

**Govt. of West Bengal
Office of the District Magistrate, Nadia &
District Project Director, SSM, Nadia**

Memo No. 962 /SSM

Date: 05-09-2014

**Notice Inviting Tender
For Printing of UDISE2014 Data Capturing Format and its Bengali Guidelines**

Sealed Tender are hereby invited from bonafide and reliable organizations preferably having printing press and bulk amount of printing experience for printing of data capturing format (DCF) of UDISE 2014 and its Bengali guidelines in good quality A4 size paper. **Rate of printing per sheet (single side only) is to be mentioned inclusive of all taxes and inclusive of cost of stapling.** It is repeated that rate of one side printing of a sheet (not both side back to back) is to be mentioned only. Items to be printed are as follows :-

SINo	Items to be Printed Out	Sheet and Pages per set (1 sheet = 2 Pages back to back) to be printed	No. of sets required to be printed out	Total No. of Sheet (back to back)	Total No. of Pages (single side)
1	Printing of School Information Schedule through UDISE2014 Printing Software 1. School Basic Information Page with SSM Logo (Front Page) 2. A(I) – School Particulars 3. A(II) – School Particulars 4. B(I) – Physical Facilities and equipment 5. B(II) – Mid-day Meal Information 6. C – Teachers and Part time Instructor Page	3 sheet = 6 Pages	4520	13560	27120
2	UDISE 2014 DCF 2nd Part.doc	6 sheet = 12 Pages	4520	27120	54240
3	Blank UDISE2014 DCF.doc	10 sheet = 20 pages	500	5000	10000
4	Bengali UDISE 2013 Guideline.pdf	12 sheet = 23 pages (except last page)	5020	60240	115460
Total				105920	206820

Rate must be mentioned in as per following format in tender document :-

Items to be printed	Rate of printing per sheet (single side only) (inclusive of all taxes and inclusive of cost of stapling)	Paper Quality (in GSM) (Mention GSM)
UDISE 2014 DCF and its Bengali Guidelines		

➤ Following papers must be submitted along with tender documents.

- Xerox copies of Sales Tax/VAT Registration Certificate.
- Xerox copies of Latest Service Tax Certificate.
- Xerox copies of Latest Professional Tax Clearance Certificate and previous work experience certificate related to printing work from Government, Semi-Government or PSU Offices.

Interested parties may offer their tender papers and all credentials on their own letter head with their seal and signature addressed to the District Project Officer, SSM, Nadia in a sealed envelope. The line "Tender For Printing of UDISE2014 Data Capturing Format and its Bengali Guidelines" should be super scribed on the sealed envelope.

Sample copy of UDISE 2014 DCF and Bengali guidelines can be seen at District Project Office, SSM, Nadia.

Last Date and Time of dropping of Tender at the specified Box at the District Project Office, SSM, Nadia	12.09.2014 at 3:00 PM
Opening of Tender at the chamber of District Project Officer, SSM, Nadia	12.09.2014 at 4:00 AM

DPO,SSM, Nadia reserves the right to accept or reject any or all of the tenders without assigning any reason thereof. Delivery of printed item (Circle wise binding) are to be made at DPO, SSM, Nadia within 4 days from date of receiving of the work order without fail.

NIT is also available at website www.nadia.gov.in.

Memo No : 962/1(13)/SSM

Copy for kind information and taking necessary action to :-

- Savahipati, Nadia.
- The District Magistrate, Nadia
- Addl. District Magistrate(Gen), Nadia.
- Sub Divisional Officer, Sadar/Ranaghat/ Tehatta/Kalyani Sub Division.
- Secretary, NZP with a request to publish in Nadia Zilla Parishad Website and to kindly make arrangement to display the NIQ at Nadia Zilla Parishad Office Notice Board.
- Officer-in-Charge(General Section), Nadia Collectorate with a request to kindly make arrangement to display the NIQ at Nadia Collectorate Office Notice Board.
- DICO, Nadia.
- DIO, NIC with a request to publish in district website.
- Block Development Officer, All Blocks.
- Chairman, All Municipality/NAA.
- Circle Project Co-Ordinator, All CLRC.
- Station Master, Krishnagar City Railway Station.
- Post Master, Krishnagar Head Post Office.

[Signature]
**For District Magistrate, Nadia &
District Project Director, SSM, Nadia**

Date :- 05.09.14

[Signature]
**For District Magistrate, Nadia &
District Project Director, SSM, Nadia**