

## TENDER NOTICE

Sealed Tenders are invited from the bonafide Agency for providing the Security Guard at District Panchayat Resource Training Centre, Fulia as per following terms and conditions :-

1. Monthly Emoluments of Security Guard per head including G.S.T. should be offered.
2. Security Guard in the scheduled premises is to be provided for 24 (Twenty four) hours round the clock.
3. One Security Guard should be from Ex-Military Serviceman Category.
4. The remuneration of Security Guard will be borne by the Security Agency.
5. Monthly contract is limited to one year and may be renewed on satisfactory service. The contract will be completely temporarily in nature and may be terminated on one months' notice.
6. The agreement will remain valid for one year or termination of training programme whatever is earlier.
7. Tender should be accompanied with Trade Licence, P.Tax clearance certificate, Bank Solvency certificate.
8. A certificate as mentioned u/s 4 of the **Private Security Agencies (Regulation) Act. 2005** is required for the agency.
9. Tender should be accompanied by attested photocopy of the said certificate (Item No. 8)
10. Tender should be accompanied by requisite earnest money of **Rs. 5,000/- (Rupees five thousand)** only in Bank Draft on any Nationalized Bank duly endorsed in favour of **District Magistrate, Nadia**.
11. Tender must be submitted in "**Tender Form**" which is available at **Panchayat & R. D. Section, Administrative Building (2<sup>nd</sup> Floor), Krishnagar, Nadia** during the Office hour on working days and can be downloaded from the website: [www.nadia.nic.in](http://www.nadia.nic.in).
12. The authority reserves the right to cancel the agreement of service rendered by the owner of the Agency if found to be unsatisfactory or due to any other reason.
13. Security Charges payable to the Security Personnel should not be less than minimum wage rate and their entitlements to E.S.I. E.P.F. and Bonus as may be applicable.

Tender may be submitted upto **27.01.2020 on any of the working day** from **10:00 a.m. to 2.00 p.m.** in the box which will be placed in the **Office Chamber of DP&RDO, Nadia** and will be opened on the same day at **3.00 p.m.** Tenderers may remain present at that time.

The undersigned reserves the right to accept or to reject any tender without assigning any reason whatsoever.


  
District Panchayat & RD Officer, Nadia

Dated : 13/01/2020

Memo No. 41/ P&RD

Copy forwarded for favour of information with the request for wide circulation to:-

- 1) The Sub-Divisional Officer, Sadar Sub-Division, Krishnagar, Nadia.
- 2) The Block Development Officer, Santipur Development Block, Nadia.
- 3) The NDC, Nadia.
- 4) Notice Board of Panchayat & R. D. Section / Collectorate.
- 5) District Informatics Officer, Nadia with a request to upload the tender notice and tender form in the District Website so that tender form can be download.
- 6) District Informatics Analyst, Nadia Zilla Parishad with a request to upload the tender notice and tender form in the Nadia Zilla Parishad Website so that tender form can be download.
- 7) Notice Board
- 8) Guard file
- 9) H/C, Panchayat & R. D. Section.

  
District Panchayat & RD Officer, Nadia

**Government of West Bengal  
Office of the District Magistrate, Nadia  
(Panchayat & R. D. Section)  
Administrative Building (2<sup>nd</sup> Floor), Krishnagar, Nadia**

**Tender Form for Security Agency at District Panchayat Resource & Training Centre, Fulia**

Ref. Notice No.

/ P&RD

Dated : ..... / ..... / 20.....

To  
The District Panchayat & RD Officer, Nadia  
Panchayat & R. D. Section, Administrative Building (2<sup>nd</sup> Floor),  
Krishnagar, Nadia.

Respected Sir,

With reference to your Tender Notice no. .... / P&RD Dated ..... / ..... / 20.....

The rate has been given as follow your kind consideration.

1. Name and Address of Tenderer :
2. Monthly emoluments of Security Guard :Rs.....  
Per head including ServiceTax Rupees .....
3. Whether submitted Certificate u/s 4 of the Private Security Agencies (Regulation) Act, 2005 : Yes / No
4. Whether up to date Income Tax has been cleared: Yes / No
5. Whether up to date Trade License has been Cleared : Yes / No
6. Whether up to date P.Tax has been cleared : Yes / No
7. Bank solvency Certificate : Yes / No
8. Whether earnest money deposited : Yes / No (Bank Draft No. ....  
Dated.....)
9. Credential certificate (if any) : Yes / No

**Full signature of tenderer with official seal**