

**Engagement for the post of (A) Centre Administrator (1post) & (B) Case Worker
(2posts) for One Stop Centre, Nadia**
with reference to notice no.: 355/(42)/SWN dated: 23.05.2022

Application Form

(Only Female & Resident of Nadia District can apply)

Paste self-attested passport size Photograph here

1. Name of the post applied for - (A) Centre Administrator:
(B) Case Worker:
2. Name of the Candidate (In Capital):
3. Father's / Husband's Name:
4. Date of Birth:
5. Marital Status (S for single/M for married):
6. Caste (Gen/SC/ST/OBC-A/OBC-B):
7. Postal Address:
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.....
.....
8. Contact No.: - 1) 2)
9. Email Id:
10. Educational Qualification (Enclose self-attested Scanned copy of Marksheet as proof)

Sl. No.	Examination passed	Board / University	Year of passing	Marks obtained	Full marks	%
1	Post-Graduation or equivalent degree from a recognized University					
2	Graduation with Honours in any discipline from a recognized university					
3	Only Pass Graduation in any discipline from a recognized university					
4	Higher Secondary or equivalent					

*** Note: Either row no. 2 or row no. 3 is to be filled up.**

11. Working Experience (Enclose self-attested scanned documents as proof)
(Minimum 3 years experience in Social Work / Women Issues)

Sl. No.	Name of the Institution/ NGO/Office	Post held	Nature of Post (Full/ Parttime/ Adhoc/ Regular/ Permanent)	Period of Service		Total Period of Service (In complete years)	Nature of Duty
				From (DD/MM /YYYY)	To (DD/ MM/ YYYY)		

12. Details of Scanned Enclosures (Check List) -

a. Birth Certificate / Admit Card /

Certificate of Secondary

Examination:

b. Residential Proof:

c. Aadhaar:

d. Higher Secondary Marksheet:

e. Graduation Marksheet:

f. Post-Graduation Marksheet:

g. Proficiency in MS Office:

h. Experience Certificate:

i. Knowledge of Computer:

j. Caste Certificate:

Declaration

I hereby declare that all the statements made in application form are true and complete to the best of my knowledge and belief & I have not tried to hide any relevant information. I understand that I would be liable for action against me by the selection committee of One Stop Centre, Nadia District, in case I am found to falsify / misrepresent any information provide here in.

Date:

Place:

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Signature of the Candidate