

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, NADIA
(Disaster Management Section)**

No NIT/123/R

Dated 16/2/16

**The District Magistrate, Nadia District invites
Expression Of Interest for undertaking the following
works**

- a) Mapping of Flood 2015**
- b) Development of Inventory Management Software**

Specification of Work :-a) Mapping of Flood 2015

- 1) Collection of Secondary data
- 2) Analysis of collected secondary data(Using updated Statistical Tool)
- 3) Development of G.I.S Map of river Flowing through Nadia in general topographical undulation
- 4) Preparation of contour maps of entire landscape of Nadia
- 5) Suggestive measures for training the river from Nadia
- 6) Pre and Post flood mapping and the area inundated and crop damage caused due to flood based on NRSA
- 7) Man and resources deployed to combat flood situation during 2015
- 8) Total expenditure involved and its head wise analysis
- 9) Good pictures and videos compilation and report
- 10) Total compensation paid and assessment of actual damages caused to houses, animal ,cattle ,human being , health hazard, Road damage, culvert damage etc
- 11) Restoration work done in post flood scenario

b) Development of inventory management software

Block, Municipality and Sub Division will upload data in the prescribed proforma at their end and the same will be compiled in the District Head quarter and consolidated report will be sent to the department from the end of District. There must be flexibility so that the pro forma used for such report can be modified /changed and there must be option for inclusion/deletion of item in the proforma

Expression of Interest is invited from reputed concerns who have a successful record of undertaking above works for the Government, Semi Government or public sector undertaking offices or for reputed private Sector companies and have registration with regard to sale tax(VAT) & other trade and service tax .

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Earnest money Deposit of Rs 5000(Rupees five thousand) only in the form of draft , financial bid quoting amount in figure and words will have to be deposited along with the bid in favour of the District Magistrate, Nadia

Interested parties may offer their E.O.I on their own letter head with their seal & signature addressed to the District Magistrate, Nadia along with the earnest money as stated above and the financial bid. information/documents/credentials indicated in Annexure in a sealed envelope. The Words" Expression of Interest for a) Mapping of Flood 2015 b) Development of inventory management Software should be superscribed on the envelope.. This sealed envelope must be dropped in the tender box kept in the Disaster Management Section (2nd Floor) at the office of the District Magistrate, Nadia , Krishnagar on or before 02/3/16 by 3-30 P.M.

TERMS &CONDITION

- 1) The Authority in respect of the Expression of interest is with the District Magistrate, Nadia**
- 2) Any reputed organization having experience in such work may submit the bid against this notice inviting tender , if they have record of doing such work to the Government, Semi-Government or Public Sector undertaking or to Private Companies and have registration with regard to Sales tax, Trade tax, service tax, and other taxes.**
- 3) Earnest Money Deposit:- The earnest money of Rs 5000(Rupees five thousand) only in the form of draft will have to be deposited in favour of District Magistrate, Nadia. The earnest money of unsuccessful bidders shall be refunded soon after final acceptance of bid. No interest will be paid on the Earnest money. Draft issued prior to publication of this notice will not be entertained**
- 4) Validity: The financial bid to be submitted by the concerns should be valid for a minimum of 2(Two) month from the date of opening of the bids**
- 5) Submission of E.O.Is;- The sealed expression of interest must be dropped in the tender box to be kept for this purpose at the Disaster Management Section (2nd Floor) in the office of the District Magistrate, Nadia on or before 02/03/16 by 3-30 P.M. The EOIs submitted by post/courier/Fax/E. Mail or by any other medium will not be considered. The E.O.Is delivered in any other box other than the one specified will not be entertained.**
- 6) Opening :- the E.O.Is will be opened on 02/3/16 at 4 P.M . At that time only the names of the participating agencies will be disclosed. One authorized representative of the concern may participate at that time in their own interest.**
- 7) Technical evaluation:- It shall be done on the following parameters**
 - a) Proof in support of their credential(complete details of such service, value of the work, name of the institution for which such services have been rendered)**
 - b) Post operation support certificate from the customer**
 - c) Companys turn over in last three years as applicable**
 - d) Sales tax/VAT registration and latest sale tax & P.Tax clearance certificate**
 - e) Copy of the registration certificate for firms registered or Trade license**
 - f) Latest income tax clearance certificate**
 - g) Solvency certificate issued by only Nationalized Bank**
 - h) Details of work done during the past 3 years in same name and Style**
- 8) Any defect in software developed/incomplete work will have to be make good within the time stipulated in the work order**

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- 9) **Inspection:-** The outputs delivered by the selected concern will be inspected by the officer authorized by the District Magistrate, Nadia and bill for payment will be processed after having satisfactory report from the officer concerned.
- 10) **Security Deposit:-** the concern to whom work order will be issued will have to keep security deposit amounting to Rs 10,000 (Rupees Ten Thousand) only in the form of draft in favour of District Magistrate, Nadia . No interest will be paid on the security money
- 11) The concerns must sign & seal each page of E.O.Is. Incomplete E.O.Is are liable to be rejected
- 12) The authority reserves the right to accept or reject any or all the bids without assigning reasons thereof
- 13) If any concern imposes condition which are in addition to or in conflict with the conditions mentioned thereon their EOI is liable to summary rejection.
- 14) In the event of any dispute, The District Magistrate, Nadia shall decide on appropriate measures in the interest of public service

Prebid Conference :- A prebid conference will be held at the Chamber of the District Magistrate, Nadia On 29/2/16 at 11 A.M

Annexure

- 1) Name & detail address of the agency with phone no ,Fax No E-mail Address
- 2) Name & address of the contact person
- 3) Attested photo copy of recent Income tax clearance certificate
- 4) Attested photo copy of VAT/Sale tax clearance certificate
- 5) Attested photocopy of recent P.Tax clearance certificate
- 6) Attested photo copy of certificate of enlistment/Trade license
- 7) Credential certificate issued by the service receiver
- 8) Earnest money deposit amounting to Rs 5000 (Rupees five thousand) only
- 9) Authenticated copies of the audited statement of accounts of the Agency for the last three Financial year.
- 10) PAN & other supportive documents


Additional District Magistrate (General)
Nadia

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Memo No. 123/1(31) 1R

Dated 16/2/16

Copy forwarded for information and taking necessary action with a request to display in the notice board or in a prominent position of his office for wide publicity

- 1) Hon'ble District Judge, Nadia
- 2) Superintendent Of Police, Nadia
- 3-6) sub Divisional Officer, Sadar/Tehatta/Ranaghat/Kalyani
- 7) Superintendent of Post Office(North Division) Krishnagar Nadia
- 8-24) B.D.O.(all)
- 25) N.D.C.Nadia
- 26) Post Master Krishnagar Head post Office, Krishnagar Nadia
- 27) D.I.C.O. Nadia
- 28) D.I.O N.I.C Nadia with a request to upload the notice in the Website <http://www.nadia.gov.in>
- 29) Station Superintendent, Krishnagar rly Station
- 30) Divisional Fire Officer, Nadia
- 31) P.A to the District Magistrate, Nadia for kind appraisal of District Magistrate


Additional District Magistrate(General)
Nadia