



Govt. of West Bengal  
B.P.C. Institute of Technology,  
Krishnagar, Nadia – 741 101

**‘Community Development Through Polytechnics’ Scheme**  
(under Ministry of Human Resource Development, Govt. of India)

Memo No:-BPC/CDTPS/03(RE)/076

Date:- 22-12-2016

**WALK-IN-INTERVIEW NOTICE**

Applications are invited from Indian citizens for the post of Guest Trainers in different Short Term Training Programmes at Different Extension Centers in Nadia District. The appointment is purely on contract basis for the maximum period as mentioned in the table below, with an honorarium, of maximum consolidated amount of Rs. 6000/- per month. The appointment will automatically be cancelled/terminated after the expiry of the duration of respective Training Program.

**THE GUEST TRAINER REQUIRED FOR DIFFERENT TRAINING PROGRAMS, THE VENUE, DATE & TIME OF INTERVIEW ARE GIVEN BELOW:**

Sl. No	Trainer required for Training Program	Desirable Qualification	Experience	Duration of Course	No. of vacancy	Interview Schedule			
						Name of Extension Centre	Venue	Date	Time
1.	Tally	Graduate from any recognized university at least I(one) year Diploma / Certificate course in Tally from Govt.Registered Institution	Working knowledge of computer with operating knowledge of Tally	03 month	1	ICON COMPUTER ACADEMY Fultala, PO- Bethudahari, Dist-Nadia-741126	B.P.C. Institute of Technology Krishnagar, Dist. Nadia.	03-01-17	12 noon
2.	Tally			03 month	1	NABADWIP BAKULTAL VIDYALAYA PRAKTAN CHHATRA SAMMILANEE 31,Amulia Para Lane,P.O-Nabadwip, Dist-Naidia-741302		03-01-17	1:30 pm

Sl. No	Trainer required for Training Program	Essential Qualification	Age
1	Tally	ITI pass or undergone training program from some recognized institution like W.B.S.C.V.E & T and under the Scheme of Community Development through Polytechnics or other equivalent training program in related area of imparting training.	Maximum 40 years as on 01.01.2016

It is to be mentioned that the main centre i.e. B.P.C.I.T, Krishnagar is the venue of Interview of all above Training Programs which are proposed to be imparted through those respective Extension Centers

*Shake*

Following self attested photocopies of the documents must be submitted with the application on the date of Interview.

- I. Admit Card of Madhyamik Pariksha for age proof.
- II. Mark Sheets & Certificate of Secondary.
- III. Mark Sheets & Certificate of Higher Secondary.
- IV. Mark Sheets & Certificate of Gradation.
- V. Mark Sheets & Certificate of Post Graduation.
- VI. Mark Sheets & Certificate of Technical Knowledge.
- VII. Experience Certificate.
- VIII. EPIC Card.
- IX. Aadhaar Card

It is to be noted that the date of interview may be changed any time without showing the reason thereof. However, the revised date will be notified on the scheduled date of interview.

No TA/DA will be given to the appearing candidates for the aforesaid purpose.


  
( Narayan Saha )  
Chief Coordinator, CDTP Scheme,  
and  
Principal/Officer-in-Charge,

**Memo No BPC/CDTPS/03(RE)/076**

**Date: 22-12-2016**

**Copy forwarded for wide circulation, notification, and necessary action to:**

- 1) The District Magistrate & District Collector, Nadia, Krishnanagar.
- 2) The Sabhadhipati, Nadia Zilla Parishad, Krishnanagar.
- 3) The D.I. O, N.I.C, Nadia, with a request to upload the notification along with the form in District website
- 4) The Post Master, Krishnanagar Head Post Office, Krishnanagar, Nadia
- 5) The Secretary, ICON COMPUTER ACADEMY, Fultala, PO-Bethudahari, Dist-Nadia-741126
- 6) The Secretary, NABADWIP BAKULTAL VIDYALAYA PRAKTAN CHHATRA SAMMILANEE,  
31,Amulia Para Lane, P.O-Nabadwip, Dist-Naida-741302
- 7) Notice Board, B.P.C.I.T. Krishnanagar, Nadia

  
(Narayan Saha)  
Chief Coordinator, CDTP Scheme,  
and  
Principal/Officer-in-Charge,  
B.P.C. Institute of Technology,  
Krishnanagar Dist: Nadia.

Application for the Post of "Guest Trainer" in .....(Name of course),  
at.....(Name  
of organization)."

Recruitment Notice No. : BPC/CDTPS/03(RE)/076

Dtd. 22/12/2016

To  
The Chief Coordinator, CDTP Scheme,  
And  
Principal/Officer-in-Charge,  
B.P.C. Institute of Technology,  
Krishnanagar Dist: Nadia.

Pest your  
recent  
Passport  
Size colour  
photograph

Sir

I beg to apply for the post of "Guest Trainer" on contractual basis in .....  
(Name of course), at.....(Name of  
organization)."

**My particulars are furnished below:-**

- 1) Name (in BLOCK letter) : .....
- 2) Father's/Husband's Name : .....
- 3) Postal/Present address : Vill : .....  
Post : .....  
P.S : .....  
Dist : .....PIN.....
- 4) Permanente address : Vill : .....  
Post : .....  
P.S : .....  
Dist : .....PIN.....
- 5) Telephone/Mobile No. : (with STD Code) .....
- 6) Email ID : .....
- 7) Date of Birth : .....(Year).....(Month).....(Day)
- 8) Age (As on 01-01-2016) : .....(Year).....(Month).....(Day)
- 9) Nationality : .....
- 10) Sex (Male/Female) : .....

11) Educational & Technical Qualifications

Sl. No.	Educational Qualification	Board/ Council/ University	Year of passing	Total Marks	Marks Obtained	% of Marks
1	Secondary					
2	Higher Secondary					
3	Graduation (B.A/B.Sc/B.com/B.C.A)					
4	Post Graduation					
Technical Qualifications						
5	Computer Degree/Diploma					

12) Year of Experience (No. of Year) :

In Govt./PSU & Pvt. :

**NB: Serial No.1 to 12 are mandatory, fill up only in Capita Letter**

*Dala*

**Declaration**

I, Sri/Smt.....hereby declare that  
(a) All the data/informations, given above are, complete & correct, in the best of my knowledge and belief. If any data/informations found false/ incorrect, even after engagement, my candidature will liable to be **REJECTED**.

(b) I have applied for only one post in the above Recruitment Notice No.

Yours faithfully

Date:  
Place:

\_\_\_\_\_  
(Full Signature of the Candidate)

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