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KRISHNAGAR WOMENS' COLLEGE  
KRISHNAGAR, NADIA.

Ref No. KWC-628/305(16)

Dated: 15 /09/ 2016

**NOTICE INVITING QUOTATION**

Sealed Quotation is invited by the Principal, Krishnagar Womens' College from the eligible Suppliers/Agencies/ Individuals for Supply and installation of Canon Image Runner IR2530 at Krishnagar Womens' College, Nadia.

**I. Submission of quotation:**

Financial Bid is to be submitted (should be in letter head of the Suppliers/Agencies/ Individuals) in the drop box located in the College's office. All papers must be submitted in English language.

**II. Required documents for Technical Evaluation of Bid:**

- a) Valid Trade License.
- b) PAN Card.
- c) VAT/CST Certificate.
- d) Income Tax Returns submitted for last F.Y.
- e) VAT/CST Returns of the last quarter.

**III. Selection of L1:**

Lowest quoted amount, with installation and one year technical support will be selected as L1.

**IV. Details of Equipment to be supplied:**

1. Nos Cannon Image Runner IR 2530 with installation and Company warranty as applicable. Tentative Budget: Rs. 1,22,000/-.

**V. Payment terms:**

- a) Payment will be made in Indian rupees only through account payee cheque/NEFT/RTGS within a reasonable time from the satisfactory supply of the items and getting clearance certificate from the concerned authority.
- b) Statutory deduction will made from the gross bill as per Government of West Bengal rules.

**VI. Important information:**

- a) All the prospective bidders are requested to be present during opening the financial bid at chamber of the under signed.
- b) No objections in this respect will be entertained from any Bidder at the time of opening of Financial Bid.
- c) During the scrutiny, if it comes to the notice to tender inviting authority that the any paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected without any prejudice.

d) The authority is reserves the right to cancel the N.I.Q. due to unavoidable circumstances and no claim in this respect will be entertained.

e) Date & Time schedule:

Sl. No.	Particulars	Date	Time
1	Quotation submission start	15-09-2016	10:00 AM
2	Quotation submission close	21-09-2016	12.30 PM
3	Quotation opening	21-09-2016	1 PM
4	Issue of Supply order	Will be communicated later	
5	Completion period	7 days from the date of received of the supply order.	

Note: In case the Quotation **Opening** date is changed it will be notified in the College Website.

*Manabi*  
Principal 15.9.2016

Principal,  
Krishnagar Womens' College,  
Krishnagar, Nadia  
Dated: 15/09/2016

Memo No. KWC- 628 / 305 (16)

Copy forwarded for information to:-

- 1) The Sub-Divisional Officer, Sadar Sub-Division, Krishnagar, Nadia.
- 2) PA to the District Magistrate, Nadia for placing.

*Manabi*  
Principal 15.9.2016

Principal,  
Krishnagar Womens' College,  
Krishnagar, Nadia

Memo No. KWC- 628 / 305 (16)

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Copy forwarded for information with a request to make necessary arrangement for wide publication to the:-

- 1) Nezarath Deputy Collector, Krishnagar, Nadia.
- 2) Head Post Master, Krishnagar, Nadia.
- 3) Additional Executive Officer, Krishnagar Zilla Parishad, Nadia.
- 4) District Informatics Officer, NIC, Nadia.
- 5) Office Notice Board.

*Manabi*  
Principal 15.9.2016

Principal,  
Krishnagar Womens' College,  
Krishnagar, Nadia