company/ Specification	Quantity
1	Scanner	HP G3110	1 No.
2	Printer	HP Laserjet M1136 (Printer cum-zerox)	1 No.
3	External Hard Disk	Up to date Good quality 1 TB	1 No.

V. payment terms:

- Payment will be made in Indian rupees only through account payee cheque/NEFT/RTGS within a reasonable time from the satisfactory supply of the items and getting clearance certificate from the concerned authority.
- Statutory deduction will made from the gross bill as per Government of West Bengal rules.

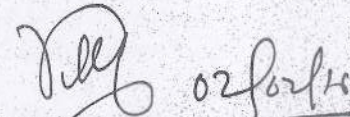
VI. Important information:

- All the prospective bidders are requested to be present during opening the financial bid at chamber of the under signed.
- During the scrutiny, if it comes to the notice to quotation inviting authority that the any paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected without any prejudice.

c) The authority is reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

d) Date & Time schedule:

Sl. No.	Particulars	Date	Time
1	Quotation submission start	03-02-2016	10:00 AM
2	Quotation submission close	10-02-2016	4:00 PM
3	Quotation opening	10-02-2016	4:05 PM
4	Issue of Supply order	Will be communicated later	
5	Completion period	Immediate	

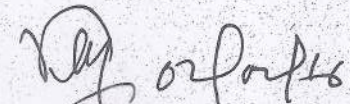

District Planning Officer,
Nadia

Memo. No. 197/102 Dev.

Dated: 02/02/2016

Copy forwarded for information to:-

- 1) PA/CA to the District Magistrate, Nadia for placing.
- 2) PA to the Additional District Magistrate (Dev.), Nadia for placing.

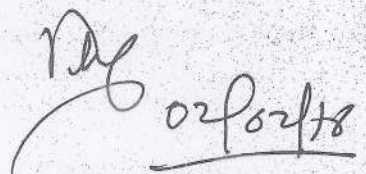

District Planning Officer,
Nadia

Memo. No. 197/11(2)/2(6)/Dev /Dev.

Dated: 02/02/2016

Copy forwarded for information with a request to make necessary arrangement for wide publication to:-

- 1) The Additional Executive Officer, Nadia Zilla Parishad, Krishnagar, Nadia.
- 2) The Sub-Divisional Officer, Sadar Sub-Division, Krishnagar, Nadia.
- 3) The Nezarath Deputy Collector, Nadia Collectorate, Krishnagar, Nadia.
- 4) The District Informatics Officer, NIC, Nadia.
- 5) The Head Post Master, Krishnagar, Nadia.
- 6) Office Notice Board.


District Planning Officer,
Nadia