

Government of West Bengal
Office of the District Magistrate & Dist. Election Officer, Nadia
Krishnagar, Nadia (Nezarath Section) (Infrastructure Cell.)

TENDER NOTICE

Sealed Tenders are hereby invited from the bonafide resourceful /Agencies/ Company /Suppliers/ Contractors having sufficient experience in the field of supply Computer/Laptop, Printer and accessories in connection with General Election to the West Bengal Legislative Assembly – 2016 for Nadia District as per enclosed list (Annexure –A) on the following terms and conditions :

The sealed envelope should be superscripted "Tender for supply Computer/Laptop, Printer and accessories in connection with General Election to the West Bengal Legislative Assembly – 2016". Willing agency may submit quotation within 29.02.2016 upto 1.30 p.m. & will open on the same day at 3.00 p.m. in the Office Chamber of A.D. M(Gen.), Nadia. Tenderer himself or his authorized representative may remain present at the time of opening.

Terms & Conditions :

- 1) Non-refundable tender documents will be available from the Infrastructure Cell at Nezarath Section under Nadia Collectorate, Krishnagar on payment of Rs. 500.00 (Rupees five hundred) only by DCR and the tender document will be available on and from 15/02/2016 to 26.02.2016 upto 3.00 p.m. at Nezarath Section.
- 2) The rate must include all taxes of State Government, Union Government (like PT, IT, VAT etc.) and the cost of carrying and all other incidental charges.
- 3) Self attested copies of Valid Profession Tax, I. Tax, VAT Registration, Trade Licence & Credential should be attached with the Tender Form not below a cumulative/total sum of Rs. 10,000.00 (ten thousand) only on same nature of work. This certificate should be issued by Head of the Office or D. D. O. of the establishment.
- 4) Any dislocation, delay, willful negligence will make this office compelled to forfeit the entire claim without assigning any reason whatsoever & initiate penal action against the defaulting tenderer/Agency as per rule.
- 5) Earnest money to the tune of Rs. 5,000.00 (Rupees five thousand) only is to be deposited through Bank Draft along with the tender papers in favour of the District Magistrate, Nadia and the deposited earnest money will be treated as Security money in respect of successful Tenderer. Successful Tender will execute a deed of Agreement on N. J. Stamp paper of Rs. 20.00 as to smooth and timely completion of assigned work.
- 6) Tender papers will not be received by post & once the amount quoted and submitted cannot be altered by any means or methods.
- 7) The Tenderer must quote the amount both in word & figure with his knowledge & belief after going through proper schedule.
- 8) The Tender papers should reach Nezarath section on or before 29.02.2016 upto 01.30 p.m. & will open on the same day at 3.00 p.m. Tender box will be retained in the office chamber of the Nezarath Deputy Collector, Nadia. The willing Tenderer or his authorised representative may remain present at the time of opening.
- 9) The District Magistrate, Nadia reserves the right to reject any lowest or highest Bidder without assigning any reasons what so ever.

Sd/-

Addl. District Magistrate(Gen.), Nadia.

Dated : 29/02/2016.

Memo No. 253 (14)/ NEZ.

Copy forwarded for information and request for wide circulation to the :

- 1) The Superintendent of Police, Nadia with request to display his office Notice Board.
- 2) Post Master, Krishnagar H.P.O., Krishnagar, Nadia with request to display his office Notice Board.
- 3) The D, I. O., NIC, Nadia Collectorate with a request to display in the District Website.
- 4-7) The Sub-Divisional Officer, Sadar, Krishnagar/Ranaghat/Kalyani/Tehatta with request to display his office Notice Board.
- 8) The Officer-in-Charge, Dist. Election Section for information.
- 9-13) P.A to Dist. Magistrate, Nadia, Addl. Dist. Magistrate(Gen.)/(Dev.)/(L.R.)/(N.Z.P), Nadia, with a request to place it before the Authority.
- 14) Office Notice Board.

A for District Magistrate, Nadia.
12/2/16

ANNEXURE - I

1	Name of the Vendor with Contract No. :
2	Name & Mob. No. of all time Contract person :

Hiring charges of Computer & its Accessories i. c. w. ensuing Assembly

Election - 2016.

Sl. No.	Name of item	Offered Rate per unit (Rs.)
1	CPU	
2	Monitor alongwith its accessories	
3	U. P. S.	
4	Laster Printer - I022	
5	Laster Printer - I007	
6	Fax Machine	
7	X-erox machine	
8	Laptop (latest configuration)	
9	Dongle	


Sign. of N. D. C.

Sd/-
Signature of A. D. M(Gen.), Nadia.

Signature of Tenderer.